



**SOUTHERN POWER DISTRIBUTION COMPANY OF A.P.LTD
Vidyuth Nilayam, CORPORATE OFFICE: TIRUPATHI.**

Detailed Notification dated : 09.02.2019

Recruitment for the post of Assistant Engineer/ Electrical.

**(Now re-designated as Assistant Executive Engineer/Electrical
in S.O.O.(CGM-HRD) Ms.No.228, Dated 21.02.2019)**

Applications are invited On-line through APSPDCL Website <http://apspdcl.cgg.gov.in> from **26.03.2019 to 25.04.2019** from eligible Engineering graduates for filling up the following vacancies on regular basis in Engineering Services of APSPDCL.

The desired eligible candidates may apply On-line by satisfying themselves with the terms and conditions of this recruitment.

I. BREAK UP OF VACANCIES :

The Break up of total vacancies community wise is detailed below under General Recruitment.

ASSISTANT ENGINEERS(ELECTRICAL) (Now re-designated as Assistant Executive Engineer/El.)																						
OC		BC-A		BC-B		BC-C		BC-D		BC-E		SC		ST		PH(VH)		PH(HH)		PH(OH)		Total
G	W	G	W	G	W	G	W	G	W	G	W	G	W	G	W	G	W	G	W	G	W	
7	3	0	1	1	2	1	0	0	0	0	0	2	1	0	1	1	0	0	0	0	0	20

G = General; W=Women

The vacancies will be filled by following the spirit of presidential order.

RESERVATION TO LOCAL CANDIDATES:

Reservation to the local candidates is applicable as provided in the Rules and as amended from time to time in force on the date of notification. The candidates claiming reservation as Local candidates should obtain the required Study certificates from Class IV to X or Residence Certificate in the proforma only for those candidates who have not studied in any Educational Institutions as the case may be. The relevant certificates may be got ready with authorised signature and kept with the candidates as and when required.

The Government of A.P. has issued orders for transfer of Ananthapuram & Kurnool Districts from erstwhile APCPDCL to APSPDCL under the provisions of AP Reorganization Act'2014. Now the APSPDCL jurisdiction consists of Eight districts (Viz. Krishna, Guntur, Prakasam, Nellore, Chittoor, Kadapa, Ananthapuram and Kurnool) shall be declared as the local area for localizing the Assistant Engineer (Now re-designated as Assistant Executive Engineer) cadre in Engineering Service for the purpose of recruitment for following the spirit of Presidential Order.

The following percentage of reservation of posts in respect of local candidates shall be followed while making direct recruitment in APSPDCL for following the spirit of Presidential Order.

“70% of the posts are to be filled by Direct Recruitment shall be reserved for local candidates in respect of Assistant Engineer (Now re-designated as Assistant Executive Engineer) in Engineering Service, APSPDCL as unit which was declared as local area for the said post. The remaining 30% of the posts shall be filled by open competition wherein local and non local candidates can compete.”

Local Candidates - 70%

Open Competition - 30%

DEFINITION OF LOCAL CANDIDATE:

- (i) “LOCAL CANDIDATE” means a candidate for direct recruitment to any post in relation to that Local areas where he/she has studied in Educational Institution(s) for not less than four consecutive academic years prior to and including the year in which he/she appeared for S.S.C. or its equivalent examination. If however, he/she has not studied in any Educational Institution during the above four years period, it is enough if he/she has resided in that area which is claimed as his /her Local area during the above said period.
- (ii) In case the candidate does not fall within the scope of the (i) above it will be considered if he/she has studied for a period of not less than seven years prior to and inclusive of the year in which he/she has studied for the maximum period out of the said period of seven years AND where the period of his/her study in two or more Local areas are equal such Local area where he/she has studied last (in such Local area) will be taken for determining the Local candidature. Similarly, if he/she has not studied during the above said period in any Educational Institution(s) the place of residence during the above period will be taken into consideration and Local candidature determine with reference to the maximum period of residence or in the case of equal period where he/she has resided last.

