



दामोदर घाटी निगम/Damodar Valley Corporation

मानव संसाधन विभाग/ Human Resource Department

डीवीसी टावर्स, आर्आईपी रोड, कोलकाता / DVC Towers, VIP Road, Kolkata – 700054

CONTRACTUAL EMPLOYMENT NOTIFICATION

No. PLR/Paramedical (Cont.)/80/2020/59

Date: 02.11.2020

Damodar Valley Corporation (DVC), one of the premier power utilities in India engaged in Thermal/Hydel Power Generation, Transmission & Distribution requires **Paramedical staff on Contract Basis for hospitals and dispensaries under various Plants/Stations of DVC situated across West Bengal and Jharkhand.** For details of Plants/Stations of DVC, please visit www.dvc.gov.in. The period of engagement will be **1 (one) year** which may be extended for another maximum 2(two) years, as per requirement. Interested candidates may appear for **INTERVIEW/SKILL TEST** with certificates/testimonials against various posts as mentioned in Table-A below:

Table-A

(1)	(2)	(3)	(4)
Post Name & Post No.	Vacancy	Reservation	Consolidated Pay (in Rs.)
Physiotherapist (Contractual), 2020/1	1	UR-1	33,534/- per month (Fixed)
Jr. Nurse Gr.II (Contractual), 2020/2	8	UR-4, OBC-1, ST-1, EWS-1, OBC (Backlog)-1	19,500/- per month (Fixed)
Jr. X-Ray Technician (Contractual),2020/3	2	UR-2	19,500/- per month (Fixed)
Jr. Lab. Technician (Contractual), 2020/4	2	UR-1, OBC-1	19,500/- per month (Fixed)
Jr. Pharmacist Gr.II (Contractual), 2020/5	4	UR-2, OBC-1, ST-1	17,636/- per month (Fixed)

Note:- DVC reserves the right to increase/decrease the vacancies depending upon the future requirements.

1. Qualification Requirement:

Table-B

(1)	(2)
Post Name & Post No.	Qualification & Experience required
Physiotherapist (Contractual), 2020/1	Higher Secondary, Diploma in Physiotherapy from a recognized Institution. Two years experience as Physiotherapist in a reputed Organization.
Jr. Nurse Gr.II (Contractual), 2020/2	Higher Secondary (Science) or equivalent with Diploma in General Nursing and Midwifery.
Jr. X-Ray Technician (Contractual), 2020/3	Higher Secondary (Science)/equivalent with Diploma/Certificate in X-Ray Technician/Radiography course from a recognized Institute & one year experience.
Jr. Lab. Technician (Contractual), 2020/4	Higher Secondary (Science)/equivalent with Diploma/Certificate in Medical Laboratory Technology from a recognized Institute and one year experience.
Jr. Pharmacist Gr.II (Contractual), 2020/5	Higher Secondary (Science) or equivalent with 2 years Diploma course in Pharmacy from recognized Institution. Registration with Pharmacist Council of any State or Central. Candidate should have passed Dresser-ship examination or 2 years Post Qualification experience in Dressing and working in a reputed Hospital/Nursing Home. In case of candidates holding B.Pharma Degree, the post qualification experience for one year in Dressing will be required.

2. Terms & Conditions for engagement of Paramedical staff:

- i. **Age Limit:** Maximum age with relaxation shall not exceed **62 years** as on closing date of online application.
- ii. **Period of Engagement:** The appointment initially will be for 01(one) year which may be extended for another maximum 02(two) years. The extension will however be considered after evaluation of performance every year.
- iii. **Honorarium:** As given in Table-A above for each post.
- iv. **Travelling Allowance:** For journeys in connection with duties will be guided by TA rules of the Corporation.
- v. **Accommodation:** Accommodation may be provided, if available, subject to deduction of license fee, electricity and water charge as applicable to the DVC employees. **However, no HRA/FCA/Energy Allowance is admissible in any case.**
- vi. **Conveyance Allowance:** As applicable for regular employees.

- vii. **Medical facilities:** The incumbent (not other family members) will get medical facility only in DVC Hospitals, but there will be no reimbursement of medical expenses.
- viii. **Termination of Contract:** The assignment shall remain terminable by giving one month's Notice from either side.
- ix. **Leave:** Only 8 (eight) days' Casual Leave, 2 (two) days' Restricted Holiday (as per DVC Leave Calendar) and 10 days Commuted Leave (against Medical Certificate) per year may be granted, but no encashment of leave is admissible. **Maternity Benefit leave may be allowed as per Maternity Benefit Act 1961.** No other leave is admissible.
- x. **Selection Process:** Through Interview/Skill Test. **The shortlisted candidates will be intimated through notification in DVC website/email for the date and venue of Interview/Skill Test.**
- xi. **Miscellaneous:**
 - a. During the period of contractual engagement in DVC, whatsoever, it may be as in case of regular employees, Leave Travel Assistance (LTA) will not be applicable.
 - b. Their services are transferable to any DVC Project/Field Formation.
 - c. **EPF provision as applicable to be complied with as per Employee Provident Fund & Miscellaneous Provisions Act 1952 & rules made thereunder.**
 - d. **Candidates should make their own arrangements for stay if the Interview/Skill Test continues on next day.**
 - e. **No expenses towards travelling (TA/DA) will be given for attending the Interview/Skill Test. Selected candidates shall have to appear for medical fitness prior to joining.**

