

Post category No. : **NR10118**

Name of post : Junior Draftsman

Classification : {Group 'C' Non Gazetted & Non –Ministerial}

Vacancy : UR - 01

Department : Department of Health & Family Welfare, Ministry of Health & Family Welfare

Age : 18-27 years {age relaxation is admissible as per govt. instructions.}

Pay Scale : Rs. 29200-92300/-+ G.P.Rs. 2800/- (Level-5)

Essential Qualification : (i) Matriculation or equivalent from a recognized University or Board, and
(ii) Diploma in Draftsman (Civil) from a recognized Institute.

Initial Place of Posting : New Delhi

Job Requirements : (1) To draw Architectural drawings to the scale from the given Rough sketch.
(2) To redraw/trace the Architectural drawings.

Instruction for PH (PWD Candidates) : Post is not identified suitable for PH Candidates.

Post category No.	:	NR10218
Name of post	:	Jr Physiotherapist
Classification	:	{Group 'B' Non Gazetted & Non –Ministerial}
Vacancy	:	06 (UR – 04 & OBC – 02)
Department	:	Ministry of Defence, Dte Gen Medical Services (Army)
Age	:	18-30 years {age relaxation is admissible as per govt. instructions.}
Pay Scale	:	Rs. 9300-34800/-+ G.P.Rs. 4200/-
Essential Qualification	:	(i) Degree in Physiotherapy from a recognized University or Institute. (ii) Two years experience in Physiotherapy in a Hospital or Medical Institute.
Initial Place of Posting	:	MH Jodhpur, Army Hosp (R&R), Base Hosp Delhi Cantt, and MH Jaipur (AISL)
Job Requirements	:	(1) Responsible to administer treatment to the patients referred for physiotherapy treatment. (2) To optimize use of the equipments while administering patients. (3) To administer procedures like hydrotherapy, wax bath and electrical Stimulation. (4) To administer and advise exercises to patients. (5) To provide physiotherapy of paralytic polio muscle charting, postural drainage techniques, manual tractions, etc. (6) To attends to serious patients in the wards. (7) To monitor the functional status of all equipments and maintenance of the equipments. (8) Maintain records of equipment consumables by patient. (9) To prepare indents of any consumables required. (10) Maintain records of equipment consumables by patient. (11) Any other work as assigned by the superiors.

Instruction for PH (PWD Candidates) : Post is identified suitable for OH (BL,OL,OA & OAL) Candidates.

Post Category No : **NR10318**

Name of Post : Senior Library Attendent

Classification : (Group 'C', Non-Gazetted & Non-Ministerial)

Vacancy : UR – 01

Department : M/o Human Resource Development, D/o School Education & Literacy, Directorate of Adult Education, Shahjahan Road, New Delhi.

Age : 18-27 years (Age relaxation is admissible as per Govt. Instruction.)

Pay Scale : PB-1 (5200-20200/-) + G.P. (Rs. 1800/-)

Essential Qualification : Class 10+2 and diploma in Library science with one year's Experience in a public library.

Initial Place of Posting : New Delhi with All India Service Liability.

Job Requirements : Senior Library Attendant is responsible for circulate all the magazines and Newspapers to the higher officers Of the Directorate. Display all the documents in the Library on the Notice Board and also in the Library. To Attend all the officers and provide the required books, Magazines, newspapers to the staff members or officer Of the Directorate who came to the Library.

Instruction for PH (PWD Candidates) : Post is not identified suitable for PH Candidates.

Post category No.	:	NR10418
Name of post	:	Stockman
Classification	:	{Group 'C' Non Gazetted, Non-Ministerial}
Vacancy	:	SC – 01
Department	:	Ministry of Agriculture & Farmers Welfare, Dept. of Animal Husbandry, Dairying & Fisheries, Krishi Bhawan, New Delhi
Age	:	18-27 years {age relaxation is admissible as per govt..instructions.}
Pay Scale	:	PB-1 (Rs. 5200-20200/-) + G.P.Rs. 1900/-
Essential Qualification	:	(i) 12 th Class Pass from a recognized Board. (ii) Diploma or Certificate in Livestock from a recognized Institute or University or Govt. Department.
Initial Place of Posting	:	Ajmer District (Rajasthan), (AISL)
Job Requirements	:	To Collect the superior Germ plasm through Milk Recording, Registration & Survey animals, to introduce Milk Recording, To study the Production and Breeding Data, To assist the Breeders through sale and Providing Technical guidance, Extension of Central Herd Registration Scheme, and Animal Husbandry activities in the breeding tract. The duties of post are field oriented in odd Hours. Uploading data on INAPH & e-PASHU HAAT.
Instruction for PH (PWD Candidates)	:	Post is not identified suitable for PH Candidates.

