Government of India, Ministry of Defence

ASC Centre (South) - 2 ATC

Employment Notice

1. Applications are invited for the following post(s) from citizen of India, who are fulfilling the requisite qualifications/specifications as mentioned below on plain paper duly typed or neatly handwritten in the prescribed format only. Applications complete in all respect along with a self-addressed registered envelope duly affixed with appropriate postel stamp with all the requisite documents, duly self-attested should be addressed to The Presiding Officer, Civilian Direct Recruitment Board, CHQ, ASC Centre (South) - 2 ATC. Agram post. Sangalors - 07.

| Name of the Post & Pay | Pay Matrix | No. of | Category-wise distribution (Wherever applicable) | | | | | | | |
|---|------------|--------|--|----|----|-----|-----|------|-----|-----|
| Level in Pay Matrix | Level | Posts | UR | SC | ST | OBC | EWS | PWDs | MSP | ESM |
| Civil Motor Driver (Rs. 19900 + 3% Annual Increment & Dearness Allowance as admissible) | 2 | 42 | 12 | 06 | 03 | 11 | 04 | - | 02 | 04 |
| Cleaner (Rs. 18000 + 3% Annual Increment & Dearness Allowance as admissible) | 1 | 40 | 11 | 06 | 03 | 10 | 04 | 1 | 02 | 04 |
| Cook (Rs. 19900 + 3% Annual Increment & Dearness Allowance as admissible) | 2 | 15. | 07 | 02 | 01 | 04 | 14 | - | (- | 01 |
| Civilian Catering Instructor (Rs. 19900 + 3% Annual Increment & Dearness Allowance as admissible) | 2 | 03 | 02 | 1 | ÷ | 01 | 3 | • | | 19 |
| | Total | 100 | 32 | 14 | 07 | 26 | 08 | | 04 | 09 |

 The number of vacancies mentioned above is provisional. The Commandant, ASC Centre (South) - 2 ATC, Post - Agram, Bangalore-07 reserves the right to change the number of vacancies, if necessary. The location wise vacancies are as under for information of conflicants.

| S./No. | Name of Post | No. of vacancies | Name of Station |
|--------|------------------------------|------------------|-----------------|
| (a) | Civilian Motor Driver | 20 | Khapralls |
| | | 22 | Missamari |
| | Total | 42 | |
| (b) | Cleaner | 02 | BD Bari |
| | | 08 | Bhatinda |
| | | 01 | Chennai |
| | | 02 | Jalandhar |
| | | 02 | Jodhpur |
| | | 10 | Kalka |
| | | 04 | Khaprails |
| | | 01 | Mathura |
| | | 10 | Pathankot |
| | Total | 40 | THE STATE OF |
| (c) | Cook | 2 | Punc |
| | | 1-1- | Bengdubi |
| | | 2 | Bhatinda |
| | | | Chandimandi |
| | | 1 | Mumbai |
| | | .1 | New Delhi |
| | | 1 | Pathankot |
| | | 6 | Bangalore |
| | Total | 15 | |
| (d) | Civilian Catering Instructor | 3 | Bangalore |
| | Total | 03 | |
| | Grand Total | 100 | |

3. The eligibility conditions are as appended below :-

| S. No. | Particulars | Details |
|--------|---------------|--|
| (a) | | Civil Motor Driver (i) 10th Standard pass or equivalent from a recognised Board. (ii) Must possess valid driving license for both heavy and light Motor Vehicles. (iii) Should have at least two years experience in driving Motor vehicles. (iv) Knowledge of motor mechanism (should be able to remove minor defects in vehicles). |
| (b) | - | Cleaner (i) 10th Standard pass or equivalent from a recognised Board. (ii) Should be proficient in trade. |
| (c) | Qualification | Cook (i) Matriculation or equivalent. (ii) Must have knowledge of Indian Cooking and proficiently in trade. (iii) Desirable to have one year experience in trade |
| (d) | | Civilian Catering Instructor (i) 10th Standard pass or equivalent from a recognised Board. (ii) Diploma or Certificate in catering from any recognised institution. (iii) Desirable to have one year working experience in Catering Instructor. |
| (e) | Age limit | Between 18 to 25 years of age. Relaxation for age limit. (i) The upper age limit is relaxable for Govt servant and Ex-Servicemen candidates as per existing Govt rules in this regard. (ii) For SC/ST candidates applying for their reserved post will be given age relaxation up to 5 years. OBC (Non creamy layer) candidates will be given age relaxation up to 3 years. |