3. General Information & Instructions:

- (i) Only Indian nationals are eligible to apply.
- (ii) Before applying /appearing for the Interview/Skill test, the candidate must ensure that he / she fulfills the eligibility criteria and other norms mentioned in this advertisement hosted on the DVC website www.dvc.gov.in. In case, it is detected at any stage of the recruitment process that a candidate does not fulfill the eligibility norms and/or that he/she has furnished any incorrect/false information or has suppressed any material/fact(s) , his/her candidature shall stand automatically cancelled. If any of the above shortcoming(s) is /are detected even after appointment, his/her services are liable to be terminated without notice.
- (iii) DVC reserves the right to cancel the Employment Notification, modify the Educational Qualification and Experience without assigning any reason thereof and any decision of DVC in respect of the shortlisting criteria/ selection process depending upon the number of valid applicants throughout will be final & binding.
- (iv) DVC deserves the right to restrict the number of candidates.

- (v) Reservations and relaxations for **SC / ST / OBC (Non-creamy layer)/ EWS (Economically Weaker Sections)/ PWD (Degree of Disability 40% or above)/Ex-Servicemen** candidates will be as per Govt. of India Guidelines.
- (vi) The candidate claiming to belong to **SC/ST/OBC (Non-creamy layer)/PWD/EWS/Ex-Servicemen** category has to submit attested copy of **requisite certificate in the prescribed format** issued by the Competent Authority specified by GOI Rules/Orders. The benefit of reservation under EWS (Economically Weaker Sections) can be availed upon production of an **Income and Asset Certificate** issued by a Competent Authority (**Annexure-4**).
- (vii) SC/ST candidates are required to submit **SC/ST Caste Certificate in the format as applicable for appointment to posts under Government of India**.
- (viii) In case of **OBC (Non Creamy Layer) /EWS** candidates, **latest caste certificate (not older than one year from the date of Interview/Skill test)** needs to be submitted. **OBC candidates are required to submit OBC caste certificate (Non-Creamy Layer) in the format as applicable for appointment to posts under Government of India. (Please refer to Annexure-1 to 4 in DVC website under Career->Recruitment Notices for prescribed Govt. of India format of Caste, Income & Asset Certificate & Disability Certificate). Also, OBC (NCL) will have to give a self-undertaking indicating that they belong to OBC (Non-Creamy Layer) category at the time of Interview/Skill Test.**
- (ix) The decision of DVC in all matters relating to eligibility, acceptance or rejection of online applications, penalty for false information, mode of selection & interviews, selection and allotment of posts and places of postings to the selected candidates shall be final and binding on the candidate. No enquiry/ correspondence or telephonic discussion will be entertained in this regard. If any shortcoming is detected even after appointment, the services of such candidates are liable to be terminated without notice.
- (x) It is brought to the knowledge of the candidates that if the situation so demands due to unforeseen reasons or otherwise, the Interview/Skill Test may continue even on the next working day(s) beyond the fixed dates, candidates should make their own arrangements for stay for attending the Interview/Skill Test.
- (xi) Candidates are required to sign in the prescribed place provided in the Form on the date of Skill Test/Interview in running hand and not in Block Capital or disjointed letter. During physical verification, all signatures should be identical. **Different styled Signature at various occasions during Recruitment activities may lead to the rejection of the candidature.**
- (xii) Candidates whose result of Diploma/Degree as the case may be has been declared on or before the closing date of Online Application are only eligible to apply. The candidates whose result is going to be declared after the closing date of online

application are not eligible to apply.

- (xiii) Any subsequent amendment/notice/clarification etc., if any, will be made available in DVC website only. As such, candidates are advised to keep visiting DVC website www.dvc.gov.in regularly till completion of recruitment process of the posts.
- (xiv) Canvassing in any form will be a disqualification.
- (xv) Only Xerox copy of documents will be retained. However, records of other than selected candidates are not maintained after completion of the recruitment process.