Post category No. : **NR10518**

Name of post : Planning Assistant

Classification : {Group 'B' Non Gazetted, Ministerial}

Vacancy : 02 (UR-01 & OBC – 01)

Department : Town & Country Planning Organisation, M/o Urban Development.

Age : 18-30 years {age relaxation is admissible as per govt. instructions.}

Pay Scale : PB-2 (Rs. 9300-34800/-) + G.P.Rs. 4200/-

Essential Qualification : (i) Bachelor of Planning or Bachelor of Architecture or Bachelor's Degree in Civil Engineering from a recognised University or Institution or passed section 'A' and 'B' of the Institution of Engineers (India) in Civil Engineering.
(ii) Two years experience in Town Planning, Housing Layouts, Planning Surveys, Building Bye-Laws, Cost Estimates, Zoning Regulation and Control computer in the Central Government or State Governments or Union territories or Universities or Recognized Research Institutions or Public Sector Undertakings or -Semi Government or Statutory or Autonomous Organization.

Initial Place Of Posting : New Delhi (Touring will be involved), (AISL)

Job Requirements : Drafting, designing and preparation of layouts.

Instruction for PH (PWD Candidates) : Post is identified suitable for OH (One Leg), HH (Hearing Handicapped) candidates.

Post category No.	:	NR10618
Name of post	:	Dietician Grade-III (Jr Dietician)
Classification	:	{Group 'B' Non Gazetted, Non-Ministerial} Technical
Vacancy	:	03 (UR – 02 & SC – 01)
Department	:	Ministry of Defence, Dte Gen Medical Services (Army)
Age	:	18-30 years {age relaxation is admissible as per govt. instructions.}
Pay Scale	:	PB-2 (Rs. 9300-34800/-) + G.P.Rs. 4200/-(Level-6)
Essential Qualification	:	<p>(i) Post Graduate degree in Food Nutrition or Dietetics and Food Service management from a recognized University or Institute</p> <p>(ii) Two years experience as a dietician in a Hospital or Medical Institute.</p> <p style="text-align: center;">OR</p> <p>(i) Degree in Home Science alongwith diploma in Dietetics from a recognized University or Institute.</p> <p>(ii) Two year experience as a dietician in a Hospital or Medical Institute.</p>
Initial Place Of Posting	:	MH Nasirabad, MH Hissar and Base Hosp, Delhi Cantt, (AISL)
Job Requirements	:	<p>(a) To ensure high standard of dietary service in the hospital at all times.</p> <p>(b) To assist senior dietician in due performance of his/her duties.</p> <p>(c) To impart Training to para medics of nutritious value of different food stuff.</p> <p>(d) To educate and supervise as chefs in different cook houses.</p> <p>(e) To prepare of standard diets for different diseases.</p> <p>(f) To prepare diet chart for patients.</p> <p>(g) To conduct classes of dietary importance for patients.</p> <p>(h) To Counsel Patients about importance of balance diet.</p> <p>(j) To make menu for cook house.</p> <p>(k) Preparation of special diets as prescribed by doctors.</p> <p>(l) To educate and advise patients with diet related disorders by adopting healthier eating habits.</p> <p>(m) To help physician in regulating dietary and nutritious value in treatment of patients.</p> <p>(n) To educate health professionals and the public about importance of nutrition.</p> <p>(o) To ensure that food is prepared as per guidelines provided.</p> <p>(p) To facilitate dietary changes and advice about special diets.</p> <p>(q) To introduce varieties in food stuff.</p> <p>(r) To prepare charts for standard diets for various diseases and balance diet for pregnancy and lactation.</p> <p>(s) To educate other healthcare professionals about food and nutrition issues.</p>

- (t) To advise hospital catering departments about the specific dietary requirements of patients.
- (u) To prepare reports and returns and maintain Dietary records.
- (v) To perform duties of senior dietician in his/her absence.
- (w) Any other work as assigned by the superiors.

Instruction for PH (PWD Candidates) : Post is identified suitable for OH (BL, OL,OA & OAL) Candidates.

Post category No. : **NR10718**

Name of post : Technical Assistant (Economics)

Classification : {Group 'B' Non Gazetted & Non –Ministerial}

Vacancy : 02 (UR/HH – 01 & ST-01)

Department : Department of Agriculture, Cooperation & Farmers, Ministry of Agriculture and farmer's welfare.

