

**RECRUITMENT OF CIVILIAN GROUP 'C' (ERSTWHILE GROUP 'D') CATEGORY  
IN RASHTRIYA MILITARY SCHOOL, DHOLPUR (RAJ)-328028**

Applications from eligible candidate are invited for the posts as indicated below. Application form as per Appendix-I duly completed in all respect along with all requisite documents duly attested by a Gazetted Officer should reach, **The Principal, Rashtriya Military School, Dholpur (Raj)-328028 within 60 days from the date of publication of this advertisement.**

Ser No.	Name of the post	No. of posts	Categories wise distribution					Pay Matrix	Age	Qualification	
			UR	SC	ST	OBC	ESM			Essential	Desirable
1.	Librarian	01	01	-	-	-	-	Level-4	Between 18-25 yrs	(a) Higher Secondary Exam pass or equivalent from recognized Board. (b) Certificate in Library Science from a recognized institution.	Proficiencies in Games & Sports, experience of NCC and handling computerized Libraries
2.	Hostel Superintendent	01	-	-	-	-	01	Level-5	Between 21-35 yrs	Degree from a UGC recognized University.	(a) Proficiencies in English. (b) Experience in running a Hostel. (c) Proficiency in accounts. (d) Ability to coach in any major games.
3.	Lab Assistant (Science)	01	-	-	-	01	-	Level-3	Between 18-27 yrs	Matriculation from a Board or Institution with Physics and Chemistry as Principal subjects.	(a) Senior Secondary/Intermediate or higher qualification from a recognized university with physics and chemistry as main subject. (b) Knowledge of computer. (c) Proficiency in English and Games & Sports
4.	Cooks	02	-	01	-	01	-	Level-1	Between 18-25 yrs	Matriculation pass or equivalent from a recognized Board	Must have knowledge of Indian Cooking and proficiency in trade.
5.	MTS (Peon)	01	-	01	-	-	-	Level-1	Between 18-25 yrs	Matriculation pass or equivalent from a recognized Board.	Conversant with the duties of trade with one year's experience.
6.	MTS (Watchman)	01	-	-	-	01	-	Level-1	Between 18-25 yrs	Matriculation pass or equivalent from a recognized Board	Conversant with the duties of trade with one year's experience.
7.	MTS (Safaiwala)	03	01	01	-	01	-	Level-1	Between 18-25 yrs	Matriculation pass or equivalent from a recognized Board	Conversant with the duties of trade with one year's experience.
8.	Masalchi	01	01	-	-	-	-	Level-1	Between 18-25 yrs	Matriculation pass or equivalent from a recognized Board.	Conversant with the duties of Masalchi

- Note :** Abbreviation used : UR - Unreserved, SC - Scheduled Caste, ST - Scheduled Tribes, OBC - Other Backward Castes, ESM - Ex Serviceman.
- Place of Examination** Rashtriya Military School, Dholpur (Raj) - 328028.
- The candidate will be put through a selection process. Selection will be made as per existing Govt Rules & regulations. Selection will be made strictly on the basis of merit.
- Written Test will be held on **17 Oct 2021**. Trade Test for successful candidates for all categories will be hosted on School website.

