



GOVERNMENT OF TAMIL NADU
MEDICAL SERVICES RECRUITMENT BOARD (MRB)
7th Floor, DMS Buildings, 359, Anna Salai, Teynampet, Chennai-6.
Website: www.mrb.tn.gov.in

NOTIFICATION NO: 02/MRB/2021

DATE: 13.10.2021

1. Applications are invited only through online mode up to 28.10.2021 for Direct Recruitment to the post of Food Safety Officer on temporary basis in Tamil Nadu Food Safety and Drug Administration Department:

Sl. No.	Name of the Post	No. of Vacancies
1.	Food Safety Officer	119

2. DISTRIBUTION OF VACANCIES: 119

CATEGORY	G	W	PWBD		TOTAL VACANCIES
			G	W	
GT	25	10	1	1	37
BC	21	9	1	-	31
BCM	3	1	-	-	4
MBC(V)	8	4	-	-	12
MBC & DNC	6	2	1	-	9
MBC	2	1	-	-	3
SC	12	6	-	-	18
SCA	2	2	-	-	4
ST	1	-	-	-	1
TOTAL	80	35	3	1	119

Abbreviation	Detail
BC	Backward Class
BC(M)	Backward Class (Muslim)
PWBD	Person With Bench mark Disability
G	General
GT	General Turn
MBC(V)	Most Backward Class (Vanniakula Kshatriya)
MBC&DNC	Most Backward Class & Denotified Community
MBC	Most Backward Class
SC	Scheduled Caste
SCA	Scheduled Caste (Arunthathiyars)
ST	Scheduled Tribe
W	Women

3.IMPORTANT DATES:

Date of Notification	13.10.2021
Last date for submission of Application (only through Online Registration) and online payment	28.10.2021
Date of Written Examination / Computer Based Test	Tentatively in the Month of November 2021

(Under Graduate level Examination-200 objective type questions)

Note: Words of Masculine gender in these instructions should wherever the context so requires, be taken to include feminine gender.

4.SCALE OF PAY (in Rs.): Level-13 Rs.35900-113500 (Details can be seen in Annexure-6 of this Notification).

5. RESERVATION AND RELATED INFORMATION:

a.	The rule of reservation is applicable as per the rules in force. Detailed instructions with regard to reservation can be seen in Annexure-2 and 3 of this Notification.
b.	The number of vacancies advertised is only an indicative number and is liable for change with reference to vacancy position at any time before finalisation of selection for appointment.
c.	Defence personnel released or likely to be released from the Armed Forces due to disability incurred in forward areas while on duty, will also be selected if they are found to be otherwise qualified and if the Medical authorities are satisfied that the disability is not such as would render them incapable of efficiently discharging the duties of a Food Safety Officer.
d.	If no qualified and suitable women candidates are available for selection against the vacancies reserved for them, those vacancies will be filled by male candidates belonging to the respective communal categories.
e.	Separate reservation of 3.5% within the 30% reservation available for Backward Classes is applicable to Backward Class Muslims (BCMs). All the concessions / relaxations / benefits applicable to BC candidates are applicable to BC Muslim candidates as well.
f.	Separate reservation for Most Backward Classes(Vanniakula Kshatriya), Most Backward Classes and Denotified communities and Most Backward Classes at ten and half percent, Seven Percent and two and half percent, respectively, within the twenty percent reservation provided for Most Backward Classes and Denotified communities is applicable for this recruitment, as per G.O.(Ms) No.75, Human Resource Management (K) Department, Dated: 26.07.2021.
g.	The expression B.C (i.e. Backward Class) wherever it occurs including online application form, should be read as "B.C. (other than BCM) and B.C. (Muslims)", [BCMs denotes Backward Class Muslims].
h.	<u>Reservation for differently abled:-</u> Provisions of Tamil Nadu Government Servants (Conditions of Service) Amendment Act 2017 (Act 30 of 2017) will be applicable. 4% of the posts are reserved for Differently Abled candidates as per G.O.(Ms.) No. 21, Welfare of Differently Abled Persons (DAP-3.2) Department dated: 30.05.2017. The details of disabilities suitable as per G.O.(Ms) No.20, Welfare of Differently Abled Persons (DAP.3.2) Department, dated: 20.06.2018, are furnished hereunder and such candidates have to produce a certificate of physical fitness from the Medical Board. That Certificate should be obtained from the Medical Board of a Government Medical college.