| S. No. | Particulars | Details |
|-------------|--------------|--|
| Style Style | | (iii) For Persons with Disability under UR category 10 years, OBC (Non creamy layer) category 13 years & SC/ST category 15 years, (iv) The SC/ST/OBC candidates who apply against unreserved post will not be given age and other concessions meant for SC/ST/OBC. |
| (f) | Photographs | One recent passport size photograph (not more than three months old) is to be pasted on the space earmarked in the application format. Besides, two additional photographs duly self-attosted (on front side) are to be enclosed separately with the application. |
| (g) | Crucial date | The crucial date for determining the age limit shall be the last date of receipt of application. |
| (h) | Closing date | The closing date will be 30 days from the date of publication of the advertisement in Employment News/Rozgar Samachar. |

4. Scheme of Examination: The selection will be made strictly on the basis of ment. The selection process will comprise of written last and skill/ physical/ practical/ typing test wherever necessary. The selection to all Group 'C' posts will be made solely based on marks obtained by the applicants in the written test only subject to qualifying in the skill/ physical/ practical/ typing test, as may be the case.

| Paper | Subject | No. of Questions | Marks | Duration of Examination |
|-----------|--|---------------------|-------|----------------------------|
| Paper-I | General Intelligence & Reasoning (Objective Multiple Choice Type) | 25 | 25 | |
| Paper-II | General Awareness (Objective Multiple Choice Type) | 50 | 50 | 2 hours |
| Paper-III | General English (Objective Multiple Choice Type) | 50 | 50 | |
| Paper-IV | Numerical Aptitude (Objective Multiple Choice Type) | 25 | 25 | |

The question papers of Written Test will be billingual i.e English & Hindi. However, the question on the portion of English Language subject will be in English only.

5. Syllabus for Examination :

(a) General Intelligence & Reasoning: The questions will be of 10th standard and would include questions of non-verbal type. The test may include questions on analogies, similarities and differences, space visualization, problem solving analysis, judgment, decision making visual memory, discrimination, observation, relationship concepts, figure classification, aritimetical number series, non-verbal series. The test will also include questions designed to test the candidate's abilities to deal with abstract ideas and symbols and their relationship arithmetical-computation and other analytical functions.

(b) General Awareness: The questions will be of 10th standard. The questions will be designed to test the ability of candidate's general awareness of the environment around him/her and its application to society. Questions will also be designed to test knowledge of current events and of such matters of everyday observations and experience in their scientific aspects as may be expected of 10th standard educated person. The test will also include questions relating to India and its neighboring countries especially pertaining to Sports, History, Culture, Geography, Economic Scene, General Polity including Indian Constitution and Scientific Research etc. These questions will be such that, they do not require a special study of any discipline.

(c) English Language: The cuestions will be of 10th standard. Candidates understanding the basics of English Language, its vocabulary, grammar, sentence structure, synonyms, antonyms and its correct usage etc. his/ har writing ability would be tested.

(d) Numerical Aptitude: This paper will include questions on problems relating to Number Systems, Computation of Whole Numbers, Decimals and Fractions and relationship between Numbers, Fundamental Arithmetical Operations, Percentages, Ratio and Proportion, Averages, Interest, Profit & Loss, Discount, use of Table and Graphs, Mensuration, Time and Distance, Ratio and time, Time and Work etc.