**5. Important instruction to the Candidate/Applicants:-**

Ser No.	Important instruction
(a)	<b>Closing date for receiving of application will be 60 days from the date of publication of the advertisement.</b>
(b)	Rashtriya Military School, Dholpur will not be responsible for any postal delay or failure.
(c)	Persons working in Central /State Govt/PSU must apply through proper channel along with the certificate from their establishment that no disciplinary action is contemplated/pending against them and that they have no objection in releasing them in case of selection.
(d)	New entrants to government service, entering on or after 01 Jan 2004 are governed by the New Defined Contribution Pension Scheme (Known as New Pension Scheme).
(e)	Principal reserves the right to change the number of vacancies if necessary.
(f)	If the number of applications received in response to the advertisement is large and it will not be convenient or possible to arrange examination for all the candidates. The Principal, reserves the right to restrict the number of candidates to reasonable limits on the basis of either percentage of marks obtained in the prescribed minimum essential qualifications or desirable qualifications or qualification higher than the minimum prescribed in the advertisement or experience.
(g)	The candidates must clearly super - scribe "Application for the post of ..... on the top of the envelop and category in Capital letters. The reserved category candidate should also write their category on the left hand corner of the envelope.
(h)	OBC candidate applying for the post under OBC category should give certificate as per Appendix-II.
(j)	ESM candidate applying for the post under ESM category should give certificate as per Appendix-III.
(k)	Incomplete or unsigned application and without Left/Right Thumb Impression or application not accompanied by attested copies of certificate or application received at Rashtriya Military School, Dholpur after the last date of receipt of application without additional photographs duly self attested will be summarily rejected and no correspondence in this regard will be entertained.
(l)	The application can be filled by the candidates either in English/Hindi.
(m)	On final selection, the candidates will be liable for All India Service Liabilities.
(n)	No boarding or lodging/expenses on travelling for any post will be provided. Candidate must make their own arrangements.
(o)	Applications will be accepted only through Registered Post or Speed Post. The application should be addressed to " <b>The Principal, Rashtriya Military School, Dholpur (Raj)- 328028</b> ".
(p)	One 12x18 cm self addressed envelope affixed with Rs 30/- postage stamp with three self attested recent passport size photographs (not more than three months old) should be attached along with the application form.
(q)	Usage of unfair means during the exam will considered as misconduct and will lead to disqualification of the candidature.

- The attested copies of following documents must be attached with application form.
  - Educational Certificate.
  - Caste Certificate for OBC/SC/ST is mandatory.

**7. Fees.** Crossed Indian Postal Order (IPO) of value of Rs 50/- (Rupees Fifty only) in favour of the Principal, Rashtriya Military School, Dholpur (Raj)-328028 must be attached with application form. Candidates belonging to SC/ST/OBC/PH and Ex-serviceman are exempted from application fee. The Postal Order should be issued on or after the date of publication of the advertisement. The application fee is non-refundable.

**8. Rejection.** All columns of the application will be filled and no column will be left blank. Communication address at serial Number 10 of the application should be clearly mentioned in block capital letters along with PIN number, mobile number and E-mail ID. Incomplete or unsigned application and without Left/Right Thumb Impression or applications not accompanied by attested copies of certificates or application received at Principal, Rashtriya Military School, Dholpur (Raj)-328028 after the last date of receipt of application or without two additional photographs duly self-attested will be summarily rejected and no correspondence in this regard will be entertained. Application without mentioning the advertisement number and date (published in Employment News only) will be rejected.

**9.** The crucial date for determining the age limit will be the closing date for receipt of application from the candidate **be 60 days** from the date of publication and **67 days** for candidates in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Nagaland, Tripura, Sikkim, Ladak sub-division of Jammu and Kashmir State, Lahul and Spiti District of Pangi Sub-division of Himanchal Pradesh, Andaman and Nikobar Islands and Lakshadweep from the date of publication of the advertisement in Employment News. **10.** Principal, Rashtriya Military School, Dholpur (Raj)-328028 will not be responsible for any injury which may occur during the written/physical/Trade test.

**11. Caution for all Applicants.** Some unscrupulous elements may approach you with the assurance of procuring appointment for you in the Rashtriya Military School, Dholpur (Raj)-328028 through illegal gratification. You must not fall prey to such false assurance or exploitation and must not entertain or encourage such elements in any way. It is emphasized and reassured that the selection test and exercise will be done on merit only in a transparent manner.

