

The Dogra Regimental Centre, Ayodhya Cantt (UP) 224001

Advertisement for Recruitment of Defence Civilian Employees

1. The Commandant, The Dogra Regimental Centre, Ayodhya Cantt (UP) invites application for the following vacancies from Indian National eligible candidates:-

Ser. No.	Post	Vacancy	Category	Educational Qualification & experience for the post	Pay Scale
1.	LDC	01 (One)	UR - 01	(i) 12th Class or equivalent qualification from a recognized Board or University. (ii) English Typing @ 35 w.p.m. on computer Or Hindi Typing @ 30 w.p.m. on computer (35 words per minute and 30 words per minute corresponding to 10500/9000 KDPH on an average of 5 key depressions for each word.	Pay Level-2 (Rs. 19900-63200/-)
2.	Draughtman	01 (One)	UR - 01	(i) 10th Standard pass from a recognized Board. (ii) Diploma or Certificate in Draughtsmanship (Mechanical) from Indian Technical Institute or any institution or Board with one year experience from recognized Organisation or Undertaking in the trade.	Pay Level-4 (Rs. 25500-81100/-)
3.	Tailor	02 (Two)	SC - 01 UR (ESM) -01	(i) Matriculation from a recognized Board with proficiency in Tailor trade job. (ii) Industrial Training Institute Certificate in relevant trade.	Pay Level-2 (Rs. 19900-63200/-)
4.	Cook	09 (Nine)	UR - 03, UR (EWS) -01 UR (ESM)- 01, OBC - 02 SC - 01, ST - 01	(i) Matriculation or equivalent. (ii) Must have knowledge of Indian Cooking and proficiency in trade	Pay Level-2 (Rs. 19900-63200/-)
5.	Barber	02 (Two)	UR - 01, UR (PH) - 01	(i) Matriculation pass or equivalent from recognized Board with proficiency in Barber's trade job. (ii) Desirable : One year experience in the trade.	Pay Level-1 (Rs. 18000-56900/-)
6.	Mali	01 (One)	UR - 01	(i) Matriculation pass or equivalent from recognized Board. Desirable : Conversant with the duties of the respective trade with one year's experience in the trade.	Pay Level-1 (Rs. 18000-56900/-)

Note-1: Abbreviation used : UR - Unreserved, SC - Scheduled Caste, ST - Scheduled Tribe, OBC - Other Backward Caste, EWS - Economically Weaker Section, ESM - Ex-Serviceman, PH - Physically Handicapped.

Note-2: Relaxation of age-limit would be permissible to such persons who have a minimum of 40% disability. Disability certificate should be issued from the competent authority as prescribed by the Govt of India.

Note-3: The benefits of reservation under EWS can be availed upon production of an Income and Asset Certificate issued by a competent authority.

2. Age Limit :- Cut off age as on crucial date of application:-

- | | | | |
|-----|---|---|--|
| (a) | For General & EWS candidate | - | 18 years to 25 years |
| (b) | For OBC Candidate | - | 18 years to 28 years |
| (c) | For SC/ST Candidate | - | 18 years to 30 years |
| (d) | For PWD Candidate | - | 18 years to 35 years |
| (e) | For Ex-serviceman Candidate
(General candidates) | - | 03 years relaxation after deduction of military service rendered from actual age as on the crucial date. |
| (e) | For Ex-serviceman Candidate
(SC candidate) | - | 06 years (03 years + 03 years) relaxation after deduction of military service rendered from actual age as on the crucial date. |

3. The following tests will be conducted at The Dogra Regimental Centre, Faizabad:-

(a) Written test (b) Skill test/Trade test/Practical test for the respective trade

4. Syllabus for the same written examination for above posts will be as under:-

- | | | | |
|-----|----------------------------------|---|-------------------|
| (a) | General Intelligence & Reasoning | - | (25 Qs, 25 Marks) |
| (b) | Numerical Aptitude | - | (25 Qs, 25 Marks) |
| (c) | General English | - | (25 Qs, 25 Marks) |
| (d) | General Awareness | - | (25 Qs, 25 Marks) |

5. Written test will be in objective form for 02 hours and 0.25 marks will be deducted for every wrong answer.

6. The question paper of written test will be bilingual i.e English and Hindi. However, the questions on the portion of English Language subject will be in English only. The questions will be on 12th standard for the post of LDC and 10th standard for the post of Draughtman, Tailor, Cook, Barber and MTS (Mali). Any kind of relaxations to any candidate of any category will be as per DOP&T orders till last date of application.