Age : 18-30 years {age relaxation is admissible as per Govt. instructions.}

Pay Scale : Rs. 9300-34800/-+ G.P.Rs. 4200/- (Level-6)

Essential Qualification : Bachelors' Degree from a recognized university having Economics as one of the subjects.

Initial Place of Posting : New Delhi

Job Requirements : Compilation and posting of Agro-Economic data and other routine work.

Instruction for PH (PWD Candidates) : Post is identified Suitable for (HH) candidates.

Post category No. : **NR10818**

Name of post : Assistant (Printing)

Classification : {Group 'B' Non Gazetted, Ministerial}

Vacancy : 03 (UR-02 & OBC – 01)

Department : Ministry of Law and Justice, Legislative Department,

Age : Not exceeding 30 years {age relaxation is admissible as per Govt..instructions.}

Pay Scale : Level-6 (Rs. 35400-112400/-) in the Pay Matrix (Pre-revised:- Rs. 9300-34800/-) + G.P.Rs. 4200/-

Essential Qualification : (i) Degree from a recognized University established or incorporated by or under a Central Act, Provincial Act or a State Act or any institution for higher education deemed to be a University by the Central Government or any other institution or foreign University approved by the Central Government.
(ii) Two years experience of proof reading particularly proofs of Bills, Acts, and Ordinances in Government Press.

Initial Place Of Posting : New Delhi

Job Requirements : To edit the manuscripts of Bills, Acts, Gazettes Digital editions and other hobs published by the Department and to check the proofs of the above jobs.

Instruction for PH (PWD Candidates) : Post is identified as suitable for OH/HH/VH.

Post category No.	:	NR10918
Name of post	:	Senior Translator
Classification	:	{Group 'B' Non Gazetted}
Vacancy	:	08 (UR – 04, OBC – 02, SC – 01 & ST – 01)
Department	:	Department of Official Language, Ministry of Home Affairs, Central Translation Bureau
Age	:	Not exceeding 30 years {age relaxation is admissible as per govt. instructions.}
Pay Scale	:	Rs. 9300-34800/- + G.P. 4600/- (Level- 7)
Essential Qualification	:	(i) Master's Degree from a recognized University or equivalent in Hindi with English as a subject at Degree level, OR Master's Degree from a recognized University or equivalent in English with Hindi as a subject at Degree level, OR Master's Degree from a recognized University or equivalent in any subject with Hindi and English as subjects at Degree level OR Master's Degree from a recognized or equivalent in any subject with Hindi Medium and English as a subject at Degree Level OR Master's degree from a recognized University or equivalent in any subject with English medium and Hindi as a subject at the degree level (ii) Three years' experience of terminological work in Hindi and/or Translation work from English to Hindi or vice-versa preferably of technical or scientific literature OR Three years' experience of teaching, research or journalism in Hindi.
Desirable Qualification	:	Knowledge at the level of matriculation of a recognized board or equivalent of one of the subjects other than Hindi mentioned in the Eighth Schedule of the Constitution
Initial Place of Posting	:	New Delhi (AISL).
Job Requirements	:	Translation of code, Manuals & Procedural literature from English to Hindi & vice versa.
Instruction for PH (PWD Candidates)	:	Post is identified as suitable for OH/HH/VH.

Post category No.	:	NR11018
Name of post	:	Language Instructor (01 post Oriya & Bangali-OBC), 01 Post of Malayalam & Kannada and 01 Post of Tamil & Telugu-UR)
Classification	:	{Group 'B' Non Gazetted & Non –Ministerial }
Vacancy	:	03 (UR – 02 & OBC-01)
Department	:	LBSNAA, Mussoorie, Uttrakhand
Age	:	Not exceeding 30 years {age relaxation is admissible as per govt. instructions.}
Pay Scale	:	Level-8 (Rs. 47600-151100/-) in the pay matrix.
Essential Qualification	:	(i) Masters' Degree in one of two languages for which recruitment is made, with English as a subject at degree level from a recognized University. (ii) Should have offered the language other than the one in which Master's degree has been obtained in terms of (i) above (other than Hindi) as a subject at secondary education level or should hold a diploma in that language. (iii) One year experience in teaching one of the two language (other than Hindi) for which recruitment is made in a recognized school of collage.
Initial Place of Posting	:	Mussoorie, Distt: Dehradun, (All India service liability).
Job Requirements	:	To undertake full time teaching of the subject to the probationers of All India Services and Central Service Group "A" and conduct syndicate studies and guide academic work. Preparation of reading material, setting of examination paper etc.
Instruction for PH (PWD Candidates)	:	Post is not identified suitable for PH Candidates.

