



GOVERNMENT OF ASSAM
OFFICE OF THE DIRECTOR OF HEALTH SERVICES, ASSAM
HENGRABARI, GUWAHATI-36

HSE/ APPTT/ 68/ 2019/ 5183

Dated Guwahati, the 5th Sept' 2020

From: Director of Health Services, Assam
Hengrabari, Guwahati-36

To, ✓
The Director,
Information & Public Relations,
Dispur, Guwahati-6.

Sub: Regarding publication of Advertisement Notice of Grade-III Non-Technical Posts.

Sir,

With reference to the subject cited above, I have the honor to request you to kindly make necessary arrangement for publication of advertisement notice of Grade-III Non-Technical Posts (copy enclosed) in 3 (three) leading daily newspapers (i.e English, Assamese & Bengali) of the State.

This is for favour of your kind information and urgent necessary action.

Yours faithfully,

Enclosed: - As stated.


Director of Health Services, Assam
Hengrabari, Guwahati-36



GOVERNMENT OF ASSAM
OFFICE OF THE DIRECTOR OF HEALTH SERVICES, ASSAM
HENGRABARI, GUWAHATI, ASSAM, 781036

HSE/ APPTT/68/ 2019/ 5124

Dated Guwahati, the 5th Sept' 2020

ADVERTISEMENT

Online applications are invited from intending eligible Indian citizens as defined in Article 5 to 8 of the Constitution of India for filling up of the following **Grade-III (Non-Technical)** posts in respect of 10 Nos. of District Hospital and 03 Nos. of Sub-Divisional Hospitals and for newly created 6 (six) nos. of Districts namely West Karbi-Anglong, South Salmara-Mankachar, Majuli, Charaideo, Hojai & Biswanath Chariali including existing vacancies of different health institutions in the State under the establishment of Directorate of Health Services, Assam, Hengrabari, Guwahati-36, as shown below. The online applications will be available in the Directorate of Health Services, Assam official website (www.dhs.assam.gov.in) w.e.f 10-09-2020 to 24-09-2020 till midnight.

Sl. No.	Name of Post	No. of Posts	Minimum Educational Qualification	Scale of Pay & Grade Pay
1	Health Educator	56	Graduate in Arts, Commerce or Science from Government recognized university or equivalent and applicant must possess minimum 6 (six) months Diploma in Computer Application.	Rs.14000 – Rs.60500 with Grade Pay of Rs.7400/-
2	Accountant/ Finance	13	Graduate in Commerce (B.Com) from Government recognized university with 6 (six) months diploma / certificate of Computer Application.	Rs.14000 – Rs.60500 with Grade Pay of Rs.7400/-
3	Statistical Assistant	6	Graduate with Statistics or Economics or Mathematics as one of the subjects at degree level from Government recognized university and applicant must possess minimum 6 (six) months Diploma in Computer Application	Rs.14000 – Rs.60500 with Grade Pay of Rs.6800/-
4	Account Asstt. cum Cashier	7	Graduate in Commerce (B.Com) from Government recognized university with 6 (six) months diploma / certificate of Computer Application.	Rs.14000 – Rs.60500 with Grade Pay of Rs.6200/-
5	Junior Assistant/LDA	60	Graduate in Arts, Commerce or Science from Government recognized university or equivalent and applicant must possess minimum 6 (six) months Diploma in Computer Application	Rs.14000 – Rs.60500 with Grade Pay of Rs.6200/-
6	Statistical Clerk	6	Graduate in Arts, Commerce or Science from Government recognized university or equivalent and applicant must possess minimum 6 (six) months Diploma in Computer Application	Rs.14000 – Rs.60500 with Grade Pay of Rs.6200/-
7	Store Keeper	09	HSSLC or equivalent and applicant must possess minimum 6 (six) months Diploma in Computer Application.	Rs.14000 – Rs.60500 with Grade Pay of Rs.5600/-

Reservation: Reservation of posts for SC/ ST (P) / ST (H) / OBC (MOBC) / EWS (Economically Weaker Section) / Women Candidates and Differently-abled (DIVYANG) candidates will be as per prevailing Government rules / norms.

Age: Candidate should not be less than 18 years and not above 40 years of age as on 01.01.2020. The upper age limit is relaxable for 3 years for OBC and 5 years for SC, ST (P), ST (H) Candidates only.

Fees: No fee is required to be paid.

NB: The number of posts may likely to increase or decrease depending upon the number of vacancies.

