

Dated 15th December, 2020

NOTICE

Subject: Document Verification for the Posts of Junior Assistant Grade-I, Hindi Translator, Assistant Manager (IT), IT Assistant, Assistant Manager, Assistant, Technical Officer and Central Food Safety Officer (Advt. No. DR-02/2019).

Food Safety and Standards Authority of India (FSSAI) conducted the computer based test from 24.07.2019 to 26.07.2019 for the posts of Junior Assistant Grade-I, Hindi Translator, Assistant Manager (IT), IT Assistant, Assistant Manager, Assistant, Technical Officer and Central Food Safety Officer advertised against DR-02/2019. Written examinations for these posts were conducted on 10th & 11th October, 2020. Results of the aforesaid posts have been declared which is available on the website of FSSAI.

2. Now, it has been decided to conduct the document verification for which candidates are required to send self-attested copies of all the requisite documents in chronological order as enunciated below :-

SI No.	Name of Document
1	10 th Certificate
2	10 th Marks Sheet
3	12 th Certificate
4	12 th Marks Sheet
5	Graduation Certificate
6	Graduation Marks Sheet
7	Post-Graduation Degree/ Diploma Certificate
8	Post-Graduation Degree/ Diploma Marks Sheet
9	SC/ST/OBC(NCL)/EWS Certificate wherever applicable
10	PwBD Certificate (Form-IV to VI wherever applicable and as prescribed in recruitment advertisement)
11	Certificate regarding Physical Limitation in an examinee to write (Form-XII as prescribed in recruitment advertisement, if applicable)
12	Certificate/ Undertaking applicable to Defense Personnel (Form-VIII to XI wherever applicable and as prescribed in recruitment advertisement)
13	No Objection Certificate from present employer, if employed. If not submitted at this stage the candidate shall have to submit NOC at the time of joining.
14	Any other Certificate required for basic eligibility for any particular post.

3. The candidates are directed to scan and attach all the documents given above as single pdf document upto the maximum size of 20 MB. The candidates shall invariably mention the subject of the email as -

“Document for (Post Name) i.r.o (Candidate's Name) & (Registration Number)”

4. The documents are to be sent to us on email id – assistantdirector-hr@fssai.gov.in. The last date to send the scanned documents is 22.12.2020. The candidates are advised to regularly check their registered e-mail id for updates.


(Praful Ranjan)
Deputy Director (HR)

Copy to:

✓ IT Division- For uploading this on FSSAI Website.