7. If number of application received in response to the advertisement is large and if it is not convenient or possible to arrange examination for all the candidates. The Dogra Regimental Centre reserves the right to restrict the number of candidates to reasonable limit on the basis of either percentage of marks obtained in the prescribed advertisement or experience.

8. Post mentioned above are All India transfer liability and field service liability rules.

9. Candidates will forward application alongwith two self addressed envelopes affixed with stamp of Rs. 30/- and two self attested passport size photographs properly sealed in an envelope to the address mentioned in format of application through Ordinary/Registered Post or Courier to Commandant, the Dogra Regimental Centre, Ayodhya Cantt, Ayodhya (UP) - 224001. Candidates are requested to subscribe the words APPLICATION FOR THE POST OF _____ on the top of envelope while sending the application form.

10. Last date for receipt of application is 30 days from the date of publication of the advertisement.

11. The crucial date for determining the age limit shall be the closing date of receipt of application.

12. Photocopies of the following self attested documents/certificates to be attached alongwith application:-

- Mark Sheet and Certificates of the Educational & Technical Qualification for the post.
- Experience Certificate or any other documents in support of information furnished in application.
- Discharge Book & copy of PPO (For Ex-Servicemen candidate)
- Caste certificate, where applicable
- Physically handicapped certificate, if applicable
- Two self addressed envelope with postal stamp of Rs 30/-

13. Incomplete/illegible application will be deemed invalid and rejected without intimation to the candidate. Only eligible candidate will be called for the written examination provided two self addressed envelope with postal stamp of Rs 30/- is enclosed with the application form.

14. Candidates should keep in mind the following points:-

- The decision of appointing authority regarding selection/rejection will be final.
- The recruitment process can be cancelled/postponed/suspended/terminated without any prior notice/assigning any reasons at any stage.
- The Dogra Regimental Centre shall not be responsible for any postal delay/ failure.
- No extra weightage will be given for additional/extra/higher qualification for recruitment.
- No boarding/lodging/TA/DA or any type of allowance will be provided for the said test.
- The Dogra Regimental Centre will not be responsible for any injury which may occur during the written/skill/trade test.

Quartermaster, The Dogra Regimental Centre
Appendix 'G'

APPLICATION FOR THE POST OF _____

- | | | | |
|---|---|--|---------------------------------|
| 1. Post applied for | : | _____ | Pass port
Size
Photograph |
| 2. Name of the candidate
(IN BLOCK letters) | : | _____ | |
| 3. Father's Name | : | _____ | |
| 4. Date of birth
(att copy of birth certificate duly attested) | : | _____ | |
| 5. Age as on last date | : | ____ Years ____ Months ____ Days | |
| 6. Address for correspondence | : | House No./Street/Village _____
Post Office _____ District _____
State _____ PIN Code _____ | |
| 7. Permanent address | : | House No./Street/Village _____
Post Office _____ District _____
State _____ PIN Code _____ | |
| 8. Caste
(attach certificate in case of SC/ST/OBC/EWS) | : | Gen/OBC/SC/ST/EWS | |
| 9. Educational qualification
(Attach education certificate duly attested) | : | _____ | |
| 10. Any other qualification/experience
(Attach copy of experience certificate duly attested) | : | _____ | |
| 11. Category for which applied
(Attach copy duly attested) | : | Gen (UR) / EWS/ OBC/ SC/ ST/ Ex-Serviceman/
Physically Handicapped | |
| 12. Technical Training/Experience | : | _____ (attach copy duly attested) | |
| 13. Domicile Certificate | : | _____ (attach copy duly attested) | |
| 14. Whether registered with any
employment exchange | : | _____ Yes/No, If yes, mentioned
Registration No. and Name of employment
exchange _____ | |

DECLARATION

15. I hereby certify that above particulars mentioned in the application are correct and true to the best of my knowledge and belief. If particulars mentioned by me are found false at any stage then I shall be liable to be terminated without any notice.

Dated : _____ (Signature of Candidate)

FOR OFFICIAL RECORD ONLY

- Received on _____
- Accepted/Rejected _____
- Reason for rejection : Underage/Overage/Incomplete documents/Caste Certificate/Any other reason to be specified _____.
- Index No : _____ Date of Test/Interview _____