Airline Allied Services Limited

(A wholly owned subsidiary of Air India Limited)

Ref. No. AASL/PERS/2019/8299 Date :- 31st July, 2019

Sub:- Amendment-01

Advertisement for the post of Sr. Supervisor

In partial modification of Advertisement hosted on our website:- www.airindia.in on 16.07.2019 following is amended and be read as under:-

Number of Vacancies of Sr. Supervisor (Personnel) may be read as three (3) instead of four (4).

Other terms and conditions will remain the same.

For Executive Director (Personnel)

ALLIANCE AIR

AIRLINE ALLIED SERVICES LIMITED

(A wholly owned subsidiary of Air India Limited)

Sub: Advertisement

Alliance Air invites applications from Indian Nationals for filling up the following Posts :-

S.NO	CATEGORY	DEPARTMENT	PLACE OF POSTING	NO OF VACANCIES	SALARY & EMOLUMENTS The Gross salary Per month (approx.)
1.	Sr. Supervisor	Finance	Delhi	04	Rs. 27,755 /-
		Personnel	Delhi	04	
		MMD	Delhi	12	
			Hyderabad	02	
		Marketing	Delhi	04	
		Airport Operations	Delhi	01	
			Chennai	02	
			Hyderabad	02	
			Bangalore	01	
		Transport	Delhi	02	
			Hyderabad	04	
		Operations / Operations Training	Delhi	Dispatch - 02 Ops & Ops Training - 05	
			Chennai	Dispatch - 01	
			Hyderabad	Dispatch - 01	
		Admin	Hyderabad	01	
		FrontDesk	Delhi	01	
2.	Supervisor	Catering	Delhi	03	Rs. 23,871 /-

- In addition, a panel will also be formed for future requirement.
-Can be transferred to any other location within India due Operational requirement.
- Reservations of SC/ST/OBC & EWS candidates will be as per Government Directives.

1. Sr. Supervisor

a. Qualification	:	Graduate from recognized University or its equivalent. For consideration for Finance department the qualification is Graduate in Commerce from a recognized university
b. Experience	:	Minimum 01 year of experience in aviation in the concerned department for which the candidate has applied The experience should be post qualification and at least at equivalent level Candidates having experience of working in an Airline will be preferred Proficiency in using computer For FrontDesk Office –01 year experience should be in an airline Corporate FrontDesk
c. Age	:	Maximum 40 years (as on **1st August, 2019**) (Upper age limit is relaxable by 5 Years for SC/ST & 3 Years for OBC Candidates. Ex-Servicemen will be given age relaxation as per rules).

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2. Supervisor (Catering)

a.Qualification	:	10+2 from a recognized Board with 01 year diploma in Hotel Management / 01 year Diploma in Food & Beverage Service / Diploma in Bakery & Confectionery / Craftsmanship course in Food Production & Patisserie / Catering
b. Age	:	Maximum 35 years (as on **1st August, 2019**) (Upper age limit is relaxable by 5 Years for SC/ST & 3 Years for OBC Candidates. Ex-Servicemen will be given age relaxation as per rules).

FIXED TERM EMPLOYMENT AGREEMENT:

All the Selected candidates will be appointed on a Fixed Term Employment Agreement for a period of 05 (Five) years. The Fixed Term Employment Agreement is extendable subject to satisfactory performance.

Benefits – Free / Concessional Air Passages

The Employee will be entitled to Concessional air passages/free air passages, for self and his/her declared family as per company policy. The applicable taxes, levy, charges etc. shall be paid by the employee.

In addition all the above posts also carries other benefits such as Provident Fund, Gratuity etc., as per rules.

How to Apply

Candidates who wish to apply, are advised to log on to Careers page of Website www.airindia.in, download and fill in the Application Format and send the application by Post / Speed post / courier at following address in an envelope that must be super scribed with the post. The required experience for all the posts is post qualification. If any candidate wants to apply for more than one post, he/she should submit separate applications for each post along with separate demand drafts (if applicable.)

Post Applied For _____

Alliance Air
Personnel Department
Alliance Bhawan,
Domestic Terminal -1, I.G.I Airport,
New Delhi – 110037

The application should reach us by close of the office hours of 09th August, 2019 on the above address. Applications received after last date will not be entertained.

Applications received late / incomplete / mutilated or without any of the supporting documents with regard to eligibility criteria, Demand Draft (if applicable), will be rejected. Alliance Air will not be responsible for any postal delay / loss of any document during transit.

