

ANDHRA PRADESH PUBLIC SERVICE COMMISSION: VIJAYAWADA

Qualifying test in “proficiency in office automation with usage of computers and associated software” conducted by APPSC.

GENERAL INSTRUCTIONS

**Recruitment to the post of Junior Assistant cum .Typist in Acharya N.G.Ranga
Agricalltural University-Notification No:01/Ser.III/2019, dt.11.02.2019**

1. The candidates have to report 30 minutes before commencement of qualifying test, to record their biometric impression on biometric system and then only they will be permitted to occupy their allotted seats.
2. The candidates are not allowed to bring any electronic devices such as mobile / cell phones calculators, tablets, IPAD, Blue tooth pagers, electronic watches pens pencils etc., to the Examination hall.
3. Candidates are expected to behave in orderly and disciplinary manner and are prohibited from communicating, consulting or convesring with othes causing disturbance and adopting agitation tactics.
4. The candidates should bring their original main hall ticket and I.D.Proof and after getting verified they are allowed to the computer lab.Bring two passport size photos, if the photo on hall ticket is not clear.
5. The total Duration of the test is 30 minutes and the candidates should not leave the examination hall till expiry of the full time.
6. Candidates trying to use unfair means shall be disqualified. The penal provisions of Act 25/97 published in the A.P Gazette no 35 part-IV –B Extraordinary Dt.21.08.1997 shall be invoked if malpractice and unfair means are noticed at any stage of examination.
7. Any infringement of the above instructions shall entail disciplinary action on the candidate which may include debarment from appearing any of future tests of APPSC.
8. Violation of any of the instruction may lead to invalidation besides penal action. Rules of purnishment are governed by the Regulation PME notified, vide Go.Ms.No.385.GAD (Ser-A) Dept., Dt.18.10.2016 with regard to Malpracitce/ Misbehaviour in the Examinations counducted by the APPSC is also applicable. For details, candidates shall refer to the G.O available on website of APPSC.
9. Vide G.O.Ms.No.134 & 133 , dt 12.05.2014, the candidates of direct recruitment who applied for certain posts as notified in the recruitment should qualify the test to get appointment of the said post.