



GOA SHIPYARD LIMITED

Advt. Ref. No: 03/2024

**Shortlisted candidates for Document Verification/Skill/Trade Test
for the post of Office Assistant – Clerical Staff – (On Fixed Term
Contract Basis)**

Based on the performance in the Computer Based Test (CBT) held on 20.07.2024 for the post of **Office Assistant – Clerical Staff – (On Fixed Term Contract Basis)** following candidates have been provisionally shortlisted for the document verification. Candidates qualifying in the Document Verification round will be eligible for Skill/Trade Test. The provisionally shortlisted candidates are advised to report to Don Bosco College Of Engineering, Murida Rd, Fatorda, Margao, Goa – 403 602 as mentioned below.

Sl No.	Roll No	Reporting Time	
		Document Verification	Skill/Trade Test
1	4410001	28.09.2024 08:30 AM	29.09.2024 10:00 AM
2	4410005		
3	4410009		
4	4410010		
5	4410011		
6	4410013		
7	4410015		
8	4410016		
9	4410018		
10	4410021		
11	4410022		
12	4410027		
13	4410032		
14	4410033		
15	4410036		
16	4410040		
17	4410046		

Sl No.	Roll No	Reporting Time	
		Document Verification	Skill/Trade Test
18	4410048	28.09.2024 08:30 AM	29.09.2024 10:00 AM
19	4410052		
20	4410057		
21	4410058		
22	4410059		
23	4410061		
24	4410064		
25	4410071		
26	4410072		
27	4410073		
28	4410076		
29	4410078		
30	4410080		
31	4410081		
32	4410088		
33	4410090		
34	4410092		
35	4410095		
36	4410098		
37	4410100		
38	4410101		
39	4410102		
40	4410104		
41	4410105		
42	4410107		
43	4410108		
44	4410109		
45	4410118		
46	4410120		
47	4410123		
48	4410127		

Sl No.	Roll No	Reporting Time	
		Document Verification	Skill/Trade Test
49	4410131	28.09.2024 08:30 AM	29.09.2024 10:00 AM
50	4410133		
51	4410134		
52	4410141		
53	4410142		
54	4410143		
55	4410148		
56	4410151		
57	4410152		
58	4410155		
59	4410156		
60	4410159		
61	4410160		
62	4410162		
63	4410165		
64	4410167		
65	4410169		
66	4410173		
67	4410174		
68	4410180		
69	4410184		
70	4410188		
71	4410191		
72	4410198		
73	4410199		
74	4410200		
75	4410203		
76	4410204		
77	4410207		
78	4410208		
79	4410210		

Sl No.	Roll No	Reporting Time	
		Document Verification	Skill/Trade Test
80	4410213	28.09.2024 08:30 AM	29.09.2024 10:00 AM
81	4410214		
82	4410215		
83	4410221		
84	4410226		
85	4410227		
86	4410228		
87	4410229		
88	4410231		
89	4410233		
90	4410236		
91	4410239		
92	4410240		
93	4410242		
94	4410243		
95	4410244		
96	4410245		
97	4410248		
98	4410249		
99	4410250		
100	4410251		
101	4410253		
102	4410257		
103	4410258		
104	4410331		
105	4410335		
106	4410336		
107	4410339		
108	4410342		
109	4410343		
110	4410344		

Sl No.	Roll No	Reporting Time	
		Document Verification	Skill/Trade Test
111	4410347	28.09.2024 08:30 AM	29.09.2024 10:00 AM
112	4410349		
113	4410353		
114	4410355		
115	4410357		
116	4410359	28.09.2024 10:30 AM	29.09.2024 11:00 AM
117	4410364		
118	4410365		
119	4410368		
120	4410370		
121	4410374		
122	4410377		
123	4410378		
124	4410379		
125	4410385		
126	4410386		
127	4410393		
128	4410394		
129	4410395		
130	4410396		
131	4410404		
132	4410410		
133	4410411		
134	4410412		
135	4410413		
136	4410414		
137	4410415		
138	4410418		
139	4410419		
140	4410421		
141	4410424		

Sl No.	Roll No	Reporting Time	
		Document Verification	Skill/Trade Test
142	4410426	28.09.2024 10:30 AM	29.09.2024 11:00 AM
143	4410427		
144	4410429		
145	4410430		
146	4410431		
147	4410432		
148	4410433		
149	4410434		
150	4410436		
151	4410437		
152	4410443		
153	4410449		
154	4410450		
155	4410456		
156	4410457		
157	4410459		
158	4410461		
159	4410464		
160	4410465		
161	4410466		
162	4410467		
163	4410468		
164	4410473		
165	4410474		
166	4410480		
167	4410481		
168	4410487		
169	4410489		
170	4410493		
171	4410495		
172	4410498		