6. Important Instructions to the Candidates/ Applicants :

- (a) Dates of examinations will be intimated to the eligible candidates later on.
- (b) No TA/DA is admissible. Schedule of Physical Test and Written Test as applicable will be indicated in the call Letter, Candidates will make their own arrangement for lodging/boarding during the test.

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| | | | PROFORM | A FOR APPLI | CATION | | |
|--|--|--|--|--|--|--|--|
| (c) Candidates belonging to Economically Weaker Section (EWS) category are required to submit an Income & Asset Certificate issued by Competent Authority prescribed under point No. 5 of the Department of Personnel & Training's O.M No. 36039/1/2019-Estt (Res) dated 31-01-2019 in the format given below as Appendix-1. (d) Persons working in Central/State Gov/ PSU must apply through proper channel along with the certificate from their establishment that no disciplinary action is contemplated/pending against them and that they have no objection in releasing them in case of selection. NOC covering above aspects must be issued on or after the date of publication of the advertisement. (e) New entrants to Govt. Service, entering on or after 01 January 2004 are governed by the New Defined Contribution Pension System (known as New Pension Scheme). (f) The Commandant, ASC Centre (South) - 2 ATC shall not be responsible for any postal delay or failure. (g) The Commandant, ASC Centre (South) - 2 ATC reserves the right to change the number of vacancies, if necessary. (h) It the number of applications received in response to the advertisement is large and it will not be convenient or possible to arrange the axamination for all the candidates, the Commandant reserve the right to restrict the number of candidates to a reasonable limit on the basis of either percentage of marks obtained in the prescribed minimum essential qualification or desirable qualifications or qualifications higher than the minimum prescribed in the advertisement or experience. Therefore, the candidates should mention all the qualifications over and above the minimum qualification and should attach self-attested copies of the certificates in support thereof. (f) The candidates must clearly super scribe "Application for the post of candidate including Ex-servicemen and Persons with Disability should also write there. | Post : Ay Bangalo 1. Post a 2. Name 3. Mobile 4. E-mail 5. Adhar 6. Father 7. Date 8. Con Hou Pos Dist Stat Pin 9. Per Hou Pos Dist Stat Con Hou Pos Dist Stat Din 10. Edu (Me Gran | ntre (South) garm ore - 560007 applied for ord the Cande e Number (Fi II) I No. r s Name te of Birth (Arrespondence use No/ Street st Office trict Code manent Addi use No/ Street st Office trict code Code use No/ Street st Office code use No/ Street st Office direct tot Code use No/ Street st Office direct tot Code use No/ Street st Office trict tot Code useational Que etric(ITI/Diplo) | idate (Full Namunctional) s per education a Address :- sti Village tress :- sti Village | e) | | Passpo photo d atte | uly self- sted |
| category on the left hand corner of the envelope. (k) Ex-servicemen certificate should have been issued by the Competent Authority. A | - | ualification | | Name of | 1 % | of Marks | Remarks |
| self attested copy of Discharge Certificate should also be enclosed. | No. | | School/ Colle | 1 4 4 4 1 1 1 4 1 | | | |
| (I) The Ex-servicemen candidate applying for the posts under ex-servicemen category should also have to given an Undertaking in the format given below as Appendix-II. | | | | | | | |
| should also have to given an Undertaking in the format given below as Appendix-II. (m) Candidates applying against a reserved post must enclose supportive documents | 12. Gen | nder (Male/F | emale/ Other) | Zemin | - L | | |
| viz caste certificate, disability certificate, non-creamy layer certificate in case of OBC | | | SC/ ST/ OBC/ | 1 | | | |
| etc. in support of they claim of belonging to the reserved category. Only self-attested copies in support of Educational Qualification/ Technical Qualification, Experience, | | S/ PH/ ESM polied for the | | erviceman : | | | |