Applicants serving in Government/Semi-Government/Public Sector Undertakings should apply through proper channel.

Management reserves the right for change in above schedule/conditions, based on requirements.

Canvassing in any form will disqualify the candidates.

Candidates are required to submit following with application: -

i) **A duly filled in Application Form in the prescribed format which is available on Career Page of Website: www.airindia.in**
ii) **A recent passport size photograph** pasted in the space provided in the Application Format
iii) **One set of photocopies of supporting testimonials for date of birth, caste, qualification, experience etc will be required to be submitted with application. Original certificates will be required at the time of Interview.**
iv) **A Demand Draft for an amount of Rs.1,000/- (Rupees One Thousand only) payable to Airline Allied Services Limited, payable at New Delhi (Not Applicable for SC / ST).**

v) **Applicable for SC / ST / OBC/ EWS Candidates ONLY** :Caste Certificate in the prescribed proforma issued by the appropriate authority. Candidates belonging to OBC Category will be required to attach the Caste Certificate in the proforma meant for Central Government employment." Candidates belonging to OBC category ,the category certificate should be in the prescribed format including the "Non –Creamy layer clause" issued by the Competent Authority for employment under Government of India and should be as per the Central list of OBC's published by Government of India. Please also note that the validity of "Non - Creamy layer "Certificate should not be older than 06 (Six) months from the date of eligibility criteria." Candidates belonging to EWS Category will be required to attached Income & Assets Certificate as per the attached annexure.

TA.DA Reimbursement to ST / SC candidates

Candidates belonging to Scheduled Caste/Scheduled Tribe categories will be entitled for reimbursement of second class return rail/bus fare from the nearest railway station i.e. from the address given in the application to Delhi / New Delhi on production of railway receipt/ticket, as per rules at the time of selection.

Employees of Air India, AIESL, AIATSL and AICL will not be considered for the above posts.

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Alliance Air
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FORMAT OF APPLICATION
For all posts

Paste a recent Passport size photograph

(Please do not staple)

POST APPLIED FOR: _____

I. **a/ Name:** _____

b/ Father's Name: _____

c/ Address: _____

_____

Pin Code _____

d/ Contact Details:

i) Telephone Nos.: _____

ii) Mobile No.: _____

iii) E-mail id: _____

e/ Date of Birth: _____

f/ Age (As on 1st August, 2019) _____ **(Years)** _____ **(Months)** _____ **(Days)**

g/ Nationality: _____

h/ Religion: _____

II. **Category you belong to:**
(Please ✓)

GEN	SC	ST	OBC	EWS
☐	☐	☐	☐	☐

In case of OBC the certificate should be in the prescribed proforma for employment under Centre government.

State to which Belong _____

Serial number of the certificate in the Central List of OBC . : _____

III. Bank Draft No. _____ &Bank Draft Date: _____ Bank Draft drawn

IV. on: _____ (Not applicable in case of ST /SC Candidates)

IV. Educational / Professional Qualifications: (10+2 onwards)

Exam. Passed	University/ Board	Year of Passing	Subjects	% age of Marks

V. Have you ever been employed? ☐ YES ☐ NO
(Please ✔. If yes, give details):

VI. Experience (Starting form present Employer)

Organization	Designation	Period		Details of job assignment	Last Salary Drawn	Reason for leaving
		From	To			

The experience should be post qualification only.

VII. Passport Details

Number : _____

Date of Issue : _____

Date of Expiry: _____

Any other information:

I hereby declare that the above information is correct to the best of my knowledge and belief. I undertake that if I have suppressed any factual information, my candidature will be rejected.

Date: **SIGNATURE OF CANDIDATE**

OBC Certificate Format

FORM OF CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD CLASSES APPLYING FORAPPOINTMENT TO POSTS/ ADMISSION TO CENTRAL EDUCATIONAL INSTITUTIONS (CEIs), UNDER THE GOVERNMENT OF INDIA

This is to certify that Smt / Kum _____ Daughter of Shri / Smt._____ of Village / Town _____ District / Division _____ in the _____ State, belongs to the _____ Community which is recognized as a backward class under:

