

# West Bengal State Health & Family Welfare Samiti

Swasthya Bhawan, Wing-'B', 3<sup>rd</sup> Floor  
GN-29, Sector-V, Bidhannagar  
Kolkata – 700 091

Recruitment Notice No. **SHFW/2019/196**

Date: **19/11/2019**

West Bengal State Health & Family Welfare Samiti will engage personnel for the position of **RMNCH+A Counsellor for Medical College & Hospitals, District Hospitals, other Hospitals of West Bengal** on contract basis under **National Health Mission** against consequential vacancies.

**Eligible candidates should apply online in the prescribed format as given in the Department's website from 11 am of 22<sup>nd</sup> November, 2019 to Midnight of 9<sup>th</sup> December, 2019 for the mentioned position.**

**Only online application will be accepted. Application forms not properly filled in or incomplete application forms are liable to be cancelled.**

**Application fees of Rs.100/ for General categories and Rs.50/ for Reserved categories (SC, ST, OBC-A and PWD) have to be deposited through on-line/off-line mode. The amount is non-refundable (Details of on-line/off-line mode is given in General Information point no. 10 and 11)**

## Details of the position

- Name of the Position : **RMNCH+A Counsellors (Female candidates only)**
- No. Of Vacancies : **17 (SC-4, ST-5, OBC-A-2, Unreserved- 4 and PWD-2)**
- Place of Posting : **Anywhere in West Bengal**
- Consolidated Remuneration : **Rs. 13,560 per month**
- Age limit as on 01.01.2019 : **Not exceeding 40 yrs**
- Essential Qualification : **Graduation in Social Science from recognized institution.  
Excellent interpersonal communication skills. Knowledge of MS – Office and other computer skills required for Office Work. Fluency in local languages both in writing and speaking.**
- Desirable Qualification : **Master Degree in Social Science from recognized institution**
- Essential Post Qualification Experience : **Two years working experience in Health Sector/Social Sector**
- Desirable Experience : **Out of the essential two years experience, completed one year experience in counselling services at health sector.**
- Process of engagement : **Based on academic qualification starting from class 10, work experience and written test.**

**Only Shortlisted candidates, based on academic qualification and work experience, will be called for Written Test.**

Preference shall be given to the candidates having higher qualifications and higher experience in the relevant area.

Relaxation for age will be given for SC/ST/OBC /PWD candidates as per GOI norms.

**All the essential and desirable qualification must be completed on or before the first date of online application**



## MODE OF SELECTION

### **Total Marks – 100**

#### **Academic qualification**

**- 40 Marks**

- For class 10 - 10 Marks ( Proportionate Marking)
- For class 12 - 10 Marks ( Proportionate Marking)
- For Graduation - 10 Marks ( Proportionate Marking)
- For Post Graduation - 10 Marks ( Proportionate Marking)

#### **Post Qualification Experience**

**- maximum of 10 Marks**

- Completed 2 yrs experience in Social Sector – 5 marks
- Completed 2 yrs experience in **Health Sector** – Additional 2 marks
- Completed 2 yrs experience in **Health Sector inclusive of one year in counselling related to health sector** – Additional 3 marks

### **Written Test - 50 Marks**

#### **General Information for the Applicants/Candidates**

1. Only online Applications will be accepted. **Application forms not properly filled in or incomplete Application forms are liable to be cancelled.** If the online application details submitted by the applicant differ with the original testimonials, that application shall be liable to be cancelled.
2. If proper signature and photograph are not uploaded at the time of online application that application shall also be liable to be cancelled.
3. The Essential Qualifications mentioned are the minimum and mere possession of the same does not entitle the candidate to claim selection. **All the essential qualification must be completed within the first date of online application.**
4. Experience will be calculated after obtaining the required essential qualification for the above mentioned position, till the first date of online application.
5. Caste Certificate issued before the first date of online application, by the competent authorities of West Bengal only will be accepted. In case of OBC candidates, category 'A' must be mentioned specifically in the caste certificate, otherwise the caste certificate will not be accepted.
6. In case of PWD candidates, Disability Certificate issued before the first date of online application, by the competent authorities of West Bengal only, will be accepted.
7. Hard copy/print copy of the online registration form (printed within the last date of on-line application), should be retained by all applicants for document verification purpose. **Without registration form, no candidates will be entertained for original testimonials verification by the authority.**
8. On-line registration No. should be retained by all applicants for future reference. Employer is not liable to give any information regarding the on-line registration no. in future.
9. No **rounding off** of marks will be granted. Proportionate marking upto 2 decimal points will be considered.
10. i) Last date of Registration : **Midnight of 1<sup>st</sup> December, 2019**  
ii) Last date of Submission of application Fees : **4<sup>th</sup> December, 2019 (upto banking hours for off-line payment mode)**  
iii) Last date of full Submission of form : **Midnight of 9<sup>th</sup> December, 2019**



11. The online deposition of application fees can be done through net banking or credit/debit card system through an online interface. If the payment is successful, the candidate will be immediately reverted back to the link for final submission of the application form by using the application id already received at the time of Registration.

If the candidate wants to submit the requisite fee through offline mode he/she can do so with system generated e-challan. The fee can be deposited in any branch of United Bank of India (UBI) with the print out of the system generated e-challan after duly filling up the three parts of the challan. Out of the three parts of the challan, bank will keep one part and hand over the other two parts to the candidate. Candidates must preserve both copies with him/her for future reference.

The candidates can complete the procedure of final submission of application form within 2 subsequent working days from the date of deposition of the offline fees by using the application id already received at the time of Registration along with the transaction id obtained from the bank.

Please do not deposit fee in more than one mode or more than once in one mode.

12. The candidates, if found ineligible after verification process, will not be called for the subsequent stages of the selection process.
13. The decision of the competent authorities regarding the recruitment is final.

Applicants are requested to visit [www.wbhealth.gov.in](http://www.wbhealth.gov.in) at the URL "On-line Recruitment" for on-line applications and URL "Recruitment" for information/instruction issued from time to time.



Executive Director  
WBSH&FW Samiti