OFFICE OF THE BLOCK DEVELOPMENT OFFICER, MURSHIDABAD-JIAGANJ BLOCK



P.O: Murshidabad Dist: Murshidabad PIN: 742149, West Bengal Phone: (03482) 270242(O) Fax: (03482) 270242

e-mail: bdo.msdjia@gmail.com bdo_mj@yahoo.co.in

NOTICE

Applications are invited from eligible candidates as per format enclosed herewith for engagement of Gram Rozgar Sahayak (G.R.S), MGNREGA for six (06) Gram Panchayats as mentioned in the table appended below under Murshidabad-Jiaganj Development Block on purely contractual basis.

SI. No.	Name of the Post	Name of the G.P.	No. of Post	Monthly Contractual Remuneration (Consolidated)
1.	Gram Rozgar Sahayak (G.R.S)	Bahadurpur, Dahapara, Kapasdanga, Mukundabagh, Nutangram, Prosadpur (Total 06 (Six) GPs1	01 (ONE/GP) [Total 06 (Six)]	Rs. 12000/- (Twelve Thousand) only per month

Terms & Conditions:-

1. Education Qualification:-

- a) Minimum educational qualification for the post of G.R.S will be higher Secondary passed in the Science/ Vocational Stream with Physics and Mathematics as compulsory subject and 55% marks in Higher Secondary examination. In case of Vocational stream course if Physics and Mathematics are studied as compulsory subject in Class XI standard that will be considered as eligibility criteria provided that the marks obtained in the XI th standard examination are reflected in the final Marks Sheet by the Board/Council and 55%-Marks are calculated aggregated taking Marks in both the Classes in to consideration for the General Science stream course. However, Marks secured in Class XII only under the present system and marks scored in Classes XI and XII combined in the early system will be taken into consideration. The moot point is that the marks will be based on the recognized Marks Sheet issued by the concerned Board /Council. The verification of the certificate issued by the authorities of other States will continue to be subject verification by issuing authorities.
- b) The Candidates must have at least 6 (Six) months uninterrupted training certificates on computer application from any recognized institute.

2. Residential Status:-

The Candidates must be resident and voter within the territorial jurisdiction of Murshidabad-Jiaganj Development Block, Lalbagh, Murshidabad.

3. Age Limits:-

The candidate should be preferably 18-40 years of age on 01/01/2020 and of sound health to do outdoor jobs. The candidate belonging to SC / ST / OBC-A / OBC-B category shall have the relaxation in age as Per WB Govt. rules. [Maximum 5 years relaxation of Age]

4. Monthly Emolument:-

The G.R.S will be paid a consolidated monthly gross remuneration of Rs. 12000/- (Twelve thousand) only after joining.

ocument to be produced at the time of submission of Application Form:-

Application form along with two recent passport size colour photograph affixed on enclosed application

- b) Self-attested photocopies of Mark Sheets and Certificates in support of educational Qualifications.
- c) Self-attested photocopy of 6 (Six) months training certificate (Uninterrupted) on computer application.
- d) Self-attested photocopy of Epic.
- e) Self-attested photocopy of Madhyamik Admit Card.
- f) The envelope containing the application should be superscripted as "APPLICATION FOR THE POST OF GRAM ROZGAR SAHAYAK AT GRAM PANCHAYAT, Murshidabad-Jiaganj Block, Murshidabad" (GP as per choice) & should be addressed to programme officer & Block Development Officer, Murshidabad-Jiaganj Block, P.O. + P.S.- Murshidabad, District- Murshidabad, Pin-742149 & should be dropped from 27/01/2020 to 10/02/2020 (both the dates are included) by 11:30 AM to 4:30 PM (except Saturday & Sunday or any Govt. holiday) in the drop box of Murshidabad-Jiaganj Block office at the Joint BDO's chamber, Murshidabad-Jiaganj Block, Murshidabad or may be sent through ordinary post so that it reaches the office within 10/02/2020 by 4:30 PM. The office staff shall have no responsibility regarding postal delay.
- g) The application form can be downloaded from www.murshidabad.gov.in and shall also be available at Murshidabad-Jiaganj Block MGNREGS Cell.

INVALID APPLICATION:-

Applications which suffer from the following deficiencies be shall liable to be rejected. The list is only illustrative and not exhaustive.

