

PRINCIPAL DISTRICT AND SESSIONS COURT : : MEDAK

Dis. No. 1088 /Admn/2022

Dated : 26 -10-2022.

NOTIFICATION

Pursuant to the Orders of the Hon'ble High Court vide ROC. No. 496/E1/2019, Dt. 22-07-2022 and G.O.Ms. No. 104 Finance (HRM.II) Dept. Dt. 30-12-2019, applications are invited from the Retired Judicial Ministerial Employees and also from general public of eligible candidates **up to 05.00. PM on or before 26.-11-2022**, to fill up the below mentioned Posts **on contract basis** on consolidated pay as per Rule 9 of Telangana State and Subordinate Rules, 1996 for a period of TWO YEARS or any date before the date or they can be continued till further orders, as fixed by the appointing authority from time to time in the Fast Track Special Court for Expeditious Trial and Disposal of Rape and POCSO Act Cases established at Medak in the Unit of Medak purely on Contract basis.

The application shall be sent in a sealed cover addressed to the **PRINCIPAL DISTRICT AND SESSIONS JUDGE, DISTRICT COURT COMPLEX, MEDAK – 502110** by mentioning the post applied for and send the same by way of post or by way of courier. The **Application forms sent either directly or in person will not be entertained.**

Sl. No.	Name of the Post	No. of Posts	Consolidated pay per month
1.	Senior Superintendent	01	(Retired Judicial Employee) Rs. 40,000/- P.M. (Consolidated Remuneration)
2.	Senior Assistant	01	Contract basis – Remuneration shall be paid as fixed by the Government from time to time.
3.	Stenographer Grade – III	01	
4.	Junior Assistants	02	
5.	Typists	02	
6.	Driver	01	
7.	Office Subordinates	04	

Note :

The appointment of Retired Judicial Employees is subject to the following conditions.

1. Only persons who have retired from the Judicial Ministerial Services are eligible
2. Ministerial Staff who have retired on attaining the age of superannuation and who have not attained the age of 65 years.
3. Ministerial Staff having satisfactory record of service.
4. The candidates have to produce the Medical fitness certificate and should be physically and mentally fit to hold the post. The term of re-employment will be determined from time to time by the Unit Head.

5. The employee who was dismissed, removed and compulsorily retired or made to seek retirement on medical grounds are not eligible for re-employment.
6. The employees who are re-employed shall be entitled to such consolidated remuneration as may be determined from time to time by the Government/H.O.
7. The re-employed shall be required to discharge their duties sincerely and honestly to the satisfaction of the Presiding Officers.
8. The services of the re-employed employees are liable to be terminated at any time without assigning any reasons and without any notice and appointment is purely temporarily and Contract basis.
9. On appointment the appointees shall enter into an Agreement with the Unit Head initially for a period of (01) year, subject to renewal for a further period from time to time at the discretion of the Unit Head.
10. The applicants should submit their Service Certificates.

ELIGIBILITY

1. The outsiders possessing the required qualifications may also apply for above posts. **However their candidature will be considered in the event of non-availability of Judicial Employees.**
2. **Nationality :** The candidate should be an Indian National.
3. **Educational Qualifications :**
 - i) **For the post of Senior Assistant :** Must be a Graduate from any Recognized University, preference shall be given to those who have computer skills.
 - ii) **For the Post of Stenographer Grade III :** Must be a Graduate from any recognized University and must have passed Telangana Govt. Technical examination English Typewriting by higher grade and must have passed Telangana Govt. Technical examination in English shorthand by higher grade or equivalent examination, Provided that if candidates who have passed the examination by higher grade are not available, those who have passed the examination by the lower grade may be considered. Must have knowledge or qualification in computer operation.
 - iii) **For the post of Junior Assistant :** Must have passed Bachelor's Degree of any University in India established or incorporated by or Central Act, State Act or Provincial Act or an Institution recognized by the University Grants Commission or any equivalent qualification, must have knowledge in computer operation.
 - iv) **For the post of Typist :** Must have passed Bachelor's Degree of any University in India established or incorporated by or Central Act, State Act

or Provincial Act or an Institution recognized by the University Grants Commission or any equivalent qualification. Must have passed Telangana Government Technical examination in English Typewriting by Higher grade qualification or its equivalent examination, must have knowledge in computer operation.