- (iii) If the claim of Local candidature is based on study, the candidate is required to produce a certificate from the Educational Institution(s) where he/she has studied during the said 4/7 year period. If, however, it is based on residence, a certificate should be obtained from an officer of the Revenue Department not below the rank of a Tahsildhar in independent charge of a Mandal
- (iv) If, however, a candidate has resided in more than one Mandal during the relevant 4/7 years period but within the same District or in the jurisdiction of APSPDCL as the case may be, separate certificates from the Tahsildhars exercising jurisdiction have to be obtained in respect of different areas.
- (v) In cases where visually handicapped and hearing impaired persons, studied in the special schools meant for them, the native place of parents of such visually handicapped and hearing impaired persons will be the local area.
- (vi) In terms of G.O. Ms.No.132, GA (SPF&MC) Department, dt:13.06.2016 read with G.O.Ms.No.172, dt.20.11.2017 candidates who migrate to any part of the State of Andhra Pradesh from the State of Telangana within a period of Five years from the 2nd day of June, 2014 shall be regarded as the local in the State of Andhra Pradesh at the place of his residence and be treated at par with the local candidates residing in that area, in accordance with such guidelines as may be issued by the Government of Andhra Pradesh for the purpose of employment.

Note: At the time of verification, candidates who have migrated from Telangana to Andhra Pradesh in between 2nd June'2014 and 1st June'2019 shall produce local Status certificate as laid out in circular memo No.4136/SPF & MC/2015 - 5, Dated.08.08.2016.

NOTE:

- A. Study certificate from IV to X class would suffice for enabling the candidate to apply as a **“LOCAL CANDIDATE”**
- B. Residence Certificate in prescribed proforma only for those candidates who have not studied in any educational institutions as the case may be will be accepted.

S.No	Category	Open	Local	Total
		O	L	
1	OC	2	5	7
2	OC(W)	1	2	3

3	BC-A	-	-	-
4	BC-A(W)	-	1	1
5	BC-B	1	-	1
6	BC-B(W)	1	1	2
7	BC-C	-	1	1
8	BC-C(W)	-	-	-
9	BC-D	-	-	-
10	BC-D(W)	-	-	-
11	BC-E	-	-	-
12	BC-E(W)	-	-	-
13	SC	1	1	2
14	SC(W)	-	1	1
15	ST	-	-	-
16	ST(W)	-	1	1
17	PH-VH	-	1	1
18	OC-PH-VH(W)	-	-	-
19	PH-HH	-	-	-
20	OC-PH-HH(W)	-	-	-
21	PH-OH	-	-	-
22	OC-PH-OH(W)	-	-	-
Total		6	14	20

O- Open Competition Vacancies (Local/Non Local candidates can compete),

L- Vacancies reserved for local candidates only.

In view of AP reorganization Act'2014, the state of residual AP is consisting of 13 Districts only w.e.f. 02.06.2014. The candidates belonging to states other than A.P. will be considered as General Category only i.e., OC category irrespective of their caste.

These vacancies are subject to variation at the time of recruitment based on the necessity.

Fee:

- i) Each applicant must pay **Rs.200/- (Rupees Two Hundred Only)** towards Application Processing Fee.
- ii) Applicants under General category must also pay **Rs.500/- (Rupees Five Hundred only)** towards Examination Fee in addition to **Rs.200/-**.

Note: Applicants belonging to SC/ST/BC Communities and PH need not pay Rs.500/-

- iii) Candidates belonging to States other than Andhra Pradesh will be considered in general category only and required to pay the above prescribed fee of **Rs.200/- (Rupees Two Hundred only)** in addition to **Rs.500/- (Rupees Five hundred only)**

Note: The Fee once paid will not be refunded at any cost.

Starting date for Payment of Fee is **26.03.2019.**

Starting date for Application Submission through on-line is **26.03.2019.**

Last date for Payment of Fee is **24.04.2019 up to 07.00 P.M**

Last date of submission of Application is **25.04.2019 up to 07.00 P.M**

II. ELIGIBILITY:

1. AGE:

- Age not below 18 years and not more than **42** years for OC candidates as on date of Notification. Upper age limit will be relaxed up to 5 years in respect of SC/ST/BC candidates and up to 10 years in respect of P.H candidates.