Tamil Nadu Medical Service

Food Safety Officer	LV,HH,LD, (OL,BL) LC, DF, AC
ABBREVIATION	
Code	Physical Requirements
LV	Low Vision
HH	Hard of Hearing(with Assistive Device)
LD	Loco- motor Disability
LC	Leprosy Cured
DF	Dwarfism
AC	Acid attack victims

Code	Functional Classification
OL	One Leg
BL	Both Legs

6. QUALIFICATION:

6A. AGE (as on 01.07.2021) :

Sl. No	Category of Candidates	Maximum Age
a.	SCs, SC(A)s, STs, MBC(V)s, MBC&DNCs, MBCs BCs, BCMs (including Ex-Servicemen belonging to these communities)	59 Years as on 01.07.2021
b.	(i) Others	*32 Years as on 01.07.2021
	(ii) Differently Abled Candidate belonging to "Others"	*42 Years as on 01.07.2021
	(iii) Ex-Servicemen Belonging to "Others"	48 Years as on 01.07.2021

(* - As per orders issued in G.O.(Ms). No.91, Human Resources Management Department, Dated: 13.09.2021)

Note:

1. Sub-Section 8 of Section 20 of the Tamil Nadu Government Servants (Conditions of Service) Act- 2016 shall be applicable to this recruitment.
2. Applicants not belonging to SCs, SC(A)s, STs, MBC&DCs, BCs, BCMs who have put in 5 years or more of service in the State/Central Government are not eligible to apply even if they are within the age limit

Age concession for Ex-servicemen :-

"Notwithstanding anything contained in the Act or in the special rules for the various State and Subordinate Services, an ex-serviceman who has not completed forty eight years of age, if he does not belong to Scheduled Caste, Scheduled Tribe or Backward Class and fifty three years, if he belongs to Scheduled Caste, Scheduled Tribe or Backward Class on 1st July of the year in which the selection for appointment is made, but is otherwise qualified and whose name is suggested by a local Employment Exchange for appointment to a vacancy under the Government notified to it shall be eligible for such appointment.

"Persons serving in the Armed Forces shall be eligible to apply for posts under the Government if they are due to Complete the specified term of their engagement in the Armed forces within one year from the last date prescribed by the appropriate authority for receipt of the application in respect of a particular recruitment. All such candidates

while making their applications shall submit a self undertaking and a form of certificate from their Commanding Officer.

[Section 63 of Tamil Nadu Government Servants (Conditions of Service) Act, 2016.]

Note 1:

“Ex-serviceman” means,

- I. any person who had served in any rank (whether as Combatant or not) in the Armed Forces of the Union and has been released there from on or before the 30th June 1968 otherwise than by way of dismissal or discharge on account of misconduct or inefficiency; or
- II. any person who had served in any rank (whether as Combatant or not) in the Armed Forces of the Union for a continuous period of not less than six months after attestation and released there from between 1st July 1968 and 30th June 1979 (both days inclusive) otherwise than by way of dismissal or discharge on account of misconduct or inefficiency; or
- III. any person who had served in any rank (whether as Combatant or not) in the Armed Forces of the Union for a continuous period of not less than six months after attestation if released between 1st July 1979 and 30th June 1987 (both days inclusive)
 - i. for reasons other than at his own request or by way of dismissal or discharge on account of misconduct or inefficiency; or
 - ii. at his own request after serving for a period of not less than five years; or
- IV. any person who had served in any rank (whether as Combatant or not) in the Armed Forces of the Union, and had retired or had been released on or after 1st July 1987 from such service:
 - i) at his own request after earning his pension; or
 - ii) on medical grounds attributable to military service or circumstances beyond
 - iii) his control and awarded medical or other disability pension; or
 - iv) otherwise than at his own request after earning his pension, as a result of reduction in establishment; or
 - v) After completing specific period of engagement, otherwise than at his own request or by way of dismissal or discharge on account of misconduct or inefficiency and has been given a gratuity.
- V. any person of the Territorial Army of the following categories, namely,

pension holder for continuous embodied service, person with disability attributable to military service and gallantry award winner retired on or after 15th November 1986; or

VI. any person of the Army Postal Service, who retired on or after 19th July 1989 directly from the said service without reversion to Postal & Telegraph Department with pension or who has been released on or after 19th July 1989 from such service on medical grounds attributable to military service or circumstances beyond his control and awarded medical or other disability pension; or

VII. any person discharged on or after July 1987 under Army Rule 13(3) III (V) for the reason that his service is no longer required and in receipt of pension;

Note 2: Ex-service Men – does not mean the wards of those mentioned above.

Note 3: In all cases, an Ex-Serviceman once recruited to a post in any class or service or category, cannot claim the concession of being called an Ex-serviceman for his future recruitment.

Note 4: a person discharged before July 1987 under Army Rule 13 (3) III (V) for the reason that his Service is no longer required is not an Ex-serviceman. An applicant who claims to have been demobilised from the Army or Navy or Air Force should produce in support of his claim properly authenticated extract from his Discharge Certificate in the following form :-

- (1) Name of the applicant
- (2) Rank held
- (3) Date of enrolment
- (4) Date of discharge
- (5) Reasons for discharge
- (6) Conduct and Character while serving in the defence forces.

