



ASSAM POWER DISTRIBUTION COMPANY LIMITED

(A fully customer centric company)

Office: Bijulee Bhawan, Paltanbazar, Guwahati-781001, Assam

CIN: U40109AS2003SGC007242

Tel. No: 0361-2739525, 0361-2729528. Fax No: 0361-2729527

E-mail: cmdapdcl@gmail.com, Website: www.apdcl.org

NOTICE FOR INTERVIEW FOR THE POSTS OF ASSISTANT MANAGERS AND JUNIOR MANAGERS

The result of the CBT Test for the posts of Assistant Managers and Junior Managers of APDCL will be announced shortly. The personal interview of the short-listed candidates will be held during **February 11 to 14, 2021 at National Power Training Institute(NPTI), North Eastern Region, Dakhingaon Road, Kahilipara, Guwahati-19**

The prospective candidates are requested to be ready with the documents needed for verification of their candidature as per the following instruction:

All candidates called for personal interview will have to bring with them 2 (two) files of the following documents in the order as mentioned below without which they will not be allowed to appear in the interview.

Sl No	Document	File 1	File 2
1	Interview Call Letter	Printout	Printout
2	Online Application of the Candidate	Printout	Printout
3	Proof of Domicile of Assam (PRC/Draft NRC/Domicile Certificate)	Original	Self-attested photocopy
4	Photo Identity and Address Proof (Aadhar Card/Passport/Driving License/ Voter Card)	Original	Self-attested photocopy
5	Age Proof (HSLC admit/ HSLC Pass certificate/Birth Certificate)	Original	Self-attested photocopy
6	HSLC Pass Certificate	Original	Self-attested photocopy
7	HSLC Mark Sheet	Original	Self-attested photocopy
8	HSSLC Certificate, if applicable	Original	Self-attested photocopy
9	HSSLC Marksheet, if applicable	Original	Self-attested photocopy
10	Degree / Diploma Certificate	Original	Self-attested photocopy
11	Degree / Diploma Mark sheet/Grade Card	Original	Self-attested photocopy
12	Post-graduate Degree / Diploma Certificate, if applicable	Original	Self-attested photocopy
13	Post-graduate Degree / Diploma Mark sheet/Grade Card	Original	Self-attested photocopy
14	Certificate of Category (SC/STP/STH/OBC/MOBC), if applicable	Original	Self-attested photocopy
15	Experience Certificate and Registration from Bar Council of India (in case of AM(Law)).	Original	Self-attested photocopy
16	Certificate of EWS, if applicable	Original	Self-attested photocopy
17	Certificate of Physical Disability, if applicable	Original	Self-attested photocopy
18	"No Objection Certificate" from the employer for Candidates working in Govt./Semi-Govt./Public Sector undertakings	Original	Self-attested photocopy
19	Certificate of Employment at APDCL/APGCL/AEGCL, if applicable	Original	Self-attested photocopy

Please attach a LIST OF DOCUMENTS on the top of each file.

Please note that:

- The documents will be verified before the interview and the File 1 of Original Documents will be returned and the File 2 of the photocopies will be retained after verification.
- All necessary documents must be produced and in case any document is missing or not found authentic, the candidate will not be allowed to appear in the interview.
- In case conversion formula from Grade Point to Percentage Marks is not mentioned in the Grade Card of the candidate, the candidate will have to produce a certified conversion formula from the University/Institution.
- Request for change of venue, date and time of interview will not be entertained under any circumstances.
- Appearing in the interview does not guarantee any appointment.
- No TA/DA will be paid for appearing in the interview.
- Canvassing in any form will disqualify the candidature.
- Parents/Guardians/Friends, except an escort for candidates with physical disability category, will not be allowed to enter in the campus of the venue.
- Candidates will have to abide by all COVID-19 protocols while appearing in the interview.
- Mobile phones will not be allowed during personal interview.

M. J.
04/02/21
Chairman – Selection Committee,
APDCL, Bijulee Bhawan, Guwahati – 1