**12. Scheme of Examination for the post of Multi Tasking Staff (Peon, Watchman, Safaiwala) and Masalchi.** The selection will be made strictly on the basis of merit. The selection process will comprise of written test and skill test wherever necessary. Final merit will be decided on the basis of marks obtained in the written test and skill tests wherever applicable. The number of candidates may be restricted to 10 times of number of vacancies. Separate marks will be allotted in written, practical/physical/skill tests in the ratio of 80:20. Practical/physical/skill tests will be conducted at the final stage by the RMS, Dholpur (Raj).

Paper	Subject	No. of Questions	Marks	Duration of Examination
Paper-I	General Intelligence & Reasoning (Objective Multiple Choice Type)	25	25	2 Hours
Paper-II	General Awareness (Objective Multiple Choice Type)	50	50	
Paper-III	General English (Objective Multiple Choice Type)	50	50	
Paper-IV	Numerical Aptitude (Objective Multiple Choice Type)	25	25	

**Note:- Selection Process for Librarian, Hostel Superintendent & Lab Assistant (Science) will be held separately.**

**13.** The question papers of Written Test will be bilingual i.e. English and Hindi. However, the questions on the portion of English Language subject will be in English only.

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**Syllabus for Examination for the posts of Peon, Watchman, Safaiwala, Masalchi.**

**14. General Intelligence.** The question will be of 10th standard and would include questions of non-verbal type. The test may include questions on analogies, similarities and differences, space visualization, problem solving, analysis, judgment, decision making, visual memory, discrimination, observation, relationship concepts, figure classification, arithmetical number series, non-verbal series. The test will also include questions designed to test the candidates' abilities to deal with abstract ideas and symbols and their relationship, arithmetical computation and other analytical functions.

**15. General Awareness.** The questions will be of 10th standard. The questions will be designed to test the ability of candidate's general awareness of the environment around him/her and its application to society. Questions will also be designed to test knowledge of current events and everyday observations. The test will also include questions relating to India and its neighboring countries especially pertaining to Sports, History, Culture, Geography, Economics, General Polity including Indian Constitution, and Scientific Research etc. These questions will be such that, they do not require a special study of any discipline.

**16. Numerical Aptitude.** This paper will include questions on problems relating to Number systems, Computation of Whole Numbers, Decimals and Fractions and relationship between Numbers, Fundamental Arithmetical Operations, Percentages, Ratio and Proportion, Averages, Interest, Profit and Loss, Discount, use of Table and Graphs, Mensuration, Time and Distance, Ratio and Time, Time and Work etc.

**17. English Language.** The question will be of 10th standard. Candidate's understanding the Basics of English Language, its vocabulary, grammar, sentence structure, synonyms, antonyms and its correct usage, etc., his/her writing ability would be tested.

**18.** The written test for the post of Librarian, Hostel Superintendent and Lab Assistant will be conducted as per the pattern mentioned in para 12. However, the difficulty level for the above mentioned post is given below:-

Ser No.	Post	Difficulty level
(a)	Hostel Superintendent	Graduation level
(b)	Librarian	Senior secondary/ Intermediate level
(c)	Lab Assistant	Matriculation level

**19. Relaxation for age limit.**

(a) The upper age limit relaxable for Govt servant and ex-servicemen candidates as per existing Govt rules in this regard.

(b) For SC/ST candidates five years.

(c) For OBC candidates three years (on production of non creamy layer certificate).

(d) For PH candidates ten years.

**Note :-** SC/ST/OBC candidate applying against unreserved post will not be given age and other concessions applicable for SC/ST/OBC.

**20.** All precautionary measures with respect of COVID-19 as per Govt Orders must be followed by all candidates. Candidate should be in possession of mask and hand sanitizer.