2. EDUCATIONAL QUALIFICATION

Must possess B.E/B.Tech/A.M.I.E. in Electrical & Electronics Engineering or equivalent qualification in the similar discipline from any recognized University in India under regular basis as on 01.02.2019.

The degree awarded by the Universities/Institutions that are recognized by the U.G.C, D.E.C (Under IGNOU) and AICTE as the case shall only be considered.

The candidates who acquired qualifications through distance mode of education will be considered as per the judgement of Hon'ble Supreme Court of India only

Note: If there is any deviation in the above qualification for the above post, the candidates shall produce the equivalency certificate from the authority issuing the qualification certificate viz., Registrar of the University or Secretary of the Institute for accepting his/her application.

III. SELECTION PROCEDURE:

The Selection of candidates for appointment as Assistant Engineers/El (**Re-designated as Assistant Executive Engineer/El.**) will be as follows:

- i) The selection of candidates for appointment will be made 100% on written examination.
- ii) Selection shall be made duly following the Rule of Reservation for SC, ST, BC & Physically Handicapped, and as per the **Presidential Order.**
- iii) Only those candidates who qualify in the written examination by being ranked high, community wise will be called for verification of Original Certificates in **1:1** ratio.
- iv) The Minimum qualifying marks in the written test for the above selection process shall be as follows:

OC	-	40%
BC	-	35%
SC/ST	-	30%
PH	-	30%

Or as per Rules

Note: Mere securing minimum qualifying marks doesn't vest any right to a candidate for being called for verification of original certificates.

IV. Details of Written Examination:

- i) **Syllabus:** The syllabus for written examination is placed at Annexure –I.
- ii) **Hall Tickets:** The hall tickets will be placed on the Website seven days prior to the date of examination. The Candidate has to download the Hall ticket from the website only. Hall tickets will not be sent to the candidates by post.
- iii) **Date of Examination:** The written examination for recruitment of Assistant Engineers/El. (now re-designated as Assistant Executive Engineer/El.) will be declared in due course.
- iv) **Examination centres:** The written examination for recruitment of Assistant Engineers/El. (now re-designated as Assistant Executive Engineer/ El.) will be held at different centres located at Tirupati only.
- v) **Instructions to Candidates at the time of Written Examination:**
 1. The test is of two hours duration. The date and time will be indicated on the Hall ticket. Candidates should reach the test center in time. Candidates will be allowed in to the examination hall half an hour before the scheduled starting time. Candidates will not be allowed into the examination hall after the test has started and will not be permitted to leave examination hall before the closure of test time under any circumstances.
 2. The test will be of objective type with 100 multiple-choice questions with only one answer being correct among the four alternatives suggested.
 3. The candidate will be supplied carbonless O M R (Optical mark Reader) answer sheet consisting of two (2) copies the original copy and the duplicate copy below. Do not attempt to separate or displace them while answering without the carbon impression paper provided to the candidates. The candidate has to indicate his response to each question by darkening the appropriate bubble with a **Blue or Black Ball Point pen**. No corrections with **white fluid** will be permitted.
 4. The candidate has to bring a good quality **Blue or Black Ball Point pen** to the examination hall.
 5. The candidate has to handover the original OMR Sheet to the invigilators in the examination centre and are however permitted to take away the **duplicate OMR Sheet** along with question paper after the examination. If any candidate in violation of the above instructions takes away the original OMR Sheet, his/her candidature to the recruitment will be rejected besides invocation of penal provisions including debarment of the candidature for all future recruitments to be conducted by the APSPDCL.

