



**ODISHA PUBLIC SERVICE COMMISSION  
CUTTACK  
NOTICE**

No. 250 /PSC, dt. 16/01/20

Website: <http://opsc.gov.in>

In continuation to this Office Notice No. 147/PSC, dt. 10.01.2020 it is for information of all concerned that, the verification of Original Documents for recruitment to the post of Odisha Municipal Administrative Services -2019, pursuant to Advt. No. 03 of 2019-20 will be held on 20.01.2020 as per programme mentioned at **Annexure-A**. The candidates are directed to submit hard copy of "Online Application" form alongwith "Intimation letter", "Attestation form", "Bio-data form" download from the website of the Commission and duly filled by the candidate and produce the same for admission to verification of documents.

It is also made clear that, the candidature of these candidates for this recruitment is purely **provisional** and subject to fulfillment of terms and conditions laid down in the advertisement. The candidature is liable to rejection in the event of inadequacy/deficiency found at any stage before or after the verification of document/ Personality Test.

The candidate are also required to bring all the **Original Documents** alongwith a **set** of true copies of the following documents duly self attested mentioning on each documents "submitted by me" and put their full signature and date on the same, failing which he/she shall not be allowed to verification of documents or to appear at the personality test or interview.

**List of Original Documents to be furnished in the following order**

1. Hard copy of online application form duly signed by candidates in the declaration part.
2. Attestation Form and Bio-Data form duly filled in (to be downloaded from the website of the Commission).
3. H.S.C. Or Equivalent Certificate and marksheet in support of Declaration of Age issued by the concerned Board/Council.
4. Intermediate/+2 Examination Certificate and marksheet issued by the concerned Board/Council.
5. Bachelor's Degree Certificate and marksheet issued by the concerned University.
6. If a candidate claims to possess qualification, equivalent to the prescribed qualification, the rule/authority (with number & date) under which it is so treated, must be furnished with the hard copy of the online Application.
7. Computer qualifying certificate (Diploma/Degree certificate).
8. Aadhaar Card in Original and its photocopy duly attested by the candidate.
9. Caste Certificate by Birth in support of claim as SC/ST, wherever applicable (Caste Certificate by virtue of marriage is not accepted).

10. Candidates of SEBC category (other than Creamy Layer) must have to submit Caste Certificate by birth issued by the Competent Authority (issued within 3 years by the closing date of online application form), (Caste Certificate by virtue of marriage is not accepted). OBC Certificate will not be accepted in lieu of SEBC Certificate.
11. Caste Certificate of SC/ST/SEBC candidates must be same & tallied as per filled up in online application form.
12. OPSC copy of challan showing payment of examination fee (Pay in slip) for payment of fee at SBI.
13. In case of PWD candidates: Disability Certificate (Indicating percentage of permanent disability, i.e. more than 40%) issued by the concerned Medical Board, wherever applicable.
14. Certificate of good character from Principal/Proctor/Dean or Professor in charge of Department of Teaching of the College or University/Institution in which last studied.
15. Two recent passport size photographs with signature on its front, which has been uploaded with online application form.
16. No Objection Certificate (in case of in-service candidates), wherever applicable.

**Annexure-A**

PROGRAMME FOR DOCUMENT VERIFICATION OF CANDIDATES ON 20.01.2020 FOR RECRUITMENT TO ODISHA MUNICIPAL ADMINISTRATIVE SERVICES, 2019 PURSUANT TO ADVT. NO. 03 OF 2019-20.

Sl. No.	Roll No. of the candidates	Time of document verification in 1 <sup>st</sup> session	Time of document verification in 2 <sup>nd</sup> session.	Team
1	100815,200697,201123,201683,301468,301772,301902,302617,303182,303286,303387,303489,303718,303991,304607,304724,306160,306981,307161,307591	10.30 A.M.		Team-I
	307809,307813,307826,307912,307962,308201,308931,309651,309979,310213,311707,311746,312068,312228		2.30 P.M.	
2	312424,312456,312553,312606,313035,313039,313069,313893,313919,314135,314252,314284,314492,314729,314947,315057,400005,400316,400635,401395	10.30 A.M.		Team-II
	401457,402859,403576,403697,403745,403897,500440,501479,502062,502073,502574,502685,503614,503646		2.30 P.M.	

*Wg*  
16/1/2020  
Secretary