Post category No.	:	NR11118
Name of post	:	Draftsman Grade II (Renamed as Senior Draftsman)
Classification	:	{Group 'C' Non Gazetted & Non –Ministerial}
Vacancy	:	45 (UR – 23, OBC – 12, SC-07 & ST-03), out of total vacancies, 02 vacancies are reserved for OH/HH. In case of non-fulfilling of the OH/HH vacancies, 02 vacancies will be kept vacant from UR.
Department	:	Ministry of Water Resources River Development and Ganga Rejuvenation, Central Water Commission.
Age	:	18-25 years {age relaxation is admissible as per govt. instructions.}
Pay Scale	:	Level-6 in the pay matrix (Rs. 9300-34800/-) + G.P.Rs. 4200/-
Essential Qualification	:	1. Matriculation or equivalent from a recognized University/Board. 2. Diploma/National Trade Certificate in Draftsman-ship (Civil/Mechanical) of not less than 2 years duration from a recognized Institute/Board 3. Practical experience of at least 3 years in the line in an Organization of repute after getting the Diploma/Certificate.
Initial Place Of Posting	:	CWC Hqrs.(AISL)
Job Requirements	:	(i) Drafting and checking of structural/fabrication/reinforcement /Survey drawings using CADD software such as Auto Cad. (ii) Development, prepare of drawings from sketches, cross-sections/profiles from survey data etc, analyzing survey data collected from Total Stations surveys. (iii) Preparation and checking of topographical contours, mas, GIS, hydrological data, etc. (iv) Preparation and checking of specification for tenders, NITs, agreements. (v) Preparation and checking of preliminary & detailed quantity estimate, analysis of extra & substituted items, deviation statements, checking of revised estimate. (vi) Rate analysis including that of non-scheduled items. (vii) Usage of general office software to make simple but Professional computations using charts, tables, etc. (viii) To maintain book records and registers relating to drawing branch. (ix) Partly responsible for orientation of new drawing staff (x) Can be posted anywhere in India. (xi) Any other work assigned by senior officers.
Instruction for PH (PWD Candidates)	:	Post is suitable for OH, HH candidates.

Post category No. : **NR11218**

Name of post : Economic Investigator

Classification : {Group 'B' Non Gazetted & Non –Ministerial }

Vacancy : 02 (UR – 01 & OBC- 01)

Department : Ministry of Agriculture & Farmers Welfare, Department of Agriculture, Cooperation & Farmers Welfare.

Age : Not exceeding 30 years {age relaxation is admissible as per Govt. instructions. }

Pay Scale : Level 6 of the pay matrix. (Grade Pay- Rs. 4200/-)

Essential Qualification : Post Graduate Degree in Economics or Applied Economic or Business Economic or Econometrics from a recognized University or equivalent.

Initial Place of Posting : New Delhi (AISL)

Job Requirements : (1) The work relating to the implementation of the Central Sector Scheme on strengthening of Database and Geographical Information System for the fisheries Sector implemented in all the State/UT Governments and Institute of Central Inland Fisheries Research Institute Fishery Survey of India and Central Marine Fisheries Research Institute etc.
(2) Work relating to Technical Monitoring Committee meeting and Sub-Committee of TMC under the aforesaid scheme. Preparation and providing information to plan coordination section Fisheries Division.
(3) Provide information as Annual Report, Annual Plan, and Unspent Balance etc. in respect of the scheme on strengthening of Database and Geographical Information System for the fisheries Sector to Plant Coordination Cell.
(4) Preparation of notes, sanction letters, ID creation, statement of release, unspent balance and to maintain their records in respect of the Central Sector Scheme on strengthening of Database and Geographical Information System for the fisheries Sector.

Instruction for PH (PWD Candidates) : Post is identified as suitable for OH/HH/VH.

Post category No. : **NR11318**

Name of post : Senior Technical Assistant (Mass Education and Media)

Classification : {Group 'B' Non Gazetted & Non –Ministerial}

Vacancy : UR - 01

Department : Department of Health & Family Welfare, Ministry of Health & Family Welfare

Age : Not exceeding 30 years {age relaxation is admissible as per Govt. instructions.}

Pay Scale : Level-6 of the Pay Matrix (Grade Pay Rs. 4200/-)

Essential Qualification : (i) Degree in Telecommunication/Electronics Engineering or M.Sc Physics with Wireless or Electronics as a subject form a recognized University or equivalent.
(ii) Experience in the use of Video and Audio Units and production of video/audio tape recording.

