## **Assistant Review Officer Syllabus**

## **PART-I**

100 objective type question based on Human Resource (HR Knowledge).

## **Topics**:

## HR Management

- Organizational Development
- Human Resource Planning and Development
  Orientation and Placement.
- Compensation & Performance Management
  Performance Appraisal System, Job Evaluation & Employee Remuneration, Employee Benefits and Services.
- Management of Training and Development
  Manpower Training and Development.
- Industrial Development
  Industrial Relations & Trade Unions, Dispute Resolution & Grievance Management, Employee
  Welfare and Participative Management.
- Strategic Human Resource Management
  Nature and scope of Human Resource Management, Strategic Human Resource Management,
  Human Resource Planning.

