## POSITIONS, JOINING SCHEDULE, REQUISITE DOCUMENTS & IMPORTANT GUIDELINES

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SI.	Position under BRLPS	Date of Joining	Date of Induction
1	District Project Manager	14.07.2020	15.07.2020
2	Finance Manager		
3	Manager - Communication		
4	Office Assistant (SPMU)		
5	Manager- IBCB		
6	Manager- HR & A	15.07.2020	16.07.2020
7	Manager- Community Finance		
8	Manager- Health & Nutrition		
9	Manager- M&E		
10	Project Associate		
11	Manager-Jobs		
12	Manager- NF & ME	16.07.2020	17.07.2020
13	Manager-Livelihoods (Farm)		
14	Manager-Livestock	17.07.2020	18.07.2020
15	Manager-Micro Finance		
16	Manager-Social Development		
17	Procurement Manager		
	Position under LSBA	Date of Joining	Date of Induction
1	Block Coordinator	18.07.2020	Date of induction & specific date of joining for Block Coordinators will be intimated separately.
1	Block Coordinator	20.07.2020	
1	Block Coordinator	21.07.2020	
1	Block Coordinator	22.07.2020	
2	District Consultant-CB&IEC	23.07.2020	
3	District Consultant-MLE & MIS		
4	District Consultant-SLWM	24.07.2020	
5	District Coordinator		

## **Requisite Documents for Joining:**

- 1. Admit Card
- 2. Copy of Application Form
- 3. ID Proof Aadhar Card (in absence of Aadhar Card any one ID from the list -(a) Election I Card b) Passport c) Driving License d) Phone Bill e) Ration Card
- 4. PAN Card
- 5. Permanent Address Proof Domicile Certificate/ School Leaving Certificate
- 6. Temporary Address Proof- Same list as mentioned in para 3.
- 7. Photo 2 nos.
- 8. Caste / Category Certificate (only for SC/ST/BC/EBC/EWS/Divyang/FF (applicable only to Bihar state) category candidates. In case of BC/EBC Candidates BC/EBC caste certificate containing the Non-creamy layer clause should be valid as on the date of joining (issued within one year prior to the date of joining). BC/EBC Caste Name mentioned in certificate should tally letter by letter with Bihar Government list / notification. Caste Certificate as applied in application must be issued from the level of SDO or above.
- 9. Domicile Certificate (not required if applied under Unreserved category)
- 10. Educational Certificates/Marks Sheet as claimed
- 11. Experience Certificates as claimed
- 12. Accepted resignation letter/Relieving letter from previous employer
- 13. Last 3 salary slip/salary certificate
- 14. Bank Statement last 3 Months showing salary credited
- 15. Medical Certificate from a registered medical practitioner (Allopath/MBBS).
- 16. A Self-declaration in writing that you will not demand or give dowry.

Note:- Venue for Joining would be communicated separately through website announcement.

<sup>&</sup>quot;Selection to the position is purely provisional and joining is subject to the fulfillment of eligibility criteria by the candidate. So, candidate must ensure before coming to joining that one is having requisite qualification (Both educational/experience) as per related recruitment advertisement."(link to advertisement)