- a) Application received after closing date & time i.e. 10/02/2020 (4:30 PM).
- b) Application not in prescribed format or which is incomplete in any manner.
- c) Candidate is not in possession of the required education qualification on the date of applying or is over-aged as on date.
- d) More than one application submitted by the same candidate.
- e) Application without the recent colour photograph affixed.
- f) Application without signature or with signatures in capital letters or with different signatures at different places or smudged signatures.
- g) Copies of required enclosures as mentioned above not enclosed.
- h) Applications, which are not properly addressed.
- i) Any other irregularity noticed and considered invalid by the authority.

Selection Procedure:-

The final ranking will be based on the percentage of marks obtained in Higher secondary/equivalent examination.

The merit list will be made GP-wise as per the GP chosen for in the application Form. The candidate securing the first position in the ranking will be provided with the first preference in the post. If he/she does not appear between the specified time mentioned in the appointment letter, the candidate in second place should get the opportunity and the process will continue so on and so forth. The panel/merit list would remain valid for one year from the date of publication.

eneral Information:-

While applying, the applicant should ensure that he/she fulfils the eligibility & other norms & the aculars furnished by him/her correct in all respect.

IN CASE IT IS DETECTED AT ANY STAGE OF SELECTION THAT THE APPLICANT DOES NOT FULFIL ANY ELIGIBILITY CRITERIA AND/OR THAT HE/SHE HAS FURNISHED AND INCORRECT/ FALSE INFORMATION OR HAS SUPPRESSED ANY MATERIAL FACTS, HIS/HER CANDIDATURE WILL BE LIABLE TO BE CANCELLED. IF ANY OF THE SHORT COMINGS IS/ARE DETECTED AFTER SELECTION, HIS/HER ENGAGEMENT IS LIABLE TO BE TERMINATED WITHOUT ASSIGNING ANY REASON THEREOF.

Competent Authority will execute contract for one year with the selected candidate. After the period of contract is over the renewal of the contract for one year may be allowed, subject to satisfactory service rendered by the GRS.

NO TA/DA shall be payable for appearing in document verification process.

Application submitted without Photo copy of Epic, M.P Admit card, H.S. Mark Sheet and certificate of Training in Computer Application and valid signature of the Applicant is liable for rejection without further reference.

NB: The decision of the undersigned shall be final in the engagement procedure.

Enclo: Application Form.

Programme Officer, MGNREGA, & Block Development Officer, Murshidabad-Jiaganj Dev. Block \(\) Lalbagh, Murshidabad.

2020

Dated: 27/01/2020

Memo No.: 189(18)/En/BDO/M-J

Copy forwarded for information to:

- 1) The District Magistrate & District Programme Co-Ordinator, Murshidabad.
- 2) The Additional Magistrate & Additional District Programme Co-Ordinator, Murshidabad.
- 3) The Sub-Divisional Officer, Lalbagh Sub-Division, Lalbagh, Murshidabad.
- 4) The District Nodal Officer, MGNREGS Cell, Murshidabad.
- 5) The District IT Cell, Murshidabad with request to upload the notification in Murshidabad website.
- 6) The DIO, Murshidabad, with a request to upload the notification in www.murshidabad.gov.in.
- 7) The Sabhapati, Murshidabad-Jiaganj Panchayat Samity.
- 8-15) The Prodhan (all) under Murshidabad-Jiaganj Dev. Block with request to display in his/ her official Notice Board.
- 16) Office copy MGNREGS Cell, Murshidabad-Jiaganj Block.
- 17) Office Notice Board of Murshidabad-Jiaganj Block.
- Post Master (all), under Murshidabad-Jiaganj Block jurisdiction, with a request to display in his official Notice Board.

Programme Officer, MGNREGA, & Block Development Officer, Murshidabad-Jiaganj Dev. Block Lalbagh, Murshidabad.

APPLICATION FORM FOR THE POST OF G.R.S

(Please fill up application in Capital letters IN own HAND WRITING with Block/ Blue Ball Point Pen)

To
The Block Development Officer
& Programme officer, MGNREGA
Murshidabad-Jiaganj Development Block
Murshidabad.

Affix recent passport size photo with Signature thereon

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