



GOVT. OF NCT OF DELHI  
DELHI SUBORDINATE SERVICES SELECTION BOARD  
FC-18, INSTITUTIONAL AREA, KARKARDOOMA, DELHI - 110092.  
[www.//dsssb.delhi.gov.in](http://dsssb.delhi.gov.in)

No. F.55 (256)/Exam/DSSSB/2021/224

Date: 14/02/2022

**NOTICE**

SUBJECT: CONDUCTING OF SKILL TEST FOR JUNIOR STENOGRAPHER (ENGLISH), POST CODE- 23/21 and AHLMAD, POST CODE- 40/20.

The skill test of the shortlisted candidates for the Junior Stenographer (English), Post Code- 23/21, DSIIDC and Ahlmad, Post Code- 40/20, Labour Department will be held at Bhai Parmanand Institute of Business Studies, Near Vikas Marg, Shakarpur, Delhi-110092. The schedule of the same is as under:

Sr.No	Post Name, Code & Department	Name of the Center	Exam date	Reporting Time for Candidates	Exam Start Time
1.	Junior Stenographer (English), Post Code- 23/21, DSIIDC	Bhai Parmanand Institute of Business Studies, Near Vikas Marg, Shakarpur, Delhi-110092	04.03.2022 (Friday)	(Ist Shift) 09:00 AM to 09:30 AM	10:00 AM
				(IInd Shift) 12:00 Noon to 12.30 PM	01.00 PM
			05.03.2022 (Saturday)	(Ist Shift) 09:00 AM to 09:30 AM	10:00 AM
				(IInd Shift) 12:00 Noon to 12.30 PM	01.00 PM
2.	Ahlmad, Post Code- 40/20, Labour Department		06.03.2022 (Sunday)	(Ist Shift) 09:00 AM to 09:30 AM	10:00 AM
				(IInd Shift) 12:00 Noon to 12.30 PM	01.00 PM

The Stenography/Typing speed for above mentioned post codes shall be as under :-

**Post Code-23/21, Junior Stenographer (English):**

- Dictation: 10 Mts. @ 80 w.p.m. (English)
- Transcription: 50 Mts. on Computer.

**Post Code-40/20, Ahlmad:**

Speed of 30 words per minute in English or 25 words per minute in Hindi Typewriting.


The candidates may download their e-admit cards for the above mentioned post code w.e.f. **26.02.2022 to 02.03.2022 upto 11:59 PM**. In case any candidate finds any difficulty in downloading the e-admit card, he/she may contact the Board office only through e-mail [dsssb-secy@nic.in](mailto:dsssb-secy@nic.in) upto **01.03.2022 (01:00 PM)**. No request will be entertained by any other source of correspondence in this regard.

✓

Candidates are directed to follow the detailed General Instructions which is uploaded on the website of DSSSB <http://dsssb.delhi.gov.in>. The font of Hindi for Typing is KrutiDev and accordingly compatible normal English/ Bilingual key board will be provided.

Note:

- Candidates are advised to update their e-mail address/ mobile number for future communication.
- Name of Examination Centre and Date of Examination & Timing shall be mentioned in the E- Admit Card.
- Candidates are advised to visit website of the Board and OARS portal regularly for further information.
- Candidates may also be informed on their registered mobile no. as well. But in case a candidate does not get any information on his/her registered mobile no. due to any reason, then it would not give any right to the candidate for extension of downloading admit card or re-examination. It is again advised to visit website of the Board and OARS portal regularly for further information.
- Candidates should follow all COVID-19 related safety measures, including wearing masks, social distancing, respiratory hygiene etc.


  
Deputy Secretary (Exam)  
: DSSSB

No. F.55 (256)/Exam/DSSSB/2021/ 224

Date: 14/02/2022

Copy to:-

1. SA (IT) "with the request to upload the same on the official website of DSSSB and sent message and e-mail to the candidates as per norms".

  
Deputy Secretary (Exam)  
: DSSSB