OR

(i) Diploma in Telecommunication/Electronics Engineering or in Sound Recording from a recognized University/Institution or equivalent.
(ii) 3 years experience in the use of video and audio unit and production of video/audio tape recordings.

Initial Place of Posting : New Delhi

Job Requirements : (1) To assist Programme Officer in the media planning as well as coordination with all media units of the Ministry of Health & Family Welfare.
(2) To assist in production of radio programme as well as production of spots.
(3) Any other work assigned by senior officers.

Instruction for PH (PWD Candidates) : Post is not identified suitable for PH candidates.

Post category No. : **NR11418**

Name of post : Processing Assistant

Classification : {Group 'C' Non Gazetted & Non –Ministerial}

Vacancy : UR - 01

Department : Department of Health & Family Welfare, Ministry of Health & Family Welfare.

Age : Not exceeding 25 years {age relaxation is admissible as per Govt. instructions.}

Pay Scale : Level-5 (Rs. 29200-92300) in the Pay Matrix

Essential Qualification : (i) Matriculation or equivalent, and
(ii) Two years' experience of dark room and taking of photographs in Government offices, an established newspaper, or publicity or photo organization.

Initial Place of Posting : New Delhi

Job Requirements : (1) All digital photographic work including preparation of CDs/DVDs etc.
(2) Photographic coverage indoor/outdoor on special events/themes, press coverage etc.
(3) Photo captioning scanning, cataloging work to make various kind of photographs.
(4) All work relating to digital photographic work, maintain digital equipment, computer album, registers, records etc.
(5) Any other work assigned by senior officers.

Instruction for PH (PWD Candidates) : Post is not identified suitable for PH candidates.

Post category No.	:	NR11518
Name of post	:	Textile Designer
Classification	:	{Group 'B' Non Gazetted & Non –Ministerial}
Vacancy	:	02 (UR – 01 & ST-01)
Department	:	Ministry of Textiles.
Age	:	Not exceeding 30 years {age relaxation is admissible as per Govt. instructions.}
Pay Scale	:	Pay Matrix Level-6 (Pre-revised PB-2 Rs. 9300-34800 Plus GP Rs. 4200/-)
Essential Qualification	:	(i) Bachelor's Degree in Textile Design or Fine Arts with Textile Designs as a subject from a recognized University or Institute; (ii) Two years experience as a designer in the field of textile designing with appropriate motifs and colour combination as well as lay-out of designs on paper and fabrics in a handloom establishment or in a dye house. OR (i) Three years Diploma in Fine Arts with textile designs as a subject from a recognised University/Institution (ii) 3 years experience as a designer in the field or textile designing with appropriate motifs and colour combination as well as lay-out of designs on paper and fabrics in a handloom establishment or a dye house.
Initial Place of Posting	:	North Zone(Delhi/Haryana/Himachal Pradesh/Uttarakhand/UP/Rajasthan /J&K)
Job Requirements	:	Preparation and creation of new designs its implementation in handloom industry.
Instruction for PH (PWD Candidates) candidates	:	Post is identified suitable for {OH (OL, BL), HH}

Post category No. : **NR11618**

Name of post : Technician

Classification : {Group 'B' Non Gazetted }

Vacancy : 10 (UR-04, OBC-03 & SC-03)

Department : Ministry of Health & Family Welfare/ Dte. G.H.S, Nirman Bhawan, New Delhi.

Age : 18-25 years {age relaxation is admissible as per Govt. instructions.}

Pay Scale : Pay Matrix Level-6 (Pre-revised PB-2 Rs. 9300-34800 Plus GP Rs. 4200/-)

Essential Qualification : Science Graduate in Biology/Biochemistry/Microbiology.

Initial Place of Posting : Alwar (Rajasthan), All India service liability.

Job Requirements : To Assistant in Research work/ Health Programmes, Field visits during epidemic, Testing of samples in Laboratories etc.

Instruction for PH (PWD Candidates) : Post is identified suitable for OH (OL)/HH candidates.