(i) Resolution No. 12011/68/93-BCC(C) dated 10/09/93 published in the Gazette of India Extraordinary Part I Section I No. 186 dated 13/09/93.
(ii) Resolution No. 12011/9/94-BCC dated 19/10/94 published in the Gazette of India Extraordinary Part I Section I No. 163 dated 20/10/94.
(iii) Resolution No. 12011/7/95-BCC dated 24/05/95 published in the Gazette of India Extraordinary Part I Section I No. 88 dated 25/05/95.
(iv) Resolution No. 12011/96/94-BCC dated 9/03/96.
(v) Resolution No. 12011/44/96-BCC dated 6/12/96 published in the Gazette of India Extraordinary Part I Section I No. 210 dated 11/12/96.
(vi) Resolution No. 12011/13/97-BCC dated 03/12/97.
(vii) Resolution No. 12011/99/94-BCC dated 11/12/97.
(viii) Resolution No. 12011/68/98-BCC dated 27/10/99.
(ix) Resolution No. 12011/88/98-BCC dated 6/12/99 published in the Gazette of India Extraordinary Part I Section I No. 270 dated 06/12/99.
(x) Resolution No. 12011/36/99-BCC dated 04/04/2000 published in the Gazette of India Extraordinary Part I Section I No. 71 dated 04/04/2000.
(xi) Resolution No. 12011/44/99-BCC dated 21/09/2000 published in the Gazette of India Extraordinary Part I Section I No. 210 dated 21/09/2000.
(xii) Resolution No. 12015/9/2000-BCC dated 06/09/2001.
(xiii) Resolution No. 12011/1/2001-BCC dated 19/06/2003.
(xiv) Resolution No. 12011/4/2002-BCC dated 13/01/2004.
(xv) Resolution No. 12011/9/2004-BCC dated 16/01/2006 published in the Gazette of India Extraordinary Part I Section I No. 210 dated 16/01/2006.

Smt / Kum. _____ and / or her family ordinarily reside(s) in the _____ District / Division of _____ State. This is also to certify that she does not belong to the persons / sections (Creamy Layer) mentioned in Column 3 of the Schedule to the Government of India, Department of Personnel & Training O.M. No. 36012/22/93-Estt.(SCT) dated 08/09/93 which is modified vide OM No. 36033/3/2004 Estt.(Res.) dated 09/03/2004.13/15

District Magistrate / Deputy Commissioner, etc.
Seal

Dated :_____

NOTE:

a) The term 'Ordinarily' used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.

b) The authorities competent to issue Caste Certificates are indicated below:

(i) District Magistrate / Additional Magistrate / Collector / Deputy Commissioner / Additional Deputy Commissioner / Deputy Collector / Ist Class Stipendary Magistrate / Sub-

Divisional magistrate / Taluka Magistrate / Executive Magistrate / Extra Assistant Commissioner (not below the rank of Ist Class Stipendiary Magistrate).

(ii) Chief Presidency Magistrate / Additional Chief Presidency Magistrate / Presidency Magistrate.

(iii) Revenue Officer not below the rank of Tehsildar and

(iv) Sub-Divisional Officer of the area where the candidate and / or his family resides.

(v) Caste Certificate issued from Maharashtra State must be validated by social welfare Department of Maharashtra Government.

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Annexure-I

Government of.....
(Name & Address of the authority issuing the certificate)

INCOME & ASSEST CERTIFICATE TO BE PRODUCED BY ECONOMICALLY WEAKER SECTIONS

Certificate No. _____ Date: _____

VALID FOR THE YEAR _____

This is to certify that Shri/Smt./Kumari _____ son/daughter/wife of _____ permanent resident of _____, Village/Street _____ Post Office _____, District _____ in the State/Union Territory _____ Pin Code _____ whose photograph is attested below belongs to Economically Weaker Sections, since the gross annual income* of his/her family** is below Rs. 8 lakh (Rupees Eight Lakh only) for the financial year _____. His/her family does not own or possess any of the following assets*** :

I. 5 acres of agricultural land and above;
II. Residential flat of 1000 sq. ft. and above;
III. Residential plot of 100 sq. yards and above in notified municipalities;
IV. Residential plot of 200 sq. yards and above in areas other than the notified municipalities.

2. Shri/Smt./Kumari _____ belongs to the _____ caste which is not recognized as a Scheduled Caste, Scheduled Tribe and Other Backward Classes (Central List)

Signature with seal of Office _____
Name _____
Designation _____

Recent Passport size attested photograph of the applicant

*Note1: Income covered all sources i.e. salary, agriculture, business, profession, etc.

**Note 2:The term "Family" for the purpose include the person, who seeks benefit of reservation, his/her parents and siblings below the age of 18 years as also his/her spouse and children below the age of 18 years

***Note 3: The property held by a "Family" in different locations or different places/cities have been clubbed while applying the land or property holding test to determine EWS status.