Age concession for Differently abled candidates:-

Eligible Differently Abled candidates can avail age concession up to ten years over and above the age limits prescribed for the appointment to post by direct recruitment.

[Section 64 of Tamil Nadu Government Servants (Conditions of Service) Act, 2016.]

APPLICANTS IN UNION / STATE GOVERNMENT SERVICE:

That on the date of Notification for the purpose of direct recruitment he was not in the service of the Indian Union or of a State in India.

Note: -

For the purpose of this clause a person will be deemed to be not in the service of the Indian Union or of a State in India.

- i. If a period of five years has not elapsed since his first appointment to a service of the Indian Union or of a State in India.
- ii. If he belongs to one of the Scheduled Castes or Scheduled Castes (Arunthathiyars) or Scheduled Tribes or to one of the MBC/DC, Backward Classes and Backward Classes (Muslims)

6B. EDUCATIONAL QUALIFICATION:

Candidates should possess the following or its equivalent qualification for the post of Food Safety Officer on the date of this notification (13.10.2021)

- i. **A Bachelor's degree in Food Technology or Dairy Technology or Biotechnology or Oil Technology or Agricultural Science or veterinary Sciences or Bio- Chemistry or Microbiology or Master's Degree in Chemistry or a Bachelor's degree in medicine from a University recognized by the University Grants Commission.**
(or)
- ii. **Any other equivalent / recognized qualification notified by the Central Government.**

Note: Candidate should have studied Tamil as one of the subject in HSC.

6C. CITIZENSHIP:

That he is –

- (i) A citizen of India; or
- (ii) A subject of Nepal or Bhutan; or
- (iii) A person of Indian Origin who has migrated from Pakistan, Burma, Sri Lanka, Vietnam, East African countries of Kenya, Uganda, the United Republic of Tanzania (formerly Tankanika and Zanzibar) Zambia, Malawi, Zaire and Ethiopia with the intention of permanently settling in India.
- (iv) An applicant belonging to categories (iii) or a subject of Nepal or Bhutan should also obtain a certificate of eligibility given by the Government of Tamil Nadu.
- (v) An applicant in whose case a certificate of eligibility is necessary will be admitted to an examination or interview and he will provisionally be appointed subject to the necessary certificate being given to him by the Government of Tamil Nadu.

6D. CONDITIONS AND QUALIFICATION:

- a. The claims of the candidates with regard to the date of birth, educational/technical qualifications and community are accepted only on the information furnished by them in their on-line application without physical verification of their claims. Their candidature, therefore will be provisional and subject to the Board satisfying itself, about their age, educational/technical qualifications, community etc. The candidature, is therefore, provisional at all stages and the Board reserves the right to reject any candidature at any stage, even after the selection has been made.
- b. Candidates who consider themselves eligible to appear in an examination may apply and write the examination at their own risk, with an undertaking/declaration to that effect viz. before appearing for the examination, it should be ensured by the candidate that on the date of Notification of a post he fulfils all the conditions in regard to age, educational qualifications, etc. as provided in the rules. The candidature of candidates, if found ineligible shall stand cancelled, even after declaration of the result.
- c. Candidate shall not have any adverse character or antecedents.
- d. Candidate shall not have more than a living spouse
- e. Candidates already working in Government or Public Sector Undertaking or Local Bodies shall produce a No Objection Certificate, as in Annexure-5 of this Notification, from their appointing authority, at the time of certificate verification (if provisionally selected)
- f. The Differently Abled persons should submit copy of Differently Abled Certificate specifying the nature of physical handicap and the degree of disability when called for by the Medical Services Recruitment Board. If selected, they should produce a Fitness Certificate obtained from the Medical Board as mentioned in Annexure-7 of this Notification. [Section 20 (5) of Tamil Nadu Government Servants (Conditions of Service) Act 2016]
- g. If a candidate claims equivalent Qualification the onus of providing the same rests with the candidate.
- h. The selection for appointment to the above said post is purely provisional subject to final Orders on pending Writ Petitions, if any, filed at Madras High Court and Madurai Bench of Madras High Court.

7. SCHEME OF EXAMINATION (OBJECTIVE TYPE):

Subject	Duration	Maximum Marks	Minimum Qualifying marks (%)	
			SC/SCA/ST	Others
Written examination / Computer Based Test for Food Safety Officer	2:00 Hours	100	30	35

Note:-The question will be set in **English** only and will contain 200 objective type questions. There will be no negative mark for the wrong answer. (For Syllabus Refer Annexure-8 of the Detailed Instructions).

8. CENTRE FOR EXAMINATION:

Examination will be conducted in one or more of the following centres. The candidates shall indicate the order of preference of the examination centres in their online application. The Board reserves the right to increase or decrease the number of examination centres and to re-allot the candidates (depending on number of application and administrative exigencies).

