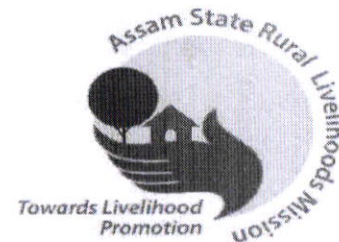




GOVERNMENT OF ASSAM
অসম ৰাজ্যিক গ্ৰামীণ জীৱিকা অভিযান
ASSAM STATE RURAL LIVELIHOODS MISSION
 SIVA NATH GOGOI PATH, PANJABARI, GUWAHATI, ASSAM -781037



No: ASRLMS/HR/Recruitment/1628/2019-20/184

Date: 25/11/2019

ADVERTISEMENT

Online Applications are invited for engagement on contractual basis for the following positions in Assam State Rural Livelihoods Mission Society, Assam. One hard copy of the application along with relevant testimonials is also to be sent to the office of the undersigned.

Sl. No	Positions	Post Code	Age (years)	Level	No of Vacancies	Reservation Category	Qualification	Experience	Salary (Rs. Per Month)
1	Project Manager (Livelihoods & Marketing)	317	30-40	State	1	UR-1	Post-Graduate degree.	5+ years post qualification experience in social/ community development sector, out of which at least 1 year should be in relevant domain i.e. Livelihoods & Marketing	49,000/-
2	Project Manager (FI)	318	30-40	State	1	UR-1	Post-Graduate degree.	5+ years post qualification experience in social/ community development sector, out of which at least 1 year should be in relevant domain i.e. Financial Inclusion	49,000/-
3	Project Executive (HR)	319	25-40	State	1	UR	Post-Graduate degree in Human Resource/ MBA (HR).	3+ years post qualification experience in social/community development sector, out of which at least 1 year should be in HR Management.	42,000/-

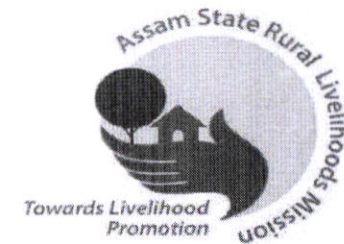
Email: asrlms.india@gmail.com

Website: asrlms.assam.gov.in

Phone No.: 03612330542



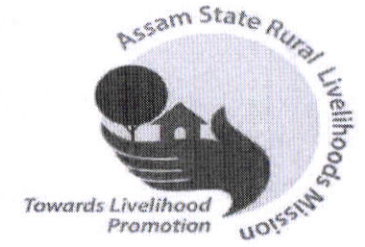
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Sl. No	Positions	Post Code	Age (years)	Level	No of Vacancies	Reservation Category	Qualification	Experience	Salary (Rs. Per Month)
4	Project Assistant (Skills)	320	23-40	State	1	UR	Post-Graduate degree.	2+ years post qualification relevant experience in Human Resource/ Facility Management sector	35,000/-
5	Accounts Assistant	321	23-40	State	2	UR	Post-Graduate degree in Commerce with knowledge of computer application and Tally.	2+ years post qualification relevant experience in Accounts/ Finance in Govt./ private sector	21,560/-
6	District Project Manager	322	30-40	Dist.	1	ST(H)	Post-Graduate degree.	3+ years post qualification experience in social/community development sector, out of which at least 1 year should be in relevant domain like Social Mobilisation, Institution Building & Capacity Building, Financial Inclusion, Livelihoods & Marketing, Skills & Placement etc.	42,000/-
7	District Functional Expert (Skills)	323	25-40	Dist.	1	OBC	Post-Graduate degree.	2+ years post qualification experience in social/ community development sector	35,000/-



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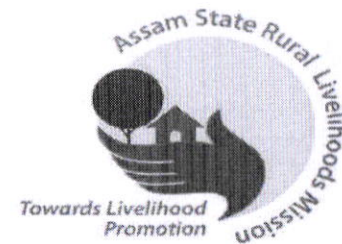