**Station : Dholpur**

(Principal)

**Dated : 18 Feb 2021**

**Appendix-I**

**PROFORMA FOR APPLICATION**

Application for the post of \_\_\_\_\_

Ref : Newspaper **Employment News** Advertisement No \_\_\_\_\_ Dated \_\_\_\_\_

To

**The Principal  
Rashtriya Military School  
Dholpur (Raj) 328028**



- Full Name (in Block letters) : \_\_\_\_\_  
(As written in SSC Certificate)
- Father's/Husband's Name (in Block letters) : \_\_\_\_\_
- Date of Birth (as per School Certificate) : \_\_\_\_\_
- Age as on last date of receipt of application : \_\_\_\_\_ Years \_\_\_\_\_ months \_\_\_\_\_ days.
- Write category to which you belong (SC/ST/OBC/ESM) : \_\_\_\_\_ (enclose certificate on prescribed format)
- Whether ex-serviceman, if yes, give details : \_\_\_\_\_  
i.e. length of service along with discharge cert.
- Whether Physically Handicapped : \_\_\_\_\_  
(also indicate the type of disability)
- Nationality : \_\_\_\_\_
- Religion : \_\_\_\_\_
- Address and Pin Code in full for communication with nearest Railway Station:  
Village \_\_\_\_\_ Post Office \_\_\_\_\_  
Tehsil \_\_\_\_\_ Distt \_\_\_\_\_  
State \_\_\_\_\_ PIN \_\_\_\_\_  
Contact No (Mob/Land Line) \_\_\_\_\_
- Details of Academic/Technical & Professional Qualifications:

Name of the Exam Passed	Year of Passing	Name of Recognized University/Board of Examination	% of marks obtained	Division	Remarks

(Self attested copies of certificate in support of above are to be enclosed)

12. Experience/If any (please attach certificate) : \_\_\_\_\_

13. Whether Govt Servant, if yes, give details of : \_\_\_\_\_  
post held, Pay Scale and Date of entry in Govt Service

**DECLARATION**

I hereby declare that all the statements made in this application are true, complete and correct to the best of my knowledge and belief. In the event of any information being found false/incorrect or ineligibility being detected before or after the written test/skill test my candidature will stand automatically cancelled.

**Signature of the candidate  
Name \_\_\_\_\_**

**Encl : 1.** Three copies of self attested photograph.

**2.** IPO No \_\_\_\_\_ dt \_\_\_\_\_ for Rs. 50/-.

**3.** Attested copies of certificate: ( \_\_\_\_\_ ) sheets.



(Left Thumb Impression of Male candidate)  
(Right thumb impression in case of female candidate)

**DECLARATION BY OBC CANDIDATES ONLY**

(Similar endorsement should be given in the caste certificate from the competent authority)

"I..... Son/Daughter of Shri.....

Resident of.....

Village/Town/City..... District.....

State..... hereby declare that I

belong to the.....community which is recognized as a backward class by the Government of India for the purpose of reservation in services as per orders applicable to the concerned State. It is also declared that I do not belong to persons/sections/(Creamy Layer).

Place : .....

(Signature of the candidate)

Date : .....

Name:.....

**Appendix -III**

**FORM OF UNDERTAKING TO BE GIVEN BY CANDIDATES APPLYING FOR CIVIL POSTS UNDER EX-SERVICEMEN CATEGORY**

I understand that, if selected on the basis of the recruitment/examination to which this application relates, my appointment will be subject to my producing documentary evidence to the satisfaction of the appointing authority that I have been duly released/retired/discharged from the Armed Forces and that I am entitled to the benefits admissible to Ex-Servicemen in terms of the Ex-Servicemen (Re-employment in Central Civil Services and Posts) Rules, 1979, as amended from time to time.

I also understand that I shall not be eligible to be appointed to a vacancy reserved for Ex-Servicemen in regard to the recruitment covered by this examination, if I have at any time prior to such appointment secured any employment on the Civil side (including Public Sector Undertaking, Autonomous Bodies/Statutory Bodies, Nationalized Banks, etc) by availing of the concession of reservation of vacancies admissible to Ex-Servicemen.

Place : .....

(Signature of the candidate)

Date : .....

Name:.....