S.No.	Name of the Centre	Centre Code
1.	CHENNAI	01
2.	TIRUCHIRAPALLI	02
3.	MADURAI	03
4.	TIRUNELVELI	04
5.	COIMBATORE	05

Note:

- i. Candidates should appear for the examination at their own expenses and no TA/DA will be paid.
- ii. Short-listed candidates will be called for verification of the original certificates as claimed in their on-line application form (as detailed in Annexure-3 of this Notification).
- iii. There will be No Oral Test for the post.

9. PROCEDURE OF SELECTION:

Selection will be made based on the marks obtained in the written examination / CBT, duly following the rules of reservation and communal rotation of Government of Tamil Nadu and other conditions prescribed in notification.

10. EXAMINATION FEE AND SERVICE CHARGE:

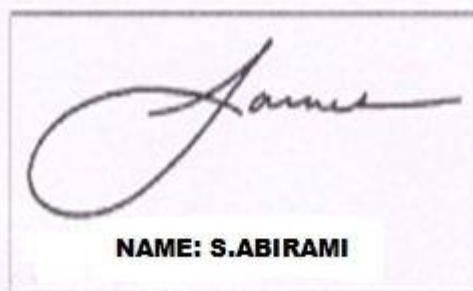
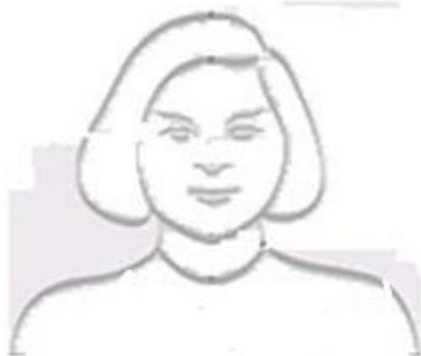
SC/SCA/ST/DAP(PH)	Rs. 350/-	Others	Rs. 700/-
-------------------	-----------	--------	-----------

Online application once registered/completed will not be allowed to be withdrawn and/or the fee paid towards the registration/application will not be refunded/adjusted for any reason.

11. ON-LINE REGISTRATION:

- a. Interested candidates are first required to log on to the Medical Services Recruitment Board's website www.mrb.tn.gov.in
- b. On the Home Page, click "Online Registration" to open up the On-Line Application Form.
- c. Select the name of the post(s)
- d. All the required particulars be entered without skipping any field.
- e. **Mobile number and e-mail ID are mandatory. All communication from MRB will be sent to the registered mobile number by SMS and registered e-mail ID ONLY. No Communication will be sent by Post.**

- f. Candidates are required to upload their scanned copy of colour photograph and, scanned copy of signature as per the specifications given in the Guidelines for Scanning and Upload of Photograph and Signature. An online application is incomplete without the Photograph and Signature upload.



- g. At the time of application, candidate need to apply only in online mode. **Candidate shall not send copies of certificates / printed application to MRB.** In the online application, candidates need to furnish the details such as: Community Certificate number; Issuing Authority; Date of issue, in support of the claims made with regard to Community, etc., failing which the application will not be considered under the respective categories.
Please read the instructions on “How to Apply On-line” in Annexure-1.

12. HALL TICKETS:

- a. The Hall Tickets for eligible candidates will be made available in the Board's Website www.mrb.tn.gov.in for download. No Hall Tickets will be sent by post. Intimation regarding the availability of hall ticket for download will be sent to the registered email ID / SMS to the registered mobile number.
- b. The candidates, applying for the examination should ensure that they fulfill all eligibility conditions for admission to examination. Their admission to the examination is purely provisional subject to satisfying of the eligibility conditions. Mere issue of Hall ticket to the candidate will not imply that his/her candidature has been fully cleared by the Board.

13. COMMUNICATION WITH THE MRB:

- i. Any communication intended for the Board must be made in writing and addressed only to the Medical Services Recruitment Board, 7th floor, DMS Buildings, 359, Anna Salai, Teynampet, Chennai 600 006.
- ii. If a reply is sought, it must be accompanied by an envelope affixed with sufficient postage stamps with the address to which the reply is to be sent.
- iii. Communications asking for reasons for non-selection and request for exemption from age limit or other qualifications will receive no attention.
- iv. The Board will receive communication only from candidates. Communication in the name of pleader or agent will receive no attention.
- v. Requests for furnishing causes of failure in written exam or for non-selection on the results of the Test or revaluation will not be complied with.
- vi. Details of marks of all candidates who appeared for the Written Test/ CBT will be hosted in the Board's website www.mrb.tn.gov.in
- vii. After the selection is made by the Board, the list of selected candidates will be sent to Head of Department / Government for Appointment to the selected post.
- viii. Any claim relating to the selection should be received within 30 days from the date of announcement of results. Claims received thereafter will receive no attention.

