



## **CENTRE FOR CULTURAL RESOURCES AND TRAINING**

(Under the aegis of Ministry of Culture, Govt of India), Plot No. 15-A, Sector -7, Dwarka,  
New Delhi - 110075

### **Applications invited**

CCRT proposes to engage qualified and experienced persons, as mentioned below, on contract basis initially for a period of six months, for its Delhi office and Regional Centres at Udaipur, Guwahati and Hyderabad.

1. OSD to Chairperson, for Delhi office – 01
2. Consultant for General Administration, for Delhi office – 01
3. Consultant for Finance, for Delhi office – 01
4. Consultant for Establishment, for Delhi office – 01
5. Consultant for Information Technology, for Delhi office – 01
6. Consultant for Regional Centre at Hyderabad- 01
7. Consultant for Regional Centre at Guwahati -01
8. Project In-charge for Fellowship Scheme , for Delhi office- 01
9. Training Associates for Delhi office – 03, and one each for Regional Centre Udaipur, Hyderabad and Guwahati.
10. PS to Chairperson, for Delhi office – 01

Procedure and guidelines to be followed for engagement on posts at Sl. No. 01 to 07 will be as per the Ministry of Culture, Govt. of India OM No. H-13011/101/2015-Estt. dated 23<sup>rd</sup> March, 2018, which may be seen on CCRT's website.

Requirement for posts at Sl. No. 8 to 10 would be as under:-

#### **1. Project In-charge:**

- a. Post Graduate in History / Art History / Anthropology
- b. Age : below 50 years.
- c. Minimum 10 years experience in organizing / conducting programmes/ seminars, workshops etc. on various cultural manifestations.
- d. Persons with Published Research and experience in project works will be preferred.
- e. Consolidated remuneration: Rs. 40,000/- per month.

2. **Training Associates**

Post Graduate/ Degree in Art/ History / Anthropology, with 02 years experience in conducting and organizing seminars/ workshops. Consolidated remuneration: Rs. 30,000/- per month.

**प्रशिक्षण सहयोगी**

कला / इतिहास / एंथ्रोपोलोजी में स्नातकोत्तर डिग्री तथा सेमिनार व कार्यशालाओं के आयोजन में 02 वर्षों का अनुभव। समेकित पारिश्रमिक रु. 30,000 /- प्रति माह।

3. **PS to Chairperson – 01 No.**

- a. Graduate from recognized University. Experienced in Stenography and Typing. Knowledge of office procedure. Knowledge of Hindi Typing / Stenography is desirable.
- b. Strong Communication Skills and well versed with computer applications.
- c. A smart, intelligent person with the ability to perform the PS Responsibilities
- d. Consolidated remuneration: Rs. 25,000/- per month.

Interested candidates may send their resume with photograph and contact details etc. up to 15<sup>th</sup> July 2019 to Director (In-Charge), CCRT, Plot No. 15-A, Sector -7, Dwarka, New Delhi – 110075.

**Director (In-Charge), CCRT**