Terms & Conditions:

1. For online submission of forms for the applicants / candidates, there shall be same link in the web portal for both the Directorates [DHS & DHS (FW)].
2. There shall be common examination for the equivalent posts of both the Directorates [DHS & DHS (FW)].
3. Interested candidates shall have to fill up the online Application Forms available at the official website of the Directorate of Health Services, Assam (www.dhs.assam.gov.in).
4. The following documents in original will have to be produced at the time of document verification and photocopies of all certificates etc. are to be submitted:
 - (a) 2 (two) copies of recent passport size color photograph duly self-attested.
 - (b) Birth Certificate / HSLC Admit / HSLC Board Pass Certificate for age proof.
 - (c) All Pass Certificates from Boards/ Universities from HSLC onwards.
 - (d) Caste certificate (where applicable)
 - (e) Permanent residentship certificate / Domicile certificate (if any)
 - (f) Person with Disability Certificate / Differently abled Certificate (if any)
 - (g) Employment Exchange Registration Certificate.
 - (h) Computer Course Certificate, wherever applicable.
 - (i) Economically Weaker Section (EWS) Certificate wherever applicable.
5. **Process of Selection:** There will be OMR based Written Test of 100 marks for the above mentioned posts and followed by Skill Test / Aptitude Test of 25 marks. The break-up of marks for written examination for non-technical posts are 75 marks for English and 25 marks for General Knowledge. The shortlisted candidates shall be called in the ratio 1:3 for the skill test in the relevant field and the merit list shall be prepared combining the sum total of written marks and skill test / aptitude test marks with the total out of 125 marks, or any other mode of test to be decided by the Selection Committee due to the present prevailing situation of COVID-19 pandemic with the approval of Government.
6. **Modalities of Common Recruitment Test:** As per Government Order No. HLA.940/ 2019/ 40 dated 6/ 08/ 2020, there will be common recruitment test for all the similar Grade-III posts wherever feasible of Directorate of Health Services, Assam and Directorate of Health Services (FW), Assam. Thereafter, the candidates shall be called in the ratio 1:3 for skill test in the relevant field. When such candidates are called for skill test, they may be asked to give their choice of posts in order of priority under Directorate of Health Services, Assam and Directorate of Health Services (FW), Assam. This choice will be taken into account by the Department while declaring the final results and if a candidate is otherwise eligible on merit, his / her name shall be placed in the list of successful candidates for a post taking into account the order of priority submitted by the candidates.
7. **Weightage for service under NHM:** Many contractual employees are working under NHM as Nurses, paramedics etc. They may be given weightage of 2 marks per year of service completed under NHM, subject to a maximum of 20 marks so that they can be given suitable and justified preference.
8. **Tie-Breaking of Marks:** If two or more candidates obtaining same total marks, then the candidates obtaining higher marks in written test shall be placed higher in merit. However, again if the candidates obtain equal marks in written test also, then the seniority of age of the candidates will be taken for consideration.
9. Detailed list of candidates for each post along with the details of selection test shall be notified in due course of time and shall be displayed in the website www.dhs.assam.gov.in.

GENERAL INSTRUCTION TO THE CANDIDATES:

1. For online submission of forms for the applicants / candidates, there shall be same link in the web portal for both the Directorates [DHS & DHS (FW)].
2. Canvassing directly or indirectly shall render such candidates unfit for the post.



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3. No TA / DA will be admissible to candidates for the journey and stay at any stage of the requirement process.
 4. Candidates have to appear in all stages of recruitment. If a candidate is absent from any stage her candidature will be cancelled.
 5. Candidature will be summarily rejected at any stage of the recruitment process, if found not conforming to the official format / having incomplete information/wrong information/incomplete / requisite certificate / misrepresentation of acts / impersonation.
 6. Before issue of appointment letter, the Department will obtain undertaking from the selected candidates that they shall abide by the New Pension Rules of Govt.
 7. The Selection Board reserves the right to make changes or cancel or postpone the requirement process on specific ground.
 8. Fake documents/ false information / misrepresentation of facts shall lead to rejection if detected at any stage before / after appointment and shall make the candidate liable to criminal proceeding as per existing law.
 9. In case of any clarification, the decision of the Selection Board will be final.
 10. The number of vacancies are subject to change and appointment to such vacancies will be decided by the Competent Authority at the time of appointment, based on the merit, category-wise as per the final merit list.
 11. The rules & regulations, terms & conditions of the Department and Government of Assam will be applicable.
 12. The Appointment Authorities should, in the offer of appointment to the candidates to be belonging to EWS, include the following clause :

“The appointment is provisional and is subject to the Income and Asset certificate being verified through the proper channels and if the verification reveals that the claim belong to EWS is fake/false, the services will be terminated forthwith without assigning any further reasons and without prejudice to such further action as may be taken under the provisions of the Indian Penal Code for production of fake/false certificate”.


Director of Health Services, Assam
Hengrabari, Guwahati-36