14. CERTIFICATE OF PHYSICAL FITNESS:

Candidates provisionally selected for appointment to the posts will be required to produce a certificate of physical fitness after their selection in the form prescribed for "Executive Posts". The Standard of vision prescribed for the posts is "Standard – III" or better.

15. SPECIAL INSTRUCTIONS

All the candidates wishing to apply shall abide by the following undertaking and declaration in the on-line application. In addition, candidates who are called for certificate verification shall submit the following undertaking / declaration in writing to the Board

A. UNDERTAKING BY THE CANDIDATE

- i) In the event of selection, the candidate shall be willing to serve in Government for a period of not less than three years excluding any period spent on training, leave or higher education. Food Safety Officer Successful candidate shall join duty within 30 days the date of receipt of appointment orders and shall not claim extension of joining time citing that he was undergoing higher studies or for any other reason. He shall abide by the condition that his/her name will be removed from the approved list without assigning any reasons therefore, if he/she fails to join duty within the stipulated time.
- ii) He shall abide by the condition that if he is selected and appointed as Food Safety Officer, after joining duty, he shall not be permitted to undergo any course within the period of two years excluding the period of leave.
- iii) If the candidate is under any contractual obligation, to serve under any State Government / Central Government / Private Institutions he must produce a No Objection Certificate from the Appointing Authority concerned.

B. DECLARATION BY THE CANDIDATE

- I. I hereby declare that all the particulars furnished in this application are true, correct and complete to the best of my knowledge and believe. In the event of any information being found false or incorrect or ineligibility being detected before or after the selection, action can be taken against me by the MRB.
- II. I hereby declare that I will not be a party to any kind of canvassing on my behalf.
- III. I further declare that I fulfil all the eligibility conditions prescribed for admission to this post.
- IV. I have informed my employer in writing that I am applying for this post and furnish the NOC for this purpose (if applicable).
- V. I have gone through the instructions etc. to candidates and the Board's Notification for this recruitment, before filling up the application form and I am eligible to apply for this post.
- VI. I declare that I possess the Medical Standards prescribed for the post(s) which I am now applying.
- VII. I certify that I have not been debarred / disqualified by the Board or any other recruiting agency.
- VIII. I am not a dismissed Government Employee.
- IX. There is no criminal case filed against me in the Police Station / Court.
- X. There is no Vigilance Case filed against me.
- XI. I hereby declare that my character / antecedents are suitable for appointment to this post.
- XII. I declare that I do not have more than one living spouse.

16. Candidates are advised to read and familiarize themselves with this detailed Notification before filling online application in www.mrb.tn.gov.in .

Member Secretary

DETAILED INSTRUCTIONS IN ANNEXURE

Annexure No.	Detail
1	How to Apply On-line?
2	Reservation (Communal category and Women)
3	List of Documents to be produced at the time of Certificate Verification
4	Disqualification / Debarment
5	No Objection Certificate
6	Pay, Allowances, Joining Time, etc.
7	Guidelines for submission of Medical Certificates by the Differently abled Person
8	Syllabus

ANNEXURE- 1

HOW TO APPLY ON-LINE?

- a. Candidates should apply only through online in the Board's Website www.mrb.tn.gov.in.
- b. Before applying, the candidates should keep a scanned image of their colour photograph with a placard indicating name of candidate and date of taking photograph and scanned image of their signature. (Preferably stored in a CD/DVD/Pen drive as per their convenience) as detailed in Para 11 (f) of detailed Notification.
- c. A valid e-mail ID and Mobile Number is mandatory for registration. Email ID and the given mobile number should be kept active till the declaration of results. MRB will send intimation regarding certificate verification, Other Messages only through the registered e-mail ID.
- d. Please note that all the particulars mentioned in the online application including Name of the Candidate, Post Applied, Communal Category, Date of birth, Address, Email ID, etc. will be considered as final and **no modifications will be allowed after the last date specified for applying online**. Candidates are requested to fill in the online application form with utmost care as no correspondence regarding change of details will be entertained.
- e. The candidates shall register their mobile number in the application to receive SMSs. **All communication from the MRB will be through e-mail and SMS to the candidate's registered email ID /mobile number only.**
- f. Payment of fee can be done through on-line mode.

Online Payment (Net Banking, Credit card/Debit card)

- g. In case of candidate wishes to pay fees through the online payment gateway, i.e. Net Banking, Credit Card, Debit card and Mobile wallet Payment, **an additional page of the application form will be displayed** wherein candidates may follow the instructions and fill in the requisite details to make payment.
- h. After submitting your payment information in the online application form, please wait for the intimation from the server, **DO NOT press Back or Refresh button in order to avoid double charge.**
- i. If the online transaction has been successfully completed a Registration Number and Password will be generated. Candidates should note the same for future reference.