4. Documents/Testimonials to be brought mandatorily at the time of Interview/Skill Test: Candidates must bring one set of Self attested Xerox copies along with ORIGINALS of following documents/testimonials at the time of Interview/Skill Test:-

- i. Printout of On-Line Application Form duly signed and with Left Thumb Impression (LTI).
- ii. Proof of Date of Birth (School Final Certificate/Secondary School Passing Certificate).
- iii. **SC/ST/OBC (NCL) /EWS /PWD/ Ex-Servicemen certificate in the format as applicable for appointment to posts under Government of India, if applicable. (In case of OBC (NCL)/ EWS, certificate must not be older than one year from the date of Interview/Skill Test) (See Annexure 1 to 4 under Careers->Recruitment Notices on DVC website www.dvc.gov.in).**
- iv. Degree/Provisional Degree in support of Class X, XII, Diploma, Graduation, etc.
- v. Testimonials & Mark sheets (semester/year wise) of Class X, XII, Diploma, Graduation, Equivalent Certificates etc.
- vi. Registration Certificate, if applicable.
- vii. Internship Certificate, if applicable.
- viii. Experience Certificate, if applicable.
- ix. NOC from the current employer if working in a PSU/Central Govt./State Govt./Semi-Govt/etc.
- x. Four recent passport size colored photographs duly self-attested.
- xi. Identity Proof (PAN card/ Passport/ Driving License/ Voter ID card/ Aadhar Card, etc).

5. Instructions on "How to Apply" for On-Line Application:

Mode of Application: Candidates should apply through DVC's Online Application System only. The Online Application facility will be available on the DVC website www.dvc.gov.in (Under Careers->Recruitment Notice) and will remain activated from 11:00 hrs of 11.11.2020 to 24:00 hrs of 04.12.2020. No other mode of application will be accepted.

Following Information/documents to be kept ready before applying ON-LINE:

- a) **One scanned photograph of size between 10 KB & 250 KB to be uploaded while applying.** Besides, Candidate should arrange to have 4 (four) identical colored passport size

photographs duly self attested not older than 3 months from the date of application to be stapled with the print out of the Online Application so made. The photograph should be with clear front view of the candidate without cap or sunglasses. Xerox copy of photograph is not permitted. Identical photos shall be used throughout the selection process.

- b) Documents relating to academic & professional qualifications, etc for entering marks.
- c) Valid **E-Mail ID & Contact No.** of the candidate, which shall remain valid for at least 6 (six) months from the date of this notification.
- d) After having arranged all information/documents, candidates should visit DVC website www.dvc.gov.in and follow the instructions given in the detailed Notification under Careers->Recruitment Notices. After successful submission of the online application including uploading of scanned photo, a **Unique Registration/Application Number** will be generated and thereafter candidates need to take a printout of the application so made. Printout without system-generated number will not be accepted in any case. If candidates are not in position to upload the scanned photograph, he/she may submit online application without photo and thereafter staple the photograph on the print out of the application.
- e) Candidates are advised to take 2(two) Print outs of the Online Application for future reference.
- f) Candidates are also required to **bring the ORIGINALS** of all the documents mentioned at **SL. No. 4** above pertaining to Proof of DOB, Academic & Professional Qualification, Caste & Disability Certificate (if applicable) etc. **at the time of Interview/Skill Test. The self-attested documents submitted in hard copy along with online application will be verified with originals at the time of Interview/Skill Test.** If any candidate is found ineligible while verifying the documents, he/she shall not be allowed to appear for further selection process.
- g) **No hard copy of the Online Application Form or certificates/testimonials to be sent to DVC HQ before appearing for the Interview/Skill Test.**

6. How to Apply:

Before appearing for the Interview/Skill Test, candidates are required to apply ON-LINE only (which is mandatory) by clicking the "Apply ONLINE" link in DVC website www.dvc.gov.in (Under Careers->Recruitment Notice). The online registrations would be available from **11:00 hrs of 11.11.2020 till 24:00 hrs of 04.12.2020**. Candidates are also required to bring print out of the Online Application Form enclosing all supporting documents in ORIGINAL along with one set of self-attested Xerox copies of supporting documents at the time of Interview/Skill Test for verification.

Candidates are required to bring all documents in ORIGINAL as well as XEROX COPIES as mentioned at Sl. No. 4 (Page-5).

Before applying, candidates should keep marksheets of Xth, XIIth, Diploma, Graduation, Equivalent Degree/Certificates etc. as applicable for entering marks & a scanned copy of coloured photograph (of size between 10 KB to 250 KB) ready to be uploaded while applying ONLINE.

IMPORTANT INFORMATION:

Opening Date of ONLINE Application	11.11.2020 (From 11:00 A.M)
Closing Date of ONLINE Application	04.12.2020 (Till 24:00 hrs)
List of Shortlisted Candidates, Date, Time & Venue for Interview/Skill Test	Will be notified on DVC website www.dvc.gov.in (Under Careers->Recruitment Notices) only
Helpline No:- 033-6607-2539 (For Eligibility related queries)/033-6607-2855 (For technical issues) (During Official working hours only) Email-ID: recruitment@dvc.gov.in	

Note: Any corrigendum and subsequent changes in date of Interview/Skill Test, venue, etc. will be notified on DVC website only. Therefore, all applicants are requested to visit DVC website www.dvc.gov.in (Careers->Recruitment Notices) regularly.

Sd/-
Executive Director (HR)