6. The candidate has to follow meticulously all the instructions given on the question paper booklet and OMR Answer Sheet, else his answer sheet may not be valued.
7. Usage of Calculators/mathematical tables is not permitted. Candidates should not bring cell phones or any other electronic gadgets to the examination hall.
8. The provisional key will be publicized one day after the examination

V.TERMS AND CONDITIONS OF SERVICE:

1. **Scale of Pay:** Rs.60155-2485-65125-2900-79625-3335-92965
2. **Training cum Probation:** The candidates appointed to the post shall be placed on Training-cum-Probation for a period of 2 years.
3. **Place of posting:** The candidates appointed shall be required to work at Rural operation sections or any where in APSPDCL.
4. The Candidate will be governed by the rules and regulations applicable or as framed by the APSPDCL and as amended from time to time. The Tripartite Agreement entered into between the APSEB, Government of A.P and the Employees Associations is not applicable to these candidates and they shall at no stage be entitled to claim any right what-so-ever arising out of the said Tripartite Agreement.

VI.Execution of Bond:

- (i) The candidates so appointed will be required to execute a Bond (in Non-Judicial stamp paper worth Rs.110/- (Rupees One hundred and ten only) at the time of joining, to serve APSPDCL for a Minimum period of five (5) years after completion of training cum probation period (two years)
- (ii) During the above bond period the candidates will deposit his/her original certificates such as Degree, date of birth and community, etc with APSPDCL. The Certificates so deposited with APSPDCL shall not be returned during the above bond period.
- (iii) The Candidate who leaves the APSPDCL service during the Training-cum-Probation period shall refund the emoluments received by him/her plus **Rs.30,000/- (Rupees Thirty thousand only)** by way of liquidated damages.

- (iv) The Candidate who leaves the APSPDCL service without serving a minimum period of 5 years after completion of Training-cum-Probation period shall have to pay a sum of **Rs.60,000/- (Rupees sixty thousand Only)** by way of liquidated damages to the APSPDCL.

INSTRUCTIONS

I. Instructions for Scanning of Photograph with Signature

Photo width= 4.5cm



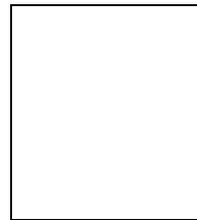
Signature Space = 1.5 cm

1. Paste the photo on any white paper as per the above required dimensions. Sign in the Signature Space provided. Ensure that the signature is within the box.
2. Scan the above required size containing photograph and signature. Please do not scan the complete page.
3. The entire image (of size 3.5 cm by 6.0 cm) consisting of the photo along with the signature is required to be scanned and stored in ***.jpg** format on local machine.
4. Ensure that the size of the scanned image is not more than 50KB.
5. If the size of the file is more than 50KB, then adjust the settings of the scanner such as the dpi resolution, no. of colours etc., during the process of scanning.
6. The candidate has to sign in full in the box provided. Since the signature is proof of identity, it must be genuine and in full; initials are not sufficient. Signature in CAPITAL LETTERS is not permitted.
7. The Signature must be signed only by the candidate and not by any other person.

8. The Signature will be used to put on the Hall Ticket and wherever necessary. If the candidate's signature on the answer script, at the time of the examination, does not match the signature on the Hall Ticket, the candidate will be disqualified.

Sample Photo and Signature

Photo width= 4.5cm



Signature Space = 1.5 cm

Eg. The Technical Specifications of the sample scanned image shown above are:

- Size of the file < 50 KB
- Dpi setting = 200 dpi
- True Colour

The Candidate has to upload his/her **Photo with Signature** in the prescribed format by clicking on the **browse** button at the time of submission of application form

VII.HOW TO APPLY:

HOW TO UPLOAD THE APPLICATION FORM:

The Applicants have to read the User Guide for Online submission of Applications and then proceed further.

I Step:- Payment of Fee: The Applicant should pay the prescribed Fee as per the notification in any online payment options provided in payment gateway. On successful payment a Journal Number of 14 digits will be generated.

II Step:- Submission of Application: After payment of Fees, the Candidate has to logon to the Website <http://apspdcl.cgg.gov.in> and click on **Apply Online** link to view the detailed notification, User Guide and Application Form. The Applicants have to provide payment details (Journal number and date) and upload the scanned copy of passport

size photograph with signature (see instructions for scanning and uploading photograph with signature) and then invariably fill all the relevant fields in the Application. Immediately on submission of application, applicant will get an acknowledgement in the form of a downloadable PDF document.