v) For the post of Driver : Must have passed SSC Examination or its equivalent examination. Must be able to read and write Telugu and Urdu/Hindi or English. Must Possess a valid Light Motor Vehicle Driving License issued by the Competent Authority under the MVI Act, 1988 with practical experience in Driving Motor Vehicles for a period of not less than (03) years with endorsement to drive Motor Cycle and Auto-rickshaw.

vi) For the post of Office Subordinate : Must have passed any exam between 7th to 10th Class or its equivalent examination. But the candidates having **higher qualification than 10th Class will not be considered as eligible.**

4. Age : Must have completed the age of 18 years and must not have attained the age of 34 years.
5. Local Candidate : Preference shall be given to the Local candidates i.e., Persons living in the same station.
6. The candidates should not be involved in any Criminal Cases.

Attested copies of the following should be enclosed to the application :

- 1) Certificates of Academic and Technical Qualifications and other Certificates to prove their professional skills if any.
- 2) Certificate evidencing Date of Birth.
- 3) Community Certificate in case of SC/ST/BC candidates.
- 4) Physical fitness certificate issued by competent authority.
- 5) Any other relevant certificates i.e., retirement proceedings (in case of retired Judl Employees)
- 6) One recent passport size photograph of the applicant duly attested by the Gazetted Officer to be affixed at the top of application in the place specified.
- 7) The application should be addressed to the Principal District and Sessions Judge, District Court Complex, Medak - 502110.

General Instructions :-

- 1) No. T.A or D.A will be paid for the journey performed in connection with the recruitment.
- 2) The postings and transfers of the employees re-employed shall be at the discretion of the undersigned as required and necessitated by administrative exigencies subject to overall supervision of Hon'ble High Court for the State of Telangana.

- 3) The appointed candidates shall be entitled to such consolidated remuneration as may be determined from time to time by the Government and the Hon'ble High Court for the State of Telangana.
- 4) The appointed candidates shall be required to discharge their duties sincerely courteously and honestly to the satisfaction of the Presiding Officers.
- 5) On appointment, the employees shall enter into an agreement with the Principal District Judge, Medak initially for a period of one year, subject to renewal for a further period from time to time at the discretion of the appointing authority and subject to continuance of the concerned courts.


Prl. District & Sessions Judge,
Medak. 26/10/22.


To

1. All the Judicial Officers in the District.
2. The Collector and District Magistrate, Medak.
3. The District Employment Officer, Medak.
4. The District Public Relation Officer, Medak.
5. The District Education Officer, Medak.
6. The President, Bar Association, Medak.

with a request to display the Notification on their notice boards and to take necessary steps for its vide publicity.

7. The Notice Board, Prl. District Court, Medak.
8. This notification will be available in the official site (districts.ecourts.gov.in/medak).

APPLICATION FOR THE POST OF _____
Ref: District Court, Medak, Notification Dis. No. _____/Admn/2022.,
dated _____

PROFORMA

*Affix latest passport
size photograph duly
attested by
Gazetted Officer*

1. Full Name of the Applicant :
2. Father's / Husband's Name :
3. Date of Birth :
4. Age (as on 01-07-2022) :
5. Caste / Category :
6. Gender :
7. Nationality :
8. Religion :
9. Educational Qualifications :
 - a) Academic :
 - b) Technical :
 - c) Other (if any) :
10. Previous Experience (if any) :
11. Local/Non - Local :
12. Permanent Address :
13. Address for correspondence :
14. Mobile Number :

FOR RETIRED JUDICIAL EMPLOYEES:

15. Date of Retirement :
16. Copy of Retirement proceedings/PPO :
to be enclosed
17. Any punishment awarded during service,
if yes to be noted :

DECLARATION

I, solemnly declare that the above information submitted by me is true to the best of my knowledge. If any information submitted by me is found to be false action may be taken against me.

Place :
Date :

Signature of the applicant