Print Option:

- j. After submitting the application, candidates can save/ print their application in PDF format.
- k. On entering Registration Number and password, Candidates can download their application and print, if required.
- l. Candidates need not send the printout of the online application or any other supporting documents to the Board. The certificates will be normally verified only when the candidates become eligible for next stage of selection.

The certificates produced in support of claim(s) made by the candidates, as per Notification, should be, whenever required as directed by the Board without fail.

Note:

- i. Candidates are advised in their own interest to apply on-line and remit fee much before the closing date and not to wait till the last date to avoid last-minute internet connectivity issues.
- ii. MRB will not be responsible for delayed submission.
- iii. **Under no circumstances, a candidate should share/mention e-mail ID or Mobile Number with any other person. In case a candidate does not have a valid personal e-mail ID, they should create a new e- mail ID before applying on-line and must maintain that email account.**
- iv. No modification in fee payment through on-line mode is permitted.
- v. Candidates should carefully fill in the details in the On-Line Application at the appropriate places and click on the "SUBMIT" button at the end of the On-Line Application format. Before pressing the "SUBMIT" button, candidates are advised to verify each and every particular filled in the application. The name of the candidate or his /her father/husband's name etc. should be spelt correctly in the application as it appears in the certificates. Any change/alteration found may disqualify the candidature.
- vi. Any clarification regarding on-line registration may be obtained from the Help Desk Phone No. **9840586582** between 9.30 am to 5.30 pm from Monday to Friday and 9.30 am to 12.30 pm on Saturday.

ANNEXURE-2

RESERVATION (Communal Category and Women)

The rule of reservation and communal rotation is applicable as per the existing orders of the Government of Tamil Nadu in this regard. Candidates belonging to the Scheduled Castes, Scheduled Caste (Arunthathiyars), Scheduled Tribes, Most Backward Classes/ Denotified Communities, Backward Classes (other than Muslim) and the Backward Classes (Muslim) will also be eligible for selection against the vacancies to be filled under General turns on the basis of merit and where a Scheduled Caste/Scheduled Caste (Arunthathiyars)/ Scheduled Tribe, Most Backward Class/ Denotified Community or Backward Class (other than Muslim)/Backward Class (Muslim) candidate is selected on the basis of merit against the General turn, the vacancy reserved for them will not in any way be affected.

List for Scheduled Castes, Scheduled Tribes, Most Backward Classes/ Denotified Communities and Backward Classes and Backward Classes (Muslim) can be seen in the Document section under the Instructions to the candidates in MRB website in http://www.mrb.tn.gov.in /pdf/ MRB_LIST_COMMUNITIES_020614.pdf

Note: -

- (i) Persons belonging to Tamil Nadu, and to one of the communities mentioned in the lists indicated above alone shall be treated as Scheduled Caste or Scheduled Tribe or Most Backward Classes/ Denotified Communities or Backward Classes and Backward Classes (Muslim) as the case may be. Persons belonging to other States shall not be treated as belonging to the Scheduled Caste or Scheduled Tribe or Most Backward Classes/Denotified Communities or Backward Class and Backward Class (Muslim) even though they may belong to one of the Communities specified in the list.
- (ii) Persons belonging to Christian Communities, who are converts from any Hindu Community included in the list of Backward Classes will be considered as Backward Classes with effect from 24-2-1986.
- (iii) A member of the Scheduled Caste on conversion to Christianity will be considered only under Backward Classes (other than Muslim) and not under Scheduled Castes.
- (iv) "Arunthathiyar" refers to, Arunthathiyar, Chakkiliyan, Madari, Madiga, Pagadai, Thoti and Adi Andhra.

Reservation for Women:

The Rule of 30% reservation of appointments for female candidates will be followed. Accordingly, due number of vacancies out of the total vacancies in each communal category will be reserved for female candidates. If no qualified and suitable female candidates are available for selection against such vacancies, those vacancies shall be filled by male candidates belonging to the respective communal categories.

ANNEXURE-3

List of Documents to be produced at the time of Certificate Verification

- a. Evidence of Date of Birth (SSLC / HSC)
- b. Community certificate from the competent authority of Government of Tamil Nadu (Permanent Community Certificate)
- c. Evidence of Educational qualification (SSLC, HSC, UG Degree / PG Degree if any).
- d. Certificate of character and conduct issued by Group A or Group B Officer on or after the date of issue of this Notification.
- e. Certificate of character and conduct issued by the Head of the Institution in which he / she last studied.
- f. Differently abled certificate issued by the competent authority (if applicable) as in Annexure – 7 of this Notification.
- g. No Objection Certificate from the Appointing Authority concerned (if applicable)
- h. An undertaking and declaration as in para 15A and 15B of this Notification to be given during Certificate Verification.
- i. In respect of Ex-Servicemen, they have to produce the Discharge Certificate, PPO No. etc.
- j. A photo ID card issued by Government showing the address as in the application.