NOTE:

1. The Applicants are required to go through the detailed notification and decide themselves with regard to their eligibility for this recruitment carefully before applying and enter the particulars completely online.
2. Candidates are required to retain a photocopy of application form with Reference ID for future reference.
3. Candidates have to submit application only through online mode well in advance of the last date to avoid last day rush.
4. **Hand written /Typed /Photostat copies /Outside printed Application Form will not be accepted and liable for rejection.**
5. Only applicants willing to serve anywhere in the APSPDCL jurisdiction should apply
6. For any problems related to Online Submission and downloading of Hall-Tickets please contact **Help Desk No.040-23120404** Call Time:10:30 A.M to 1:00 P.M & 2:00 P.M to 5:00 P.M) or log on to <http://apsdcl.cgg.gov.in> click on to complaint box.
7. APSPDCL is not responsible for any discrepancy in submitting application through Online. The applicants are therefore, advised to strictly follow the instructions and User guide at their own interest.
8. Applicant must compulsorily fill-up all relevant fields in application and submit application through website only.
9. Incomplete / Incorrect application form will be summarily rejected. APSPDCL under any circumstances will not entertain the information, if any, furnished by the candidate subsequently. Applicants should be careful in filling-up of the application form at the time of Submission. If any lapse is detected during the scrutiny, his/her candidature will be rejected even though he/she comes through the final stage of recruitment process or even at a later stage.
10. Before payment of fee and submission of application form, the candidates should carefully ensure his/her eligibility for the post of Assistant Engineer/

El. (re-designated as Assistant Executive Engineer/El.) as per the terms & conditions of notification. No relevant column of the application form should be left blank; otherwise application form will not be accepted. Fee once paid will not be refunded at any cost.

11. The applications received online in the prescribed proforma available in the website and within the time shall only be considered and the APSPDCL will not be held responsible for any kind of discrepancy.
12. Applicants must compulsorily upload his/her own scanned photo with signature in JPG format only.
13. If the particulars furnished in the online Application Form do not tally with the Original documents produced by the Candidates, his/her candidature will be rejected.
14. The persons already in Government Service / autonomous bodies / other Corporations etc.. whether in permanent or temporary capacity or as work charged employees must take print out of the application after properly filled and get it endorsed by his/her employer and keep it with him/her ready, so as to, submit the same as and when called for.

General Conditions:

- The Candidate should not furnish any false, tampered, fabricated information or suppress any material information while filling up the application form.
- Candidates will be required to furnish documentary proof in evidence of the following as and when called for verification of original certificates.
 - a) Age: Proof of age as recorded in SSC certificate or equivalent
 - b) Degree certificates B.E/B.TECH/A.M.I.E. in Electrical & Electronics Engineering or equivalent qualification in the similar discipline from any recognized University in India.
 - c) Permanent Community certificate issued by MRO / Tahsildhar in original or Original caste certificate issued by Revenue Officer not less than the rank of MRO issued six months latest to the date of notification in respect of SC/ST & BC candidates clearly indicating the Sub-Caste and group.
 - d) Latest Physically Handicapped certificate indicating the minimum 40% of disability and issued by District Medical Board.

- e) Study Certificate from IV to X Class.
 - f) Residential Certificate issued by the Officer of the Revenue Department not below the rank of Tahsildhar in independent charge of Mandal as the case may be (In respect of candidates who have not studied in any Educational Institutions upto SSC).
 - g) Latest Passport size Photo.
- Candidates will be required to appear for written test as and when conducted at their own cost.
 - Admission for written test or calling the qualified candidates in the written test to furnish documentary proof does not confer any right for appointment.
 - The decision of the Selection Committee/APSPDCL is final in selection and allotment of candidates.
 - Disqualification:- Conviction in Criminal Cases involving moral turpitude, declared insolvent.
 - Medical fitness certificate issued by a Medical officer of rank not less than that of Civil Surgeon in the prescribed proforma should be furnished at the time of joining.
 - The APSPDCL shall have right for cancellation/modification of notification at any time without assigning any reasons there-of.