| Caste, Date of Birth, Person with Disability and Ex-servicemen are to be anclosed with | | | ent in Army/ Na | | | | |
| the application. | | | ement and atta | | | | |
| (n) Reasons for rejection/cancellation of application : Incomplete or unsigned | | | / cartificate/ NC post in PH ca | | | | |
| application and without Left/Right Hand Thumb Impression or applications not | - | Disability | | Percentage of | Disability | Rei | marks |
| accompanied by self-attested copies of certificates or application received at ASC Centre (South) - 2 ATC after the last date of receipt of application or without two | (OH/ HH | H/ VH/ Menta | d illness/ | O Pop-up men | | | |
| additional photography duly self-attested will be summarily rejected and no | Multiple | e disability | | and above) | | | |
| correspondence in this regard will be entertained. | | | 400 | | | | |
| (o) The applications can be filled by the candidates either in English or Hindi. | | | | | | | |
| (p) The OBC candidates applying for the above posts should also have to given an Undertaking in the format given below as Appendix-III. | | ether registe ployment exc | | i | | ************ | ************ |
| (q) Soldiers of Army/Navy/Air Force, who are in service and applying for above posts | | | registration No. | | | | |
| must enclose "No Objection Certificate" (NOC) issued by their Record Office duly | | | nployment exch red in Central G | | | : Yes/ No | |
| sanction by Officer-in-Charge Records. | | | ails as per follow | | | . 105/140 | |
| | | | | ss Name of Po | ost Date | e of Appoi | ntment |
| (r) The SC/ST and OBC candidates who apply against unreserved post will not be over one and other concessions means for SC/ST and OBC. | Name o | | Office Addie | | | | |
| given age and other concessions means for SC/ST and OBC. | Name o | , ompreyer | Office Addie | | | | |
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| Continued from page 19 | Nationalized Banks, etc.) by availing of the concession of it | reservation of vacancies |
|---|---|---|
| 2. Shri/Smt/Kumari belong to the caste which | admissible to Ex-Servicemen. | |
| is not recognized as a Scheduled Caste, Scheduled Tribe and Other Backward | Place : (5 | Signature of Candidate) |
| Classes (Central List). | Date : | |
| Signature with seal of Office | | Appendix-III |
| Name | DECLARATION BY OBC CANDIDATE | ES ONLY |
| Recent Designation | (Similar endorsement should be given the caste certification) | ate from the competent |
| Passport size | authority) | |
| attested | " I Son/Daughter/Wife of Shri | Residence |
| photograph of | | State hereby |
| the applicant. | declare that I belong to the Community which is re | ecognized as a backward |
| | class by the Government of India for the purpose of reservation | on in service as per order |
| * Note 1: Income covered all sources i.e. salary, agriculture, business, profession etc. | applicable to concerned State. It is also declared that | at I do not belong to |
| ** Note 2: The term "Family" for the purpose includes the person, who seeks benefit | persons/sections (Creamy Layer). | |
| of reservation, his/her parents and siblings below the age of 18 years as also his/her | Place : | Signature of Candidate) |
| spouse and children below the age of 18 years. | Date : | lame |
| *** Note 3: The property held by a "Family" in different location or different | ADMIT CARD (IN DUPLICATE | =) |
| places/cities have been clubbed while applying the land of property holding test to | 1. Name of candidate : | Recent |
| determine EWS status. | 2. Father's/Husband's Name : | Passport size |
| Appendix-II | 3. Date of Birth : | attested |
| | | |
| FORM OF UNDERTAKING TO BE GIVEN BY CANDIDATES APPLYING | | photograph of |
| | 4. Post applied for: 5. Category (UR/SC/ST/OBC/EWS/PH): | photograph of the applicant. |
| FOR CIVIL POSTS UNDER EX-SERVICEMAN CATEGORY | 4. Post applied for : | |