PRODUCTION OF EVIDENCE FOR CLAIMS MADE IN THE APPLICATION

The Original Certificates in support of the claims made in the application, should be produced at the time of attending the certificate verification, when called for. One set of duly attested photo copies of all certificates along with two copies of colour photograph identical to the one uploaded in the application, should also be handed over while attending the certificate verification, when called for by recording his/her registration number on the reverse side on the colour photo.

(a) Evidence of date of birth viz.,

- (i) the Secondary School-Leaving Certificate; or
- (ii) A certificate from a University or college or School authority showing date of birth, according to the University or College or School Records (The certificate of Baptism or extract from Register of Births can not be accepted) or
- (iii) Extract from the Service Register showing date of birth in respect of persons holding regular appointment under the state Government.

(b) Community Certificate

In the case of an applicant who claims to be a member of SC/ SC(A) or ST or MBC(V)/ MBC & DNC/ MBC or BC(Other than BC(M)or BC(M), a certificate from the following authority noted against each should be produced in the form as specified in G.O.Ms. No. 781, Revenue department, dated 2nd May 1988:-

Sl.No.	Name of the Community	Competent authority to issue the certificate
1.	ST	R.D.O/Asst. Collector / Sub Collector/ Personal Assistant (General) to the Collector of Chennai/ District Adi- Dravidar Welfare Officer.
2.	SC/SC(A)	Taluk Tahsildar.
3.	MBC(V)/ MBC & DNC/ MBC, BC (other than Muslim and BC(M)	Revenue Officer not lower in rank than a Tahsildar or Head Quarters Deputy Tahsildar or Special Deputy Tahsildar appointed to issue Community Certificate. Additional Head Quarters Deputy Tahsildar and Zonal Deputy Tahsildar
4.	ThottiaNaicker (including Rajakambalam, Gollavar, Sillavar, Thockalavar, ThozhuvaNaickerand Erragollar) included in the list of MBC/DC)	Head Quarters Deputy Tahsildar

Community Certificate should have been issued by the competent authorities referred to above, in whose jurisdiction the candidate claims to have permanent residence, after personal enquiries and proper verification. The certificate obtained by the candidates in the form other than the one prescribed in G.O.Ms.No. 781, Revenue department, dated 2nd May 1988 and solely based on the entries in S.S.L.C or Transfer Certificate or other School/College records will not be accepted.

Candidates are warned that if the community recorded in the certificate produced by them from the competent authority is not included in the list of Scheduled Castes, Scheduled Tribes, Most Backward Classes/Denotified Communities or Backward classes given in the list of communities in http://www.mrb.tn.gov.in/pdf/MRB_LIST_COMMUNITIES_020614.pdf, they will not be considered as belonging to Scheduled Caste, Scheduled Tribes or Most Backward Classes/Denotified Communities or Backward Classes as the case may be. They will, in that case, be considered only under 'Others' and if they are not qualified to be considered under 'Others', their applications will be rejected.

In case of women candidates', the community certificate should bear her father's name.

(c) Documents evidencing the qualification prescribed for the appointment, including qualification in Tamil

UG Degree / PG Degree Certificate alone will be accepted as evidence of qualification. Copies of Mark Sheets or Grade Certificates will not be accepted as sufficient evidence. Candidate should have studied Tamil as one of the subject in HSC.

(d & e) Two certificates of Character and Conduct

(i) From the Head of the Institution in which the candidate last studied. (ii) From a Government Officer belongs to Group A or B who knows the candidate personally, obtained not prior to the date of current Notification. This certificate must be based on personal knowledge and experience of the candidate and not from a relative. Note:-(i) If the period of study at the Institution in which the candidate last studied, is less than one academic year, he must produce also another certificate from the Head of the Institution, in which he last studied for not less than one academic year. (ii) No two certificates may be obtained from the same person.

(f) Differently abled candidates should furnish the certificate issued by the competent authority (if applicable) as in Annexure – 7 of this Notification.

(g) The candidates who are working in the private institutions and Quasi Government organisation, Boards, Corporations etc. must produce No Objection Certificate for the candidates to apply for the post and relief etc.

(h) An undertaking and declaration as in Para 15 ((A) and (B)) of this Notification.

(i) The Ex-Servicemen should produce the Discharge Certificate from the Defence Services, Pension Payment Order No. and other details.

(j) The correct address as furnished by the candidates in their online application should tally with the Photo ID card furnished by the candidate issued by the Government authorities.

ANNEXURE-4
DISQUALIFICATION / DEBARMENT

Disqualification

If a candidate attempts to canvas to bring influence on the Chairman or any Member of the Board personally / by letter / through relatives, friends, patrons, officials or other persons will be disqualified.

Debarment:

- (a) If the applicant attempts any tampering, alteration with the documents or certificates, he is liable to be debarred from appearing for any of the selections and examinations conducted by the Board and consequently from entry into public service itself.
- (b) (i) Candidates furnishing false particulars in the matter of qualification or the nature of pass in various subjects, experience gained, their religion or community etc.,
 - (ii) Suppression of material information regarding
 - (a) Employment in Government or Local Bodies, Public Corporations etc.,
 - (b) Arrests, convictions debarment or disqualification by Union Public Service Commission / State Public Service Commission.
 - (c) Participation in agitation or any political organization.
 - (d) Candidature in election for Parliament/ State Legislature/ Local Bodies etc.,
 - (iii) Making false or vexatious allegations against the Board in petitions addressed to it or any other authority will be viewed seriously and that the candidate responsible for such act will be debarred from appearing for the selection held by this Board permanently or for such period of years as the Board may decide.

ANNEXURE-5

No Objection Certificate

Persons who are in the service of the Indian Union or a State in India or in the employment of Local Bodies or Universities, or Quasi Government Organizations constituted under the authority of the Government of India or of a State in India whether in regular service or in a temporary service need not send their applications through their Head of Department or Employer. Instead, they may directly apply to the Board duly informing their Employer in writing that they are applying for the particular recruitment and with the condition that they should produce "No Objection Certificate" in the form prescribed below, from the appointing authority.

NO OBJECTION CERTIFICATE BY THE APPOINTING AUTHORITY

- i. Name of the Candidate.....
- ii. Name of the Post held
- iii. Whether the Candidate is employed temporarily under the emergency provisions or whether the candidate is a probationer or an approved probationer or a full member of any of the sub-ordinate/State Services?
- iv. Whether any criminal cases/disciplinary action is pending against the individual?
- v. Details of disciplinary/criminal action taken against the individual, if any
- vi. Period of Employment From (date) To (date)

I have no objection to the candidate's application being considered for the post of Food Safety Officer.

Signature, Designation, and Seal with Date

Note:

(i) Persons who get employment after the submission of their applications and before the receipt of intimation of certificate verification requiring to produce original documents for verification should also produce the "No objection Certificate" (ii) In case any Criminal /Disciplinary action is taken against or if any punishment is imposed against such persons after the production of "No objection Certificate" and before the actual appointment, such candidates should report this fact forthwith to the Board indicating their Registration/ Application Number and other details at the earliest opportunity.

ANNEXURE-6

PAY, ALLOWANCES, JOINING TIME ETC.

The scale of pay is **Level 13- Rs.35900-113500**

- i) Successful candidate shall join duty within 30 days from the date of receipt of appointment order and shall not claim extension of joining time citing that he was undergoing higher studies or for any other reason. He shall abide by the condition that his/her name will be removed from the approved list without assigning any reasons there for, if he/she fails to join duty within the stipulated time.
- ii) Candidates selected and appointed to a post should undergo such probation and training and should pass such tests as may be prescribed in the rules by the Government from time to time and are liable to face such penalties as prescribed by the Government for failure to pass such tests.
- iii) At any time before the end of the prescribed period of probation, the probation of a candidate appointed may be terminated and he may be discharged from the service.
- iv) A candidate who is in the service of a Government other than the Government of Tamil Nadu, if selected and appointed, will not be entitled on the basis of the previous service under that Government to any concession in the matter of leave, transit pay, etc., under the Government of Tamil Nadu.
- v) If a rate of pay actually in force at the time of appointment of selected candidate is different from that announced, he will be paid only at that rate. The pay of the post is also subject to such modification, as may be made from time to time.

ANNEXURE-7

- i. Medical Certificate for Differently Abled Persons eligible for reservation as per [G.O.\(Ms\) No.20, Welfare of Differently Abled Persons \(DAP.3.2\) Department, dated: 20.06.2018](#). If a candidate claims reservation under the category of Differently Abled, he/she shall produce the certificate issued by the District Medical Board of Government Medical Colleges constituted for this purpose.

ANNEXURE 8

SYLLABUS

Please see in the Document section under the Instructions to the candidates in MRB website in [http://www.mrb.tn.gov.in /pdf/ Syllabus.pdf](http://www.mrb.tn.gov.in/pdf/Syllabus.pdf)

DISCLAIMER

“The applicants while applying for the examination should furnish the details of equivalence of qualification declared in the form of Government order issued prior to the date of this Notification, if any, and produce the same when called for by Medical Services Recruitment Board, failing which their application will be rejected. The Government Orders regarding equivalence of qualification issued after the date of this Notification will not be accepted.”

Member Secretary

END OF NOTIFICATION