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## INSTRUCTION FOR ANSWERING ON THE OMR SHEET

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1. Do not fold, tear or staple this OMR Answer Sheet. Promptly bring to the notice of the invigilator any defect that you detect in the OMR Sheet as soon as it is issued to you.
  2. Use Black Ball Point Pen issued by WBPRB only. Use of any other pen is strictly prohibited.
  3. This OMR Answer Sheet consists of two pages, i.e. 1st page (Original) and another carbonless copy. Do not attempt to separate or displace them while answering or after completion of the examination.
  4. Write your full name and affix your signature as on your Admit Card in the relevant boxes provided in the OMR Answer Sheet. Do NOT write your name, Roll No. or personal details anywhere else on the OMR sheet.
  5. Fill up necessary particulars such as Name, Preliminary Written Exam Roll No. and Question Booklet No. etc. carefully & correctly in the boxes provided in the OMR Answer Sheet. Also encode Preliminary Written Exam Roll No. and Question Booklet No. correctly. Incorrect encoding of Preliminary Written Exam Roll No. and / or Question Booklet No. will lead to cancellation of the OMR Answer sheet.
  6. The circle should be marked dark enough so that the letter A, B, C or D printed within the circle cannot be seen. However, do not use excessive pressure as the OMR sheet may get damaged.
  7. Do not write anything outside the boxes. Rough work must not be done on the OMR Answer Sheet. Use blank pages of the question booklet for rough work.
  8. There will be negative marking in this Preliminary Written Exam. One fourth (1/4) of full marks of a question will be deducted for each incorrect or multiple marked answers i.e. marking more than one circle against a question.
  9. Please do not leave the Exam Hall before the Invigilator collects all the OMR Answer Sheets from the candidates and do not take away either the OMR Answer Sheet or the carbonless copy, as they are properties of the WBPRB.
  10. Non-compliance of any of the above instructions will lead to penalties and/or appropriate legal action.
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