Sl. No	Positions	Post Code	Age (years)	Level	No of Vacancies	Reservation Category	Qualification	Experience	Salary (Rs. Per Month)
8	District MIS Manager	324	25-40	Dist.	6	UR- 3 OBC- 2 ST(H)- 1	MCA/MSc-IT having experience in documentation, reporting, data analysis and online monitoring activities in social/ community development projects. Working knowledge of data management software will be essential.	2+ years post qualification experience in MIS related works in Govt./ private sector.	25,000/-
9	Block Project Manager	325	25-40	Block	3	UR- 1 OBC- 1 ST(H)- 1	Post-Graduate Degree	2+ years post qualification experience in social/ community development sector	35,000/-
10	Block Coordinator	326	23-42	Block	45	UR- 24 OBC- 14 SC- 6, ST(P)- 1	Graduate	1+ year post qualification experience in social/ community development sector.	21,560/-
11	MIS Assistant cum Accountant	327	23-42	Block	16	UR- 11 OBC- 2 ST(P)- 3	Graduate (BCA/B.Com) with knowledge and experience in MS-Office plus tally and other data entry/accounting software	1+ year post qualification experience in relevant sector.	15,000/-

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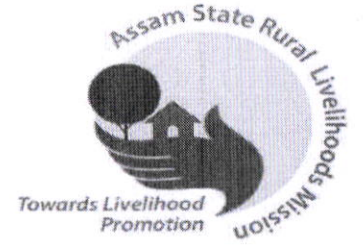


1. The applicants should fill in all relevant portion of the online application format and submit scanned copies of relevant testimonials (pass certificates, mark sheets, experience certificates etc.) along with it.
2. Applicants should obtain a print out of the application form generated on successful submission of the form. They need to submit their application form in hard copy also along with self attested copies of relevant testimonials (pass certificates, mark sheets, experience certificates etc.) in an envelope addressed to the State Mission Director, Assam State Rural Livelihoods Mission Society, Sivanath Gogoi Path, Panjabari, Guwahati- 781037, super scribing the position applied for.
3. Candidature of applicants who fail to submit their application in Online mode as well as in physical format, will be rejected.
4. Those who qualify in written test will be short listed and called for document verification on a later date. Candidates who do not possess the required qualification or experience, their application will be rejected even if they qualify in written test and no further communication will be entertained from them. Candidates are, therefore, advised to ensure their own eligibility before applying for a particular post.
5. Candidates should note that for each of the following groups of posts, he/she can apply for only one post within that group.
 - a) Group I- Project Manager (Livelihoods & Marketing)/ Project Manager (FI)
 - b) Group II- District Functional Expert (Skills)/ Block Project Manager
 - c) Group II- Accounts Assistant/ District MIS Manager/ MIS Assistant cum Accountant
6. The link for Online Application is <http://asrlms.com>, which will be active from **10.00 am of 27th November, 2019** and will remain active till **11.59 pm of 9th December, 2019**. **The last date of receipt of hard copies of application forms along with relevant testimonials is 5.00 pm of 10th December, 2019**. No communication in respect of submission of application will be entertained once the submission date is over.
7. Cut off date for the purpose of calculation of age and experience shall be **01/10/2019 (1st October, 2019)**.
8. Relaxation in maximum age: SC/ST candidates – 5years; OBC/PWD candidates – 3years.
9. The short-listed candidates after written test may have to appear for Group Discussion/ Computer Proficiency Test and Personal Interview as decided by the State Mission Director, for which no TA/DA shall be paid.

04/10



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10. There will be no minimum qualifying marks in the written test. However, five candidates in order of merit may be called for Group Discussion/ Computer Proficiency Test/ Personal Interview, against each vacancy.
11. Candidates willing to apply for more than one post shall have to submit separate application for each post, taking into consideration the grouping of posts under Sl. No. 2.
12. Incomplete application shall be rejected without giving any information.
13. Initially this engagement will be for one year. Based on requirement of the mission, contract may further be extended, subject to satisfactory performance.
14. In addition to the gross salary as mentioned above, selected candidates after joining will be entitled to get other allowances, benefits like Medical Insurance, Group Accident Insurance etc. as per rules of the Assam State Rural Livelihoods Mission Society. They will also be entitled to get annual increment. However, these benefits are subject to change, depending upon circumstances.
15. For any other updates, the candidates are advised to visit the official website regularly.

Nandini Hazarika

State Mission Director
Assam State Rural Livelihoods Mission Society

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