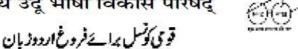


# राष्ट्रीय उर्दू भाषा विकास परिषद्



## Development, Govt. of India. 6. Selected candidate will be

## National Council for Promotion of Urdu Language

Ministry of Human Resource Development Government of India Farogh-e-Urdu Bhawan, FC-33/9, Institutional Area Jasola, New Delhi-110025. Ph.: 49539000

## ADVERTISEMENT NOTICE - 01/2019

at of Council are invited for the follow

S. No.	Name of Post and Pay Matrix Level	UR	овс	sc	ST	EWS	Total	Method of recruitment	Posts indentified for PWD	Place of post- ing/Remarks
1	Research Officer (RO) Level -8, (Rs. 47600-151100)	<u> </u>	01	100			01	Direct	OA, OL, B, LV, HH	Selected candi- date will be liable to be trans- ferred anywhere in India.
2	Lower Division Clerk (LDC), Level-2 (Rs. 19900-63200)		01	-52		01	02	Direct	OA, OL, BL, OAL, B, LV, HH	
3	Multi Tasking Staff (MTS), Level-1 (Rs. 18000-56900)	01	01	21	753	01	03	Direct	OA, OL, HH, LV,B	

### Educational Qualification and Experience:

 Research Officer (Age: Not exceeding 40 years)
 Essential: (i) Atleast Second Class Master's Degree of a recognized University or equivalent in Science/Art/Edu./Commerce (according to

- the requirements of the post). (ii) Must have taken Urdu as optional subject at Degree level in the case of M.A. & at High School/Higher Secondary level in the case of
- M.Sc.
  (iii) 5 years experience in teaching/research or translation/
- editing/terminological work in Urdu and General Administration.

  2. Lower Division Clerk (Age: 18 to 27 years)

  Essential: (i) Matriculation or equivalent.
- (ii) On manual typewriter 25 w.p.m. or on computer 30 w.p.m. in

Desirable: (i) Urdu/Hindi Typing on manual typewriter 25 w.p.m. or

- on computer 30 w.p.m.
  (ii) Working knowledge of Urdu/Hindi.
  (iii) Knowledge of Computer Operation
- Multi Tasking Staff (Age: 18 to 25 years)
   Essential: (i) Matriculation or equivalent.

Desirable: (i) Preference will be given to persons having Urdu subject at Matriculation level or one year Diploma/Certificate in Urdu from any Govt. Institutions.

### GENERAL INFORMATION/CONDITION:

- How to apply:

  1. Interested candidates fulfilling the prescribed qualifications/ experience for these posts apply ONLINE on the website of NCPUL i.e. www.urducouncil.nic.in and take a print out of the system EWS is available on NCPUL's generated application form duly signed and send it with self attested copies of relevant certificates alongwith prescribed fee in the shape 12. Incomplete applications/not in of DD of Rs. 500/- in favour of "Director, NCPUL" within 30 days prescribed format/received after from the date of publication of this advertisement at the above the due date shall be summarily mentioned address. Person with disabilities and Women candidates rejected. are exempted for payment of fee.
- 2. The candidates at SI.No.1 and 3 who applied in response to notice published in the Employment Newspaper dated 24 February - 2 published in the employment Newspaper dated 24 February - 2 any right of the candidates to be March, 2018 and fulfilling the eligibility criteria on the closing date of called for test/interview or for application of this notice and like to apply afresh need not to pay appointment. application fee again.
- 3. Candidates who are already employed should apply through disqualify a candidate. proper channel or submit NOC at the time of written test.
- 4. Vacancy at SI.No.2 includes one resultant anticipated vacancy
- 5. National Council for Promotion of Urdu Language is an

autonomous body under the Ministry of Human Resource

- governed by the "New Pension Scheme" and other rules as contained in NCPUL's Service Rules or as amended time to time.
- 7. Age relaxation will be available to eligible categories departmental persons as per Govt. of India orders in force
- 8. Age will be reckoned from the closing date of application.
- 9. Shortlisted/eligible candidates will have to appear in the written objective/descriptive test. There would be no interview for post SI No.2 and 3 but to pass typing test and basic Urdu language test respectively.
- 10. The indicative lists of duties attached to post SI. No. 3 are available on NCPUL's website 11. With respect to post at SI.No.
- 1,2 & 3 applications of OBC/EWS candidates will be considered website
- Mere submission application and fulfilling the eligibility conditions will not confer
- 14. Canvassing in any form will

DIRECTOR, NCPUL