Post category No.	:	NR11718
Name of post	:	Clerk (in Departmental Canteens)
Classification	:	{Group 'C' Non Gazetted & Non- Ministerial}
Vacancy	:	03 (UR-01 & OBC – 02)
Department	:	Office of the Joint Secretary & CAO, Ministry of Defence.
Age	:	18-25 years {age relaxation is admissible as per Govt. instructions.}
Pay Scale	:	19900 in Level-2 as per 7 th CPC (Pre-revised PB-1 Rs. 5200-20200 Plus GP Rs.1900/-)
Essential Qualification	:	(a) 12 th Class Pass or equivalent with Commerce. (b) A typing speed of 35 w.p.m. in English or 30 w.p.m. in Hindi on Computer.
Initial Place of Posting	:	New Delhi , All India service liability.
Job Requirements	:	(a) To issue coupons in respect of items prepared for daily sale on counter; (b) To maintain daily sale register; (c) Tally daily cash sales against the coupons issued off and submit daily account in respect of sales; (d) Responsibility of Store Keeping and accounting Tiffin Room A-Type; (e) Any other additional duty allotted by the in-charge of the Canteen.

Instruction for PH (PWD Candidates) : Post is identified suitable for PH {OH(OA,OL,BL)/HH/VH(B,LV)} candidates.

Post category No.	:	NR11818
Name of post	:	Technical Assistant
Classification	:	{Group 'C' Non Gazetted & Non –Ministerial}
Vacancy	:	UR - 02
Department	:	Ministry of Agriculture and Farmers Welfare, Department of Animal Husbandry Dairying & Fisheries.
Age	:	Not exceeding 25 years {age relaxation is admissible as per Govt. instructions.}
Pay Scale	:	Level-5 of Pay Matrix (Rs. 29200-92300) (pre-revised PB-1 Rs. 5200-20200+ Grade Pay Rs. 2800/-)
Essential Qualification	:	(i) 12 th pass from a recognized Board or University (ii) Diploma in Veterinary Science or Animal Science or Animal Husbandry or Dairying from a recognized University or Institution.
Initial Place of Posting	:	Suratgarh (Rajasthan) , All India Service Liability.
Job Requirements	:	Supervision of livestock & Breeding section, maintenance of various technical data related to livestock management and breeding.
Instruction for PH (PWD Candidates)	:	Post is not identified suitable for PH candidates.

Post category No.	:	NR11918
Name of post	:	Research Investigator (Forestry)
Classification	:	{Group 'B' Non Gazetted}
Vacancy	:	03 (UR – 02 & ST-01)
Department	:	Ministry of Environment, Forest & Climate Change.
Age	:	Not exceeding 30 years {age relaxation is admissible as per Govt. instructions.}
Pay Scale	:	Level-6 in the Pay Matrix, Rs. 35400-112400/- + G.P.- 4200
Essential Qualification	:	(i) Possessing Master's degree in Statistics or Operations Research or Forestry or Economics (with Statistics) or Commerce (with Statistics) or Mathematics (with Statistics) or Agriculture (with Statistics) or two years Post Graduate Diploma in Forestry Management from a recognized Institute/University. (ii) One year's experience in collection or compilation or analysis of data including data in Agriculture or Forestry work.
Initial Place of Posting	:	New Delhi, Lucknow (UP), Bhubaneswar (Odissa), Dehradun (Uttarakhand), All India Service Liability.
Job Requirements	:	(1) Collection/compilation/analysis of agriculture/Forestry data. (2) Examination and Scrutiny of various Project proposals. (3) Examination and Analysis of proposals received from regional Centers of the Ministry. (4) Examination and Scrutiny of quarterly/annual report on various projects. (5) Release of funds under various schemes. (6) Monitoring and Evaluation of various projects. (7) Submission of material for various Reports>Returns/Parliament Questions and visit of Sr. Officers. (8) Management and monitoring of functioning of Regional Offices. (9) Follow-up action with states/UTs with regard to Forest Conservation Act/Environment Protection Act. (10) Processing, implementation and monitoring of bilateral and multilateral Research and Training Projects. (11) Coordination of Training Programme of IFS Officers.
Instruction for PH (PWD Candidates)	:	Post is identified suitable for PH {OH(OA,OL)/HH/, VH(B,LV)} Candidates.

Post category No.	:	NR12018
Name of post	:	Research Assistant (Environment)
Classification	:	Group 'B' Non Gazetted
Vacancy	:	05 (UR – 03 & OBC-02)
Department	:	Ministry of Environment, Forest & Climate Change.
Age	:	Not exceeding 30 years {age relaxation is admissible as per Govt. instructions.}
Pay Scale	:	Level-6 in the Pay Matrix, Rs. 35400-112400/- + G.P. - 4200
Essential Qualification	:	(i) