	ALL INDIA INSTITUTE OF MEDICAL SCIENCES ANSARI NAGAR, NEW DELHI – 110 029 Web: www.aiims.edu

Advt.No.AIIMS/NewDelhi/Fac.Rect/Contract 2024/2　　　　Dated:　18.09. .2024

VACANCY NOTICE FOR FACULTY POSTS IN AIIMS, NEW DELHI.

Applications for the post of Assistant Professor of various disciplines on Contract basis at AIIMS, New Delhi.

All India Institute of Medical Sciences (AIIMS) New Delhi, an institute of national importance, invites **ON-LINE** applications from Indian and other citizens, as permissible under the applicable Act/Rules, for the post of Assistant Professor [Faculty-Group A] posts **on contract basis** at AIIMS New Delhi/NCI, Jhajjar for a period of one year or till such time the alternate arrangements are made, whichever is earlier.

The details of the faculty post of Assistant Professor are listed below:

Post Code	Name of the post	SC	ST	OBC	UR	EWS	Total
01	Plastic Surgery						
	01-i) Plastic, Reconstructive & Burns Surgery (Main)	02	--	01	--	--	03
	01-ii) JPNATC	--	--	01	--	--	01
02	Cardiac Anesthesia	01	--	01	02	01	05
03	Anesthesia						
	03-i) Anesthesia, Pain Medicine & Critical Care	01	--	01	04	--	06
	03-ii) NCA	--	--	01	--	--	01
	03-iii) CDER	--	--	--	01	--	01
	03-iv) Burns & Plastic Surgery	--	--	01	02 (out of 02, 1 PwBD)	--	03
04	Neurosurgery (JPNATC)	01 (PwBD)	--	01	--	--	02
05	Ophthalmology (Dr. RPC)	--	01	03	04	--	08
06	Dermatology & Venereology	01	--	01	--	--	02

No.	Department						Total
07	Neuropathology (NSC)	--	--	--	01	--	01
08	Medical Physics for Gamma Knife (NSC)	--	--	--	01	--	01
09	Pediatrics (Main)	01	--	--	01		02
10	Pediatric Cardiology	--	01	--	--	01	02
11	Critical & Intensive Care (Burns & Plastic Surgery)	--	--	01	--	--	01
12	Hospital Administration (Burns & Plastic Surgery)	--	--	--	01	--	01
13	Nephrology	01	--	--	--	--	01
14	Lab. Medicine (Main)	01	--	--	--	--	01
	Total	09	02	12	17	02	42

Please note that:

- These vacancies are provisional and may change depending on AIIMS requirement. The Director, AIIMS, New Delhi reserves the right to amend, cancel, or modify this advertisement, in whole or in part, without attributing any reason or prior notice, if deemed necessary.
- Only ONE application form should be filled for all posts listed under ONE POST-CODE. The candidate should also mention his/her order of preference of posts if they exist in multiple Centre/Deptt./Blocks.
- For posts listed under different Post-Codes, separate application forms should be filled even if they are of the same specialty.
- Posts in centre/s have been assigned a separate post code and hence one should apply separately for each post code by paying applicable fee for each post code.

- The aspiring applicants satisfying the eligibility criteria in all respect should submit their application only through ON-LINE mode.

- The Online applications can be submitted through the website www.aiimsexams.ac.in up to 5:00 P.M. of closing dates as specified in this advertisement.

- All the applicants are advised to keep a copy of the registration slips with them, along with proof of payment, for their records. Correction in registration will not be considered through any mode i.e. Email/letter. Hence candidates are advised to fill their registration form carefully as no correction will be allowed after specified dates.

- The candidature of applicants who fail to complete the online application by the stipulated date and time will not be considered and rejected. No correspondence in this regard will be entertained.

- Those applying in response to this advertisement should satisfy themselves regarding their eligibility for the post applied for. They must fulfill all the eligibility criteria as of the closing date of online submission of applications, failing which their application will be summarily rejected.

- Required educational qualification/ experience should have been acquired on or before the last date of online registration.

- As regards educational qualification, though the candidate may have passed the exam, he/she will be considered eligible only if he/she has completed the residency period for the desired educational qualification on or before the last date of online application submission.

- Likewise, the candidate must have completed the duration of desired experience on or before the cut-off date, i.e. last date of submission of the online application.

- Cut-off date to determine eligibility in terms of the age of candidates will be the last date for online submission of applications.

- Candidates are not required to send physical copies of application as the process of registration and short listing (including all communication) will be done in online mode.

- All applicant must note that it is assumed that you are in possession of all required certificates to substantiate your eligibility on the day of the online application/day including category certificate/ employer NOC, qualification/experience certificates etc. Candidates will be required to produce/submit the desired documents as and when asked for by the institute. No additional time will be granted to obtain a certificate from issuing authority. In case anyone fails to produce/submit any of the desired documents, his/her candidature will stand cancelled.

- All kind of communication will be made through your MyPage, Email and SMS. No physical letter is going to be entertained.

- Shortlisted candidates' names will be displayed on the AIIMS website. Therefore, the candidate/s should keep on looking on website for updated information and may make necessary arrangements for attending the interview based on the posted information.

- The dates of the upcoming interviews for each discipline will be uploaded on the Institute website before the date of interview.

- The interview dates uploaded on the Institute's website will be final. However, if due to any unforeseen circumstances, there is a change, this will also be notified on the AIIMS official website.

- Any query on published information will not be entertained and deemed to be summarily rejected without any further notice.

- Any kind of RTI application on published information will be deemed to be already provided and no correspondence will be made in that regard.

- If only UR posts are available, candidates of any category can apply (provided they meet the age criterion and experience criterion as applicable to UR candidates).

- All candidates, including those not belonging to the Economically Weaker Sections (EWS) category, are eligible to apply for posts earmarked for EWS. However, their consideration for these posts is subject to the following conditions:

    Unfilled EWS Posts: If no eligible or suitable candidates from the EWS category is available for EWS post, such post/s will not be carried forward as backlog vacancies. Instead, they will be filled as Unreserved (UR) posts.

    Application and Fee: Candidates who are otherwise eligible to apply against UR post including those from reserved categories, can apply for EWS posts. However, the application fee by candidates from SC/ST category who opt to apply against EWS post/s will not be reimbursed registration fee.

- In accordance with Government of India guidelines, 4% of posts are reserved to persons with Benchmark disabilities (PwBD).

    - All candidates, including those not belonging to PWBD category, are eligible to apply for those PWBD posts marked with * in the table of advertised posts for PWBD. However, their consideration for these posts is subject to the following conditions:

    For PWBD Posts marked with * in Table of advertised posts: If no PWBD candidates apply/none PWBD found eligible or suitable, these * marked PWBD posts will be filled by a person other than a person with benchmark disability who appeared for interview and PWBD reservation of that vacancy shall be carried forward and Ist vacancy of that specialty will be filled in future as PWBD in addition to 4% reservation.

    For candidates other than PWBD category, Fee and all other conditions applicable for these posts(marked at * for backlog PWBD posts) will be same as applicable for all other categories in other posts advertised other than PWBD category.

- Any candidate, who is applying for any post under any category, should be meeting the eligibility criteria for that post as per one's category in terms of maximum age limit,

essential qualifications and required experience on the last date of submission of online application.

- For positions mandating prior experience, the experience has to be acquired after successfully completing the essential qualification specified in the Recruitment Rules for the respective post. Moreover, the desired duration of experience must be completed on or before the last date of online application submission, to be considered eligible.

- Required teaching research experience should be acquired from an institution recognized by NMC/MCI/DCI or UGC as applicable. For any experience to considered valid other than these, the Selection Committee's decision on the validity of experience will be final.

- To short list candidates to be called for interview, objective criteria will be used wherever number of applicant for any post are more than 10(Copy of objective criteria is enclosed).

    Silent features of this scheme are as below:-

    (i) Screening Process: All applications meeting the essential educational qualifications, experience requirements & age criteria as applicable to the post will be screened using these criteria. Only shortlisted candidates will be called for interviews.

    (ii) Supporting Documents: Candidates must upload supportive documents (as proof of meeting those criterion which they are fulfilling) when they are filling application online. Failure to upload necessary document/s will result in scoring for that criterion to be NIL.

    (iii) Process of Short listing: Based on information & supportive documents provided, each candidate will be assigned a score. All applicants will be ranked as per total score and candidates scoring top 10 scores will be shortlisted. (If more than 1 candidates have the same score, those all with the same score will be shortlisted even if the total no. of shortlisted candidates exceeds 10.

    Note: Score of candidates at screening stage will be used only for the purpose of short listing. Final selection of shortlisted candidates will be based on the assessment of Selection Committee based on their performance during the interview.

    Abbreviation used:

    Economically Weaker Section(EWS), Unreserved(UR), Other Backward Caste(OBC), Schedule Caste(SC), Scheduled Tribes(ST).

Opening date of Online application   -   21.09.2024
Closing date of Online application   -   05.10.2024

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ESSENTIAL QUALIFICATIONS & EXPERIENCE FOR THE ADVERTISED POSTS OF ASSISTANT PROFESSOR (CONTRACTUAL)

Post Code	Name of the post		Essential Qualification & Experience for the post
01	Assistant Professor of Plastic Surgery	(i)	A Medical qualification included in Schedule I & II or part II of the third Schedule of the Indian Medical Council Act of 1956 {candidates possessing the qualification included in Part-II of the third Schedule should also fulfill the condition specified in Section 13 (3) of the Act.}
		(i)	M.Ch. in Plastic Surgery (2 years or 3 years or 5 years or 6 years recognized course) or recognized qualification equivalent thereto.
		(ii)	One year teaching and/or research experience in a recognized Institution in the subject of specialty after obtaining the Degree of M.Ch. in Plastic Surgery (2 years or 5 years recognized course) or a qualification recognized equivalent thereto. However, no experience is necessary for the candidates possessing 03 years or 06 years recognized Degree of M.Ch in Plastic Surgery
02	Assistant Professor of Cardiac Anesthesia	(i)	Same as Assistant Professor of Plastic Surgery at post code-1
		(ii)	D.M. in Cardiac Anesthesia (2 years or 3 years or 5 years or 6 years recognized course after MBBS) or recognized qualification equivalent thereto.
		(iii)	One year teaching and/or research experience in a recognized Institution in the subject of specialty after obtaining the Degree of D.M. in Cardiac Anesthesia (2 years or 5 years recognized course after MBBS) or a qualification recognized equivalent thereto. However, no experience is necessary for the candidates possessing three years or six years recognized Degree of D.M. in Cardiac Anesthesia.
03	Assistant Professor of Anesthesia	(i)	Same as Assistant Professor of Plastic Surgery at post code-1
		(ii)	A postgraduate qualification i.e. M.D in Anesthesiology or a recognized qualification equivalent thereto.
		(iii)	Three years teaching and/or research experience in a recognized Institution in the subject of specialty after obtaining the qualifying degree of MD in Anesthesiology or a qualification recognized equivalent thereto.

04	Assistant Professor of Neurosurgery	(i)	Same as Assistant Professor of Plastic Surgery at post code-1
		(ii)	M.Ch. in Neuro-Surgery (2 years or 3 years or 5 years or 6 years recognized course) or a qualification recognized equivalent thereto.
		(iii)	One year teaching and/or research experience in a recognized Institution in the subject of specialty after obtaining the Degree of M.Ch. in Neuro-Surgery (2 years or 5 years recognized course) or a qualification recognized equivalent thereto. However, no experience is necessary for the candidates possessing 03 years or 06 years recognized Degree of M.Ch. in Neuro-Surgery.
05	Assistant Professor of Ophthalmology	(i)	Same as Assistant Professor of Plastic Surgery at post code-1
		(ii)	A postgraduate qualification i.e.MD/MS in Ophthalmology or a recognized qualification equivalent thereto.
		(iii)	Three years teaching and/or research experience in a recognized Institution in the subject of specialty after obtaining the qualifying degree of MD/MS in Ophthalmology or a qualification recognized equivalent thereto.
06	Assistant Professor of Dermatology & Venereology	(i)	Same as Assistant Professor of Plastic Surgery at post code-1
		(ii)	M.D. in Dermatology & Venereology or a recognized qualification equivalent thereto.
		(i)	Three years teaching and/or research experience in a recognized Institution after obtaining the qualifying degree of MD in Dermatology & Venereology or a qualification recognized equivalent thereto.
07	Assistant Professor of Neuropathology	(i)	Same as Assistant Professor of Plastic Surgery at post code-1
		(ii)	A postgraduate qualification i.e.M.D. in Pathology or a recognized qualification equivalent thereto.
		(iii)	Three years teaching and/or research experience in a recognized Institution in the subject of specialty after obtaining the qualifying degree of MD in Pathology or a qualification recognized equivalent thereto.

08	Assistant Professor of Medical Physics for Gamma Knife (NSC)	(i)	A Post-graduate qualification i.e. Master's Degree in Physics with Postgraduate Diploma in Radiological Physics/Medical Physics or Master's in Degree in Medical Physics.
		(ii)	A Doctorate Degree from a recognized university.
		(iii)	Three years teaching and/or research experience in the discipline/subject concerned after obtaining the Doctorate Degree.
09	Assistant Professor of Pediatrics	(i)	Same as Assistant Professor of Plastic Surgery at post code-1
		(ii)	A postgraduate qualification, i.e. M.D. in Pediatrics or a recognized qualification equivalent theretoin the subject/discipline.
		(iii)	Three years teaching and/or research experience in a recognized Institution in the subject of specialty after obtaining the qualifying degree of MD in Pediatrics or a qualification recognized equivalent thereto.
10	Assistant Professor of Pediatrics Cardiology	(i)	MBBS or equivalent medical qualification recognized under the Indian Medical Council (IMC) Act, 1956 or by the National Medical Commission (NMC) for practice of medicine in India.
		(ii)	Qualifying degree: DM or MCh (recognized under the IMC Act, 1956 or by the NMC) OR qualifications recognized by the NMC as being equivalent thereto for employment as a Teacher in a Medical Institution. The qualifying degree must be in the subject of the post.
		(iii)	Experience: For candidates with 2 or 5 year course for the qualifying degree, one year teaching experience, after obtaining the qualifying degree is required. The experience must be obtained in a department recognized by the NMC for award of the qualifying degree or an experience recognized by the NMC as being equivalent thereto. No additional experience is required for those with a 3 or 6 year course for the qualifying degree.

11	Critical & Intensive Care	(i)	Same as Assistant Professor of Plastic Surgery at post code-1
		(ii)	D.M. in Neuro-Anaestheisa (2 years or 3 years or 5 years or 6 years recognized course after MBBS) or recognized qualification equivalent thereto.
			AND/OR
			MD/MS Anaesthesia/MD Medicine/ MS Surgery or a qualification recognized as equivalent thereto with 3 years training in a recognized institution in the super specialty of Critical Care.
		(iii)	One year teaching and/or research experience in a recognized Institution in the subject of specialty after obtaining the Degree of D.M in Neuro-Anaestheisa (2 years or 5 years recognized course after MBBS) or a qualification recognized equivalent thereto. However, no experience is necessary for the candidates possessing three years or six years recognized degree of D.M in Neuro-Anaestheisa or qualification recognized equivalent thereto.
12	Assistant Professor of Hospital Administration	(i)	Same as Assistant Professor of Plastic Surgery at post code-1
		(ii)	A postgraduate qualification i.e. MD in Hospital Administration or a recognized qualification equivalent thereto.
			OR
			Master's in Hospital Administration from an MCI recognized Institution/University or a recognized qualification equivalent thereto.
		(iii)	Three years teaching and/or research experience in Hospital Administration in a recognized Institution after obtaining the qualifying postgraduate degree of MD in Hospital Administration or Master's in Hospital Administration (MHA) or a recognized qualification equivalent thereto.

13	Assistant Professor of Nephrology	(i)	Same as Assistant Professor of Plastic Surgery at post code-1
		(ii)	D.M. in Nephrology (2 years or 3 years or 5 years or 6 years recognized course after MBBS) or recognized qualification equivalent thereto.
		(iii)	One year teaching and/or research experience in a recognized Institution in the subject of specialty after obtaining the Degree of D.M. in Nephrology (2 years or 5 years recognized course after MBBS) or a qualification recognized equivalent thereto. However, no experience is necessary for the candidates possessing three years or six years recognized Degree of D.M. in Nephrology.
14	Assistant Professor of Lab. Medicine	(i)	Same as Assistant Professor of Plastic Surgery at post code-1
		(ii)	A postgraduate qualification, i.e. M.D. in Laboratory Medicine or Microbiology or Pathology or Biochemistry or Hematology or qualification recognized equivalent thereto. However, the candidates possessing MD in Laboratory Medicine will be preferred.
		(iii)	Three years teaching and/or research experience in a recognized Institution in the subject of specialty after obtaining the qualifying degree of MD in the aforesaid specialties or a qualification recognized equivalent thereto.
			FOR NON-MEDICAL CANDIDATES
		(i)	A postgraduate qualification i.e. Master's Degree in the discipline/allied subjects.
		(ii)	A Doctorate Degree i.e. PhD in Biochemistry or Hematology or Pathology of a recognized University or a recognized qualification equivalent thereto.
		(iii)	Three years teaching and/or research experience in a recognized Institution in the subject concerned after obtaining the Doctorate Degree.

Screening criteria for short-listing of applications

To streamline the selection process, The Institute will conduct a screening of eligible applications before inviting candidates for interviews on the basis of objective criteria framed for the purpose.

1. Initial Eligibility Check: All applications that meet the essential age, educational qualifications and experience requirements for the post will undergo screening.

2. When Screening Applies: The screening process will only be initiated for posts that receive more than 10 applications.

3. Specific Criteria for Assistant Professor Posts: The screening process for Assistant Professor positions will be done on the basis of the following objective criteria:-

OBJECTIVE SCREEN SCORE - MEDICAL STREAM

S. No.	OBJECTIVE SCREENING SCORE	Scoring method	Max score
	SECTION 1: ACADEMIC & PROFESSIONAL ACHIEVEMENTS (medical): 10 MARKS		
1	NTSC Scholarship winner in school	1	1
2	International Fellowship from non-LMIC country: 1to<2 months =1 mark; 2 to <3 months =2 marks; 3 to <4 months=3 marks, 4 to <6months=4 marks; ≥6 months=5 marks	1-5 as mentioned	5
3	Served in Armed Forces- 1 mark for each completed year (Max 2)	1	2
4	BCLS (Basic Cardiac Life Support)/ course	1	1
5	NELS (National Emergency Life Support)/ ACLS (Advanced Cardiac Life Support) course.	1	1
	Subtotal:		**10**
	SECTION 2: RESEARCH AND PUBLICATIONS: 35 MARKS		
1	Pubmed Indexed publication (2 marks for each original research article, 1 mark for each case report/review/letter to editor (upload PMID number and PDF of paper)	1-2	8
2	Thesis publication (MD/MS/DM/MCh/PhD); 3 marks for each published thesis, (upload PDF of paper)	3	6
3	Google Scholar h-index number (all time; upload printout)	Actual	5
4	Book Chapter published (2 mark for each, upload chapter PDF)	2	4
5	Funded project from ICMR/ DST/SERB/DBT/ CSIR/international (4 marks for project as principal investigator (PI) or CoPI; 2 mark for project as coinvestigator)	2-4	6
6	Accepted Patent (3 marks per patent)	3	6
	Subtotal:		**35**

S. No.	SECTION 3: TEACHING AND PRESENTATIONS: 30 MARKS		
1	Oral Presentation/lecture in National Conference/Workshop (2 marks per presentation)	2	6
2	Poster Presentation in National Conferences (1 mark per poster)	1	3
3	Oral Presentation/Lecture in International Conferences organized by scientific association	4	4
4	Poster Presentation in International Conference organized by scientific association (3 marks per poster)	3	6
5	Attended Basic Course Workshop in Medical Education Technologies (NMC)	2	2
6	Attended Advanced Course in Medical Education (ACME) (NMC)	2	2
7	NMC course in Biomedical Research	2	2
8	Attended Curriculum Implementation Support Program (CISP) (NMC)	2	2
9	International (e.g. FAIMER) / advanced course in research methodology 15 days to 1 month (1 mark); 1-3 months (2 marks); more than 3 months (3 marks)	1-3 as mentioned	3
	Subtotal:		30
	TOTAL:		75

OBJECTIVE SCREENING SCORE FOR NON-MEDICAL STREAM

S. No.	OBJECTIVE SCREENING SCORE	Scoring method	Max score
	SECTION 1: ACADEMIC & PROFESSIONAL ACHIEVEMENTS:(Non-medical) 10 MARKS		
1	NTSC Scholarship winner in school	1	1
2	Funded fellowship from DST/CSIR/ICMR/Newton Bhabha/Indo US	4	4
3	Post Doc Fellowship received (National Award CSIR/ ICMR/ DHR/ DST/ Ramanujam/ Ramalingaswamy/ International fellowship for independent Research)	5	5
	Subtotal:		10
	SECTION 2: RESEARCH AND PUBLICATIONS: 35 MARKS		
1	Pubmed Indexed publication (2 marks for each original research article, 1 mark for each case report/review/letter to editor (upload PMID number and PDF of paper)	1-2	8
2	Thesis publication (MSc/PhD); 3 marks for each published thesis, upload PDF of paper)	3	6
3	Google Scholar h-index number (all time; upload printout)	Actual	5
4	Book Chapter published (2 mark for each, upload chapter PDF)	2	4
5	Funded project from ICMR/ DST/SERB/DBT/ CSIR/international (4 marks for project as principal investigator (PI) or CoPI; 2 mark for project as coinvestigator)	2-4	6
6	Accepted Patent (3 marks per patent)	3	6
	Subtotal:		35

		SECTION 3: TEACHING AND PRESENTATIONS: 30 MARKS		
1		Oral Presentation/lecture in National Conference/Workshop (2 marks per presentation)	2	6
2		Poster Presentation in National Conferences (1 mark per poster)	1	3
3		Oral Presentation/Lecture in International Conferences organized by scientific association	4	4
4		Poster Presentation in International Conference organized by scientific association (3 marks per poster)	3	6
5		Attended Basic Course Workshop in Medical Education Technologies (NMC)	2	2
6		Attended Advanced Course in Medical Education (ACME) (NMC)	2	2
7		NMC course in Biomedical Research	2	2
8		Attended Curriculum Implementation Support Program (CISP) (NMC)	2	2
9		International (e.g. FAIMER) / advanced course in research methodology 15 days to 1 month (1 mark); 1-3 months (2 marks); more than 3 months (3 marks)	1-3 as mentioned	3
		Subtotal:		**30**
		TOTAL:		75

Candidate must provide clear and compelling evidence to support their claims.
To ensure accurate scoring, please follow these guidelines:

- Attach Relevant Documents: Failure to provide necessary supporting documents will result in a score of zero for the respective criterion.
- Final Score Calculation: Your overall short listing score will be calculated exclusively based on the documents uploaded with your application.

Please note: Incomplete documentation will negatively impact evaluation. Thoroughly review the selection criteria and provide all required proof to support your credentials.

- To ensure clarity and accuracy in the screening process, the Screening Committee may have virtual meetings with the candidates to clear any doubts regarding their qualifications, experience, or submitted documents, wherever required.

Here's how it works:

i. Screening Committee Review: During application screening, the committee may identify areas requiring further clarification.

ii. Virtual Meeting Invitation: The candidate will receive a virtual meeting invitation to discuss specific details in there MyPage/Email.

iii. Open Communication: The virtual meeting will provide a platform for transparent dialogue, allowing you to provide additional information or explanations as needed.

The candidate stay prepared to attend virtual meeting as per communicated date and time, failure to attend, this will be treated as not responding in desired manner, which may lead to cancellation of score for the points under review. The candidate's cooperation will facilitate a smoother screening process and accurate assessment of their credentials.

iv. Screening Scores: The scores obtained during the screening stage will not be used for the final selection.

v. Interview Invitations: Shortlisted candidates who have top 10 scores will be shortlisted to be called for interview (if 02 or more candidates have same score, all of them will be invited.) Thus in such cases, number of candidate to be called for interview may be more than 10.

vi. The list of shortlisted candidates to be called for interview will be posted on the website. Shortlisted candidates must attend their interviews according to the schedule which will also be published on the website.

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GENERAL CONDITIONS

1. APPLICATION PROCESS:-

- Applicants who satisfy the eligibility criteria in all respects can submit their applications through online mode only, in the prescribed format. The online registration of applications will be available on the AIIMS New Delhi official websites, www.aiimsexams.ac.in and www.aiims.edu **from 21.09.2024 to 05.10.2024** up to 5:00 PM.

- Upload clear and legible documents to support your application.

- Here's a guide to ensure smooth document submission:

i) Upload Documents for Each Claim:

- Upload separate documents in support of your Date of Birth, Experience , Essential Qualification(s), Caste Certificate / EWS Certificate / Disability Proof and any other relevant information, as applicable.

Upload each document in PDF format with a file size not exceeding 2 MB.

ii) Ensure Legibility:

Scan documents at 200 dpi grey scale for optimal print clarity.

iii) Avoid Uploading Unnecessary Documents: Refrain from uploading Pay Slips, Resumes, Appointment Letters, Relieving Letters, Unsigned Experience Certificates, or any other documents not specifically asked for.

iv) To verify age, upload one of the following as proof:

- Matriculation/10th Standard certificate (or equivalent) issued by a Central/State Board, clearly indicating your date of birth.
- Mark sheet of Matriculation /10th Standard (or equivalent) issued by a Central/State Board, clearly indicating your date of birth.
- If the date of birth is not available on certificates or mark sheets issued by the concerned Educational Boards (specifically in the states of Tamil Nadu and Kerala), please upload your School Leaving Certificate indicating your date of birth.

v.   <u>Education Qualification Certificates</u>

To ensure educational qualifications align with the Recruitment Rules, please upload the following:

a) Certificates for Required Qualification

-Upload relevant Educational Qualification Certificates as specified in the Recruitment Rules for the post.

b) . Certificates of Equivalent Qualifications:

If you have equivalent educational qualifications, provide an order or letter certifying the equivalence.

This certificate should clearly state:

-The Authority (with name, number, and date) under which the equivalence is declared.

-The specific Educational Qualifications in the Recruitment Rules to which your qualifications is equivalent.

vi.   Experience : Only experience acquired after obtaining the essential qualifications for the applied post will be considered as eligible as per the Recruitment Rules.

vii.   Experience Certificate Requirements To validate your claim about experience, please ensure that your Experience Certificate meets the following criteria.

It has been Issued by: Head(s) of the Organization where the experience was acquired.

The certificate should have following details

- Duration of experience: Indicate the exact "from" and "to" dates of your employment.

- Nature of experience: Whether your experience involved teaching, research, or both.

- Recognized organization: The organization is recognized by the relevant authority i.e.

- Medical: MCI/NMC

- Dental : DCI

- Non medical: UGC

vii .   <u>DNB Equivalence Requirements:</u>

- Applicants holding DNB in broad specialties or super specialties as their essential qualifying education must provide documentary evidence of its equivalence with MD/MS/DM/M.Ch. as applicable This evidence must meet the following criteria:

DNB training should had been done in a medical institution with an attached hospital or in a hospital with 500 or more beds recognized by the National Board of Examinations.

OR

Candidate has done one year of senior residency in a medical college or institution recognized by NMC as teaching institution for that specialty/superspecialty after passing DNB in the concerned specialty / super-specialty (In all cases where DNB training was done in a hospital with less than 500 beds) Candidates with essential qualification being DNB will be eligible if one is meeting either of the above conditions.

viii.   Additional Certificates Required for Screening:

Please upload all documents listed in your application form in support of various objective criteria which you are meeting.

ix.   Ensuring Clear Photo and Signature:

For successful application submission, please carefully follow these guidelines while updated your photo and signature:

a.   Preview Clarity:

Before uploading, verify that your photo and signature are clearly visible in the preview section of the application form.

If either of these appears small or unclear in the preview, it won't meet the prescribed requirements.

b.   Rejection of Inadequate Images:

Applications with illegible or non-compliant photos or signatures will be rejected.

x.   SC/ST/OBC/PWBD/EWS Certificate:

Candidates applying for positions reserved for SC /ST / OBC / PwBD / EWS categories must submit a valid Caste / PwBD / EWS certificate issued by the appropriate authority in the prescribed format.

Failure to declare your category as SC / ST / OBC / PWBD / EWS and upload the relevant certificate while doing online registration will result in your application being considered under the UR (Unreserved) category. Requests to change category status after registration will not be entertained.

xi.   OBC Candidates:

a) Certificate Format and Clarity:

Candidates applying under the OBC category must submit a valid caste certificate in the format prescribed by the DoPT vide OM No. 36036/2/2013-Estt(Res.) dated 30.05.2014 and further clarified by OM No. 36036/2/2013-Estt(Res-I) dated 31.03.2016.

b) Eligibility Based on Central List:

Eligibility for OBC candidates is determined based on the caste(s) included in the Central List of OBCs issued by the Government of India.

c) Creamy Layer Exclusion and Sub-Caste Matching:

OBC candidates must not belong to the Creamy Layer and their sub-caste must precisely match with the entries in the Central List of OBCs.

Failure to meet these criteria will result in their candidature being considered under the UR category (if otherwise eligible and UR posts are available).

d) Certificate Validity Period:

As the vacancies are advertised in the financial year 2024-2025, only NCL-OBC certificates issued between 01.04.2024 and closing date of application will be considered valid. Certificates issued outside this period will be deemed invalid for this recruitment. Candidates without a valid NCL-OBC certificate issued within the specified period will not be considered for posts reserved under the OBC category under any circumstances.

xii.   Eligibility for Persons with Benchmark Disabilities (PwBD):

Disability Percentage: Only individuals with a disability of 40% or more are eligible for PwBD reservation.

Disability Certificate: A valid Disability Certificate is the one which has been issued by a competent authority in the prescribed format as per the Rights of Persons with Disabilities Act, 2016.

Note : PwBD applicant's who are found suitable by the selection committee will be evaluated by a Medical Board constituted by the Director, AIIMS, New Delhi. This board will assess the functional suitability of the candidates for the advertised post. Only those candidates who are found to be having disability equal to or more than 40% and are functionally suitable for the post will be offered the post.

EWS (Economically Weaker Section) Candidates:

a) Reservation and Certificate Requirements:

Vacancies under the EWS category will be filled in accordance with instructions issued by the DoPT, Ministry of Personnel, Public Grievances & Pensions, Government of India, vide OM No. 36039/1/2019-Estt(Res) dated 31.01.2019.

Applications under the EWS category are subject to submission of a valid Income and Assets Certificate in the prescribed format, issued by the competent authority and verified for authenticity.

b) Crucial Date for Certificate Submission:

As per DoPT OM No. 36039/1/2019-Estt(Res) dated 31.01.2019, the last date for submitting the Income and Assets Certificate is the closing date for application submission for the post. EWS candidates must ensure that they possess a valid EWS certificate issued between 01.04.2024 and the last date of application.

c) Consequences of Invalid / Missing Certificate:

Failure to produce a valid EWS certificate issued on or before the cut-off date will render a candidate ineligible for reservation under the EWS category. However, their candidature will be considered under the UR (Unreserved) category, if otherwise eligible a post being available in the UR category.

xiii.   No Objection Certificate (NOC):

Mandatory NOC for Employed Candidates:

Regular candidates currently employed in Government, Semi-Government, Quasi-Government, Government enterprises, or Government-funded autonomous institutions must submit a No Objection Certificate (NOC) from their present employer.

Failure to produce an NOC will result in disqualification from the interview process.

Upload NOC with Application:

To avoid any delays, candidates are advised to upload NOC at the time of online registration.

Separate Applications and Fees Required:

Candidates interested in applying for more than one post as detailed above, must submit separate online applications for each post.

Application fees must be paid for each individual application.

xiv.   Ensuring Complete and Fee-Paid Applications:

Strict Adherence to Requirements:

Incomplete applications or applications without the application fee will be rejected automatically without any further communication.

To ensure a successful application, candidates are strongly urged to confirm the following before uploading their application:

- Payment of the application fee has been successful.
- Application is complete & all fields have been filled .
- All documents have been uploaded.
- Photograph & signature are meeting the specifications given in the instructions.

Double-Check for Accuracy:

It's highly recommended to carefully review your application for completeness and accuracy before submission to avoid potential rejection.

xv.   Resolving Technical Issues and Application Finality:

a). Technical Assistance:

For any technical difficulties encountered during online application submission, candidates can seek assistance through the following channels:

"RAISE A QUERY" option accessible on "My Page" after logging in

- AIIMS Exam website (www.aiimsexams.ac.in) under "Contact Us"

- You may call on Toll free numbers given on the above mentioned website. Contact hours for phone support: Monday to Friday, 10:00 AM to 4:30 PM, and Saturday, 10:00 AM to 12:30 PM

No Alterations Permitted After Submission:

Candidates are not permitted to make any changes or alterations to their application once it's been finalized and submitted.

All information provided in the application will be considered final and binding.

2. Consolidated Remuneration: Assistant Professor - Rs. 1,42,506/- per month

3. Maximum Age Limit and Age Relaxation:

i. General Upper Age Limit: 50 (Fifty) years for all posts.

ii. Cut off date for determining eligibility in terms of Age: The cut-off date for determining age eligibility will be the last date of online application submission, which is 05.10.2024

iii. Age Relaxation:

Age relaxation is permitted for following categories :

Sl.No.	Category	Age relaxation permissible beyond the upper age limit.
1.	SC/ST	05 years
2.	OBC	03 years
3.	PWBD	05 years
4.	Government Servant	05 years

iv) Eligibility for Age Relaxation :

a. Age relaxation is granted exclusively to regular employees working under the Central Government. It does not apply to employees of autonomous bodies (e.g., AIIMS), State Governments, or Public Sector Undertakings (PSUs).

b. SC/ST/OBC candidates applying for unreserved vacancies or being considered against UR posts on merit will not be eligible for age relaxation.

c. Persons with Benchmark Disabilities (PwBD) are eligible for age concession irrespective to whether the post is specifically reserved for PwBD or not.

v. Maximum Age Limit after Relaxation:

The upper age limit, even after availing age relaxation, shall not surpass 55 years on the cut-off date.

4. Application Fees:

Application fees vary according to the candidate's category

Category	Application Fee
General/OBC Candidates	Rs. 3000
EWS Candidates	Rs. 2400
SC/ST Candidates	Rs. 2400 (Refundable for those who appear in the interview)
PWBD Candidates	Exempted

Important Notes:

Application fees, once paid, will not be refunded under any circumstances (except for those SC/ST candidates who appear in the interview)

Applications submitted without the prescribed fee will be rejected outright

5. Experience Requirement Relaxation for SC/ST Candidates:

SC/ST candidates may be granted relaxation of up to one year in the required experience for these post at the discretion of the competent authority.

6. Clarification:
-   Mandatory Document Verification at Interview:

i) Attention Shortlisted Candidates:

All original certificates and documents will undergo mandatory verification at the time of the interview.

Candidates called for the interview must bring the following:

- Printout of the online application form/s as the case may be .
- Two sets of self-attested photocopies of all documents uploaded online

(ii) Mandatory Original Certificates:

Candidates shortlisted for the interview must produce the following original certificates for verification:

a) Proof of Age:

- 10th/Matriculation Certificate from a recognized board OR school leaving certificate

b) Essential Educational Qualifications:

- Degree certificates as per Recruitment Rules
- For DNB Holders:

  Certificate of bed strength in the hospital/institution where DNB was pursued (if applicable)

Note: DNB equivalence to MD/MS or DM/M.Ch. is subject to NMC New Delhi notification dated 14.02.2022.

c) Professional Registration:

- Certificate of Registration with Medical Council of India (MCI), Dental Council of India (DCI), whichever is applicable

d) Reserved Category Certificate (if applicable):

- Certificate of belonging to SC/ST/OBC/EWS/PWBD category in the prescribed format issued by the competent authority

e) Experience Certificate:

- Certificate indicating possession of the required number of years of teaching and/or research experience on or before the last date of online application (05.10.2024)

- Certificate should be from MCI/DCI/INC/UGC or other recognized institution(s) as applicable

- Specific Requirements for Assistant Professor Posts:

Teaching/research experience acquired only after postgraduate qualification/Ph.D. in the specialty will be considered.

DNB holders may need 1 year extra experience (total 4 years) from an MCI-recognized/permitted institution for equivalence if DNB training was in a hospital with less than 500 beds.

Teaching experience must be in the concerned specialty from an MCI/DCI-recognized medical college/Institution. Experience prior to recognition will not be considered.

Postgraduate experience must be acquired in an NMC/MCI-recognized institution (recognized for MBBS course or PG course in the specialty).

Failure to produce any of these certificates will lead to cancellation of candidature and exclusion from the interview.

iii) Strict Compliance Required:

Failure to produce the required certificates and documents on the day of verification will result in immediate cancellation of candidature. Candidates will not be permitted to participate in the interview without the complete set of documents.

7. Additional Certificates:

Candidates must bring copies of all those documents which they have mentioned in their application form in support of their claim to be meeting various screening criteria.

8. Extension in joining time:

Requests for extension or delayed joining to complete additional qualifications will not be considered.

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TERMS AND CONDITIONS FOR CONTRACT APPOINTMENT FOR FACULTY POSTS IN AIIMS, NEW DELHI

1. The appointment is purely on contractual basis for a period of one year or till such time the alternate arrangements are made (whichever is earlier) with effect from the date of joining. This contractual appointment can further be extended for one more year, as per function requirement of the Institute, with the approval of Competent Authority. However, the contractual appointment shall not be extended beyond the period of two years under any circumstances. If the contract is not extended further, the same will lapse automatically. The appointment can also be terminated at any time, on either side, by giving one month's notice or by paying one month's salary, without assigning any reason. Contractual appointment can also be terminated at any time after joining with in a period of three months, in case performance of the selected candidate is found to be unsatisfactory by the competent authority.

2. The consolidated remuneration for the post of Assistant Professor will be Rs.1,42,506/- per month (consolidated).

3. The appointee shall perform the duties as assigned to him/her. The competent authority reserves the right to assign any duty, as and when required. No extra/additional allowances will be admissible in case of such assignment.

4. The appointee shall not be entitled to any benefit like Provident Fund, Pension, Gratuity, Medical Attendance Treatment, Seniority, Promotion etc. or any other benefits available to the Government Servants, appointed on regular basis.

5. The appointee shall not be granted any claim or right for regular appointment to any post of AIIMS.

6. The appointee shall be on the whole time appointment of the AIIMS and shall not accept any other assignment, paid or otherwise and shall not engage himself/herself in a private practice of any kind during the period of contract.

7. Selected candidates will undergo medical examination by a medical board.The appointment to the said post will be subject to one being found medically fit by this medical board.

8. Leave entitlement of the appointee shall be governed in terms of instructions contained in DoPT&T's O.M. No.12016/3/84-Estt.(L) dated the 12th April, 1985 as amended by OM No. 12016/1/96-Estt(L) dated the 5th July, 1990 and further amended time to time.

9. The appointee is not entitled to any T.A. for attending the interview and joining the appointment.

10. Other conditions of service will be governed by relevant rules and orders issued from time to time.

11. If any declaration given or information furnished by him/her proves false or if he/she is found to have willfully suppressed any material, information, he/she will be liable for removal from service and also such other action as the Government may deem necessary.

12. The appointee shall not be entitled to avail any allowances/facilities being extended to the regular/permanent faculty members of the AIIMS, New Delhi.
13. The AIIMS, New Delhi reserves the rights to increase or decrease the number of vacancies.

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OTHER IMPORTANT INFORMTION FOR CANDIDATES

1. About AIIMS New Delhi:

    The All India Institute of Medical Sciences, New Delhi, is an autonomous institution established by an Act of Parliament. Service under the AIIMS is governed by this Act and the Rules & Regulations .

3. Employment Conditions:

    These are contractual positions initially for 01 year or till such time the alternate arrangements are made, whichever is earlier. Private practice is strictly prohibited.

4. Qualification and Experience:

    Applicants must meet the essential qualifications and have the required experience by cut off date i.e. last date of online registration.

    Any application with inaccurate or false information will be rejected.

5. Experience Calculation:

    Experience is counted only after obtaining the required educational qualifications.

6. Complete Applications:

    Incomplete applications will be rejected without further consideration.

7. Selection Process:

    Shortlisted candidates will be interviewed by the Selection Committee of the Institute. Interviews will be held in AIIMS, New Delhi.

    Interview results will be posted on the AIIMS website.

8. Important Reminders:

Canvassing is strictly prohibited and will lead to disqualification.

9. Fee Transaction Reference:

Bring your Fee Transaction Reference Number to the interview.

10. Application Reference Number:

You'll receive a unique reference number after successful online application submission. Keep it for future reference.

11. Short listing:

The Departmental Screening Committee will shortlist candidates based on objective criteria wherever applicable.

12. Document Verification for Shortlisted Candidates:

Bring all original documents related to your application for verification at the time of interview day.

Failure to produce documents, providing false information, or any violation of laws will result in disqualification.

13. Interview Reporting:

Arrive at the interview venue by 8:30 AM on the scheduled date.

Bring:

a. Printout of online application

b. 2 sets of self-attested photocopies of all uploaded documents
c. Original certificates/documents (10th class, essential educational qualifications, experience certificates, Caste/EWS/PWBD certificate if applicable)
d. Failure to produce these documents will lead to cancellation of candidature and exclusion from the interview.

14. Criminal Background Check:

Candidates must not have been convicted for any criminal act.

15. Joining Time and Post Selection:

Joining time is 30 days from the appointment letter issuance date. No extensions will be granted.

If selected for multiple posts, you must clarify indicate the one you want to join. Once you join, other posts against which you were selected will stand released and will be offered to the next candidates as per order of merit.

Requests to shift to a different post after joining a post at a later date will not be entertained.

16. Transfer/Posting with in AIIMS:

Selected candidates may be posted to:

- Rural Project (Ballabhgarh, Haryana)
- National Drug Dependence Treatment Centre (Ghaziabad)
- AIIMS Jhajjar Campus
- Any other future AIIMS Centres

All faculty members are expected to serve at any of the AIIMS New Delhi location, irrespective of their initial appointment department/centre/block.

17. Vacancy Adjustment:

AIIMS New Delhi reserves the right to increase/decrease the number of vacancies.

18. Amendment and Cancellation:

The Competent Authority reserves the right to amend, cancel, or change this advertisement in its entirety or in part, without prior notice or explanation.

19. Legal Jurisdiction:

All disputes arising from this advertisement shall be subject to the jurisdiction of the Court of Law at New Delhi.

20. For Online Application Form Queries:

Please visit "My Page" after logging in and click on "RAISE A QUERY" for any clarifications or inquiries.

21. Contact Information:

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