Sl No.	Roll No	Reporting Time	
		Document Verification	Skill/Trade Test
173	4410499	28.09.2024 10:30 AM	29.09.2024 11:00 AM
174	4410500		
175	4410501		
176	4410506		
177	4410508		
178	4410511		
179	4410512		
180	4410514		
181	4410516		
182	4410518		
183	4410521		
184	4410523		
185	4410524		
186	4410525		
187	4410526		
188	4410528		
189	4410530		
190	4410531		
191	4410533		
192	4410534		
193	4410535		
194	4410538		
195	4410540		
196	4410542		
197	4410543		
198	4410547		
199	4410550		
200	4410551		
201	4410552		
202	4410553		
203	4410554		

Sl No.	Roll No	Reporting Time	
		Document Verification	Skill/Trade Test
204	4410555	28.09.2024 10:30 AM	29.09.2024 11:00 AM
205	4410557		
206	4410559		
207	4410560		
208	4410561		
209	4410565		
210	4410566		
211	4410567		
212	4410568		
213	4410569		
214	4410571		
215	4410573		
216	4410574		
217	4410575		
218	4410577		
219	4410578		
220	4410580		
221	4410581		
222	4410583		
223	4410584		
224	4410586		
225	4410588		
226	4410590		
227	4410591		
228	4410592		

NOTE: General instructions to the candidates appearing for the document verification & Skill/Trade Test.

- 1) Verification of certificates/documents will be conducted of the provisionally shortlisted candidates mentioned above before the skill test/ trade test. Candidates are advised to bring all your original certificates/documents along with **one set of Self attested copies of all the certificates** in support of your Educational & Technical

Qualification, Age, Experience, Caste/Tribe /Community Certificate, Economically Weaker Section (EWS) Certificate, Disability Certificate, Ex-Servicemen (Copy of Discharge Book) etc. failing which, candidate will not be permitted to appear for the Skill/Trade Test thereby no travelling expenses will be reimbursed.

- 2) Candidates are advised to once again ensure that he/she fulfils the eligibility criteria and other conditions mentioned in the advertisement before attending the Document Verification and Skill / Trade Test.
- 3) If all the documents are found in order & meeting all the eligibility criteria as per Advt. No. 03/2024 candidates will be allowed to appear for the Skill/Trade test.
- 4) There will be no transfer of service benefits from previous employment to GSL or pay protection, in view of the same NOC will not be mandatory for the candidates who apply against FTE advt. However, incase of selection, proper relieving letter should be produced by the candidate before joining.
- 5) Outstation candidates who qualify for the Skill/Trade Test after Document verification will be paid to and fro 2nd sleeper class rail fare by shortest route from their nearest railway station (as registered by them in the Online Application System) to Goa Shipyard Limited only on production of proof of journey (Hard copy of Tickets) as per rules of the Company. Further in case of non-submission of any of the documents mentioned, incorrect details mentioned in TA claim form and Non fulfilment of eligibility criteria as mentioned in the advertisement, reimbursement will not be processed and the candidate will be responsible for the same.
- 6) Payment of Travelling Allowance shall be made by RTGS (ECS) after completion of selection process. Candidate is requested to bring a copy of Bank pass book (First page of your Account details) and hardcopy of the ticket.
- 7) TA claim form is available on GSL website (www.goashipyard.in) under the heading of **“Notice Board – Careers - Advertisement”**. Candidate is requested to download and submit filled TA claim form along with original tickets, Bank pass book copy and proof of Tribe/Caste/Disability/EWS certificate with self attested copy.
- 8) You are advised to bring print out copy of online application, Admit Card for Skill/Trade Test, a copy of this call letter, Admit card of CBT along with ID proof i.e. Voter ID/Driving License / Passport / Aadhaar Card, 03 coloured photograph copies and a set of photocopy of all document in

support of age, caste, qualification, experience, etc failing which you will not be allowed to appear for Document Verification and Skill/Trade Test.

NOTE: GSL will not provide photocopies of any documents. Candidates have to make their own arrangement to get the same. Hence may kindly ensure you carry a set of photo copies of all the relevant documents as mentioned at Sr. No. 1 & 8 at the time of Document Verification.

- 9) Any kind of Communication/Computation devices i.e. Mobile phone, Pager, Tablet and head set, calculator, etc. will not be allowed in the Examination Hall.
- 10) If any candidate is found guilty of any act of misconduct during the examination, he/she will be disqualified from the selection process and no Travelling Expenses will be paid.
- 11) Canvassing in any form will lead to disqualification.
- 12) Request for change in date, time and place for the Document Verification / Skill test/Trade test shall not be entertained.
- 13) Your candidature shall be fully governed as per the terms and conditions mentioned in our advertisement No. 03/2024.
- 14) You are being called for the aforesaid **Document Verification and Skill/Trade Test on provisional basis** based on the information furnished by you in your online application. However, if it is found that you have furnished false, fabricated or have concealed any information at the time of verification of certificates/documents or subsequently, at any point of time or at any stage if it is found that you are not meeting eligibility criteria your candidature will be rejected and terminated accordingly at any stage.

NOTE: Candidates who have been called for document verification for more than 1 post on the same day they have to get the separate Personal Data Form filled and a set of self attested documents for each post separately. All the candidates are requested to kindly fill your details in the Personal Data Form and get the same at the time of document verification which is mandatory.

Date: 13.09.2024

Place: Vasco-da-Gama, Goa