| FOR CIVIL POSTS UNDER EX-SERVICEMAN CATEGORY I understand that, if selected on the basis of the recruitment/ examination to which this | 4. Post applied for : | the applicant. |
| FOR CIVIL POSTS UNDER EX-SERVICEMAN CATEGORY I understand that, if selected on the basis of the recruitment/ examination to which this application relates, my appointment will be subject to my producing documentary | 4. Post applied for : 5. Category (UR/SC/ST/OBC/EWS/PH) : | the applicant. Signature of Candidate |
| FOR CIVIL POSTS UNDER EX-SERVICEMAN CATEGORY I understand that, if selected on the basis of the recruitment/ examination to which this application relates, my appointment will be subject to my producing documentary evidence to the satisfaction of the appointing authority that I have been duly | 4. Post applied for: 5. Category (UR/SC/ST/OBC/EWS/PH): ADMIT CARD (IN DUPLICATE) | the applicant. Signature of Candidate |
| FOR CIVIL POSTS UNDER EX-SERVICEMAN CATEGORY I understand that, if selected on the basis of the recruitment/ examination to which this application relates, my appointment will be subject to my producing documentary | 4. Post applied for: 5. Category (UR/SC/ST/OBC/EWS/PH): ADMIT CARD (IN DUPLICATE 1. Name of candidate: | the applicant. Signature of Candidate Recent |
| FOR CIVIL POSTS UNDER EX-SERVICEMAN CATEGORY I understand that, if selected on the basis of the recruitment/ examination to which this application relates, my appointment will be subject to my producing documentary evidence to the satisfaction of the appointing authority that I have been duly released/retired/discharged from the Armed Forces and that am entitled to the benefits | 4. Post applied for : 5. Category (UR/SC/ST/OBC/EWS/PH) : ADMIT CARD (IN DUPLICATE 1. Name of candidate : 2. Father's/Husband's Name : | signature of Candidate Recent Passport size |
| FOR CIVIL POSTS UNDER EX-SERVICEMAN CATEGORY I understand that, if selected on the basis of the recruitment/ examination to which this application relates, my appointment will be subject to my producing documentary evidence to the satisfaction of the appointing authority that I have been duly released/retired/discharged from the Armed Forces and that am entitled to the benefits admissible to Ex-Servicemen in terms of the Ex-Servicemen (Re-employment in | 4. Post applied for : 5. Category (UR/SC/ST/OBC/EWS/PH) : ADMIT CARD (IN DUPLICATE 1. Name of candidate : 2. Father's/Husband's Name : 3. Date of Birth : | Signature of Candidate E) Recent Passport size attested |
| FOR CIVIL POSTS UNDER EX-SERVICEMAN CATEGORY I understand that, if selected on the basis of the recruitment/ examination to which this application relates, my appointment will be subject to my producing documentary evidence to the satisfaction of the appointing authority that I have been duly released/retired/discharged from the Armed Forces and that am entitled to the benefits admissible to Ex-Servicemen in terms of the Ex-Servicemen (Re-employment in Central Civil Services and Posts) Rule, 1979, as amended from time to time. | 4. Post applied for : 5. Category (UR/SC/ST/OBC/EWS/PH) : ADMIT CARD (IN DUPLICATE 1. Name of candidate : 2. Father's/Husband's Name : 3. Date of Birth : 4. Post applied for : | Signature of Candidate Recent Passport size attested photograph of |
| FOR CIVIL POSTS UNDER EX-SERVICEMAN CATEGORY I understand that, if selected on the basis of the recruitment/ examination to which this application relates, my appointment will be subject to my producing documentary evidence to the satisfaction of the appointing authority that I have been duly released/retired/discharged from the Armed Forces and that am entitled to the benefits admissible to Ex-Servicemen in terms of the Ex-Servicemen (Re-employment in Central Civil Services and Posts) Rule, 1979, as amended from time to time. I also understand that I shall not be eligible to be appointed to a vacancy reserved for | 4. Post applied for : 5. Category (UR/SC/ST/OBC/EWS/PH) : ADMIT CARD (IN DUPLICATE 1. Name of candidate : 2. Father's/Husband's Name : 3. Date of Birth : | Signature of Candidate E) Recent Passport size attested |