

**STATE SELECTION BOARD  
DEPARTMENT OF HIGHER EDUCATION  
GOVERNMENT OF ODISHA  
BHUBANESWAR -09  
[www.ssbodisha.nic.in](http://www.ssbodisha.nic.in)**

**Corrigendum Notice  
Adv. No. 004/2020**

No. SSB (E) 09/2019    530 / SSB, Dt. 19.06.2020

**Corrigendum to Advertisement No. 004/2020 for recruitment to the post of Junior Assistants and Junior Stenographers in different Universities of Odisha**

As per decisions of the Board of SSB the following corrigendum is made in the Adv. No. 004/2020.

1. In pursuance to the requisition received from Sambalpur University, Sambalpur for recruitment of 25 posts of Junior Assistants is added to this Advertisement. Hence this Advertisement bearing No. 004/2020 will be read as Seven Universities instead of Six of Odisha.
2. At para 1, the last/closing date & Time for On-line Applications will be read as 15.07.2020 (11:59 P.M.) instead of 30.06.2020 (11:59 P.M.).
3. At para 2 the vacancy position for the post of Junior Assistants in Sambalpur University, Sambalpur is added and accordingly the total no. of Posts for Junior Assistants will be read as follows :

Sl. No.	Name of the University	Vacancy to be filled up					Remarks
		ST	SC	OBC/ SEBC	UR	Total	
1	Sambalpur University	06 (w-2)	04 (w-1)	02 (w-1)	13 (w-04)	25 (w-8)	01 PwD
	<b>Total</b>	<b>36 (w-11)</b>	<b>24 (w-7)</b>	<b>14 (w-4)</b>	<b>76 (w-24)</b>	<b>150 (w-46)</b>	

4. At para 4 the Educational qualification will be read as "a candidate should possess a Bachelor's Degree in any discipline from a recognized University with adequate knowledge in basic Computer Application and for the post of Jr. Stenographer additional qualification of Stenography with speed of 80 words is essential" instead of "a candidate should possess a Bachelor's Degree in any discipline from a recognized University with a Diploma in Computer Application from any recognized institution and for the post of Jr. Stenographer additional qualification of Stenography with speed of 80 words is essential".

5. At para 5 point (e) it is added as on the basis of performance in the Written Examination the candidates will be shortlisted three (03) times as per category wise vacancies for the Skill Test ( Computer Skill Test for Jr. Asst./ Stenography cum Computer Test for Jr. Stenographer) .

The Computer Skill Test will be held from the following Chapters.

1. WINDOWS operating system – To test some of the following basic system operations on file/folder(s):-
  - Create, Rename, Copy/Cut/Paste, Delete.
2. MS Word - A Paragraph in MS Word incorporating some of the tools given below:-
  - Editing and formatting text and paragraph.
  - Page and Paragraph Set-up.
3. MS Power Point – A Power Point presentation with 2/3 slides using the tools given below:-
  - Editing and formatting slides.
4. MS Excel – A problem in spreadsheet related to some of the tools given below:-
  - Formatting cells and date.
  - Functions.

All other terms and conditions for Advertisement No. 004/2020 shall remain unchanged.

**By order of the President**

  
Secretary