DEBARMENT:

- ✓ Candidates should make sure of their eligibility to the post applied for and that the declaration made by them in the format of application regarding their eligibility is correct in all respects. Any candidate furnishing incorrect information or making false declarations regarding his/her eligibility at any stage or suppressing any information is liable to be debarred from appearing for any examinations conducted by the APSPDCL and summarily of their candidature for this recruitment.
- ✓ Any candidate is or has been found impersonating or procuring impersonation by any or resorting to any other irregular or improper means in connection with his/her candidature for selection or obtaining support of candidature by any means such a candidates may in addition to rendering himself/herself liable for Criminal Prosecution, will also be liable to be debarred permanently.

- ✓ APSPDCL decision to be final. The decision of the APSPDCL in all aspects and all respects pertaining to the application and its acceptance or rejection as the case may be. Conduct of examination and at all consequent stages culminating in the selection or otherwise shall be final in all respects and binding on all concerned. The APSPDCL also reserves its rights to alter and modify regarding time and conditions laid down in the notification for conducting the various stages upto selection duly intimating details thereof to all concerned, as warranted by any unforeseen circumstance arising during the course of this process, or as deemed necessary by the APSPDCL at any stage.

**Sd/-
Chief General Manager(HRD),
APSPDCL :: Tirupathi.**

Annexure - I

SYLLABUS for Test (POST – Assistant Engineer/ Electrical), now Re-designated as Assistant Executive Engineer/ Electrical.

1. Electrical Circuits:

KVL, KCL, node and mesh analysis, star/delta transformation, electromagnetic induction, mutual induction, ac fundamentals, transient response of dc and ac networks, sinusoidal steady state analysis, resonance, ideal current and voltage sources, Network theorems, two-port networks, three phase circuits, power measurement in 3-phase circuits.

2. Electrical Measurements:

Bridges and potentiometers, PMMC, moving coil, moving iron, dynamometer, induction type measuring instruments, measurement of voltage, current, power, energy, power factor, digital volt meters, multi-meters, phase, frequency measurements, Q-meters, oscilloscopes, smart metering of electrical energy.

3. Control Systems:

Principles of feedback control systems, transfer function, block diagram reduction, signal flow graph, Mason's gain formula, time response, steady state error, Routh, Nyquist criterion, Bode plot, root locus, compensation design.

4. Analog and digital electronics:

Characteristics of p-n diode, Zener diode, BJT, FET, amplifiers, biasing, low frequency and high frequency equivalent circuits, frequency response, feedback amplifiers, oscillators, combinational and sequential logic circuits, multiplexer, Schmitt trigger, A/D, D/A converters, basics of 8-bit, 16 bit microprocessors, architecture, programming, interfacing.

5. Electrical Machines:

Single phase transformer, equivalent circuit, phasor diagram, tests, regulation, efficiency, 3-phase transformer connections, parallel operation, auto transformer, DC machines: types, armature windings, characteristics of dc generators and motors, armature reaction, commutation, starting and speed control of dc motors 3-phase induction motors: principle of operation, types, characteristics, computation of performance, equivalent circuit, starting and speed control Single phase induction motors: types, methods of starting, characteristics Synchronous Machines: emf equation, armature

reaction, equivalent circuit, regulation, parallel operation, load sharing, operation with infinite busbars, synchronous motor, synchronous condenser, V and Inverted V curves.

6. Power Systems:

Basic power generation concepts, transmission line models and performance, Under ground cables, string insulators, corona, distribution systems, per unit quantities, bus impedance and admittance matrices, load flow studies, voltage control, power factor correction, economic operation, symmetrical components, fault analysis, principles of over current, differential, and distance protection, protection of alternators, protection of transformers, protection of transmission lines, protection from lightning, neutral grounding, circuit breakers, types and operation of CBs, system stability concept, swing curves, equal area criterion.

7. Utilization:

Electric heating, resistance heating, induction heating, dielectric heating, Electric traction, lighting calculations, types of lamps and their working , LED lighting.

8. Power Electronics and Drives:

SCR, IGBT, MOSFET, static and dynamic characteristics, triggering circuits, phase control rectifiers, bridge rectifiers, principles of dc-dc converters, Inverters, basic principles and characteristics of adjustable speed dc and ac drives.

Instruction to Candidates:

1. The question paper consists of 100 multiple choice questions.
2. The answers are to be marked on separate OMR answer sheet using blue or black ball point pen. The answer cannot be erased once it is marked. Use of white correction fluid is strictly prohibited.
3. The duration of the test is 2hrs (120 minutes).

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Annexure - II

FORM FOR COMMUNITY, NATIVITY AND DATE OF BIRTH CERTIFICATE

Serial No.

S.C. Seal of the District Code:
S.T. Issuing Office Mandal Code:
B.C. Village Code:

Certificate No:

COMMUNITY, NATIVITY AND DATE OF BIRTH CERTIFICATE

(1) This is to certify that Sri/Smt/Kum. _____

Son/Daughter of Sri. _____ of Village/Town
_____ Mandal _____ District _____
of the state of Andhra Pradesh belongs to _____ Community which is recognized as(*)
S.C./S.T./B.C. sub-group _____

The Constitution (Scheduled Castes) Order, 1950

The Constitution(Schedule Tribes) Order, 1950

G.O.Ms.No.1793, Education, dated 25.9.1970 as amended from time to time (BCs)/SCs, STs list
(modification) Order, 1956 S.Cs and S.Ts (Amendment) Act, 1976.

(2) It is certified that Sri/Smt/Kum. _____ is a native of
_____ Village/Town _____ Mandal _____ District of Andhra Pradesh.

(3) It is certified that the place of birth of Sri/Smt/Kum. _____ is
_____ Village/Town _____ Mandal _____ District of Andhra Pradesh.

(4) It is certified that the date of birth of Sri/Smt/Kum. _____ is
_____ Day _____ Month _____ Year _____ (in words)
_____ as per the declaration given by his / her /father/mother/guardian and
as entered in the school records where he/she studied.

Signature:
Date:
Name in Capital Letters:
Designation:
(seal)

Explanatory Note:- While mentioning the community, the Competent Authority must mention the sub-caste(in case of Scheduled Castes) and sub-tribe or sub-group(in case of Scheduled Tribes) as listed out in the S.Cs and S.Ts (Amendment) Act, 1976.

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Annexure - III

SCHOOL STUDY CERTIFICATE

NOTE: Should be obtained from the Head of Educational Institution(s).

Name of the Candidate:

Name of the School:

Admission No.

Class	Name and Place of School	District	Duration of Study giving month and year
IV			
V			
VI			
VII			
VIII			
IX			
X or SSC			

STATION:

Signature of the Head of the

DATE:

Educational Institute(s)

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Annexure – IV

CERTIFICATE OF RESIDENCE

(To be produced by such candidates who have not studied in any educational institution during the whole or any part* of the relevant 4/7 years period but claim to be local candidates by virtue of residence for Post Codes for which there is reservation for Local Candidates)

It is here by certified

(a) That Sri/Smt/Kum _____ S/o. W/o. D/o. _____ appeared for the first time for the Matriculation (S.S.C) Examination in _____ (Month) _____ (Year)

(b) That he/she has not studied in any educational institution during the whole/or part of the 4/7 consecutive academic years ending with the academic years ending with the in which he/she first appeared for the aforesaid examination.

(c) That in the 4/7 years immediately preceding the commencement of the aforesaid examination he/she resided in the following place / places namely;

Sl.No	Village	Mandal	District	Period
1				
2				
3				
4				
5				
6.				

OFFICE SEAL:

STATION:

Officer of Revenue Department not

below the rank of Mandal Revenue

DATED:

Officer holding independent Charge of a Mandal.

- STRIKE OFF “WHOLE”/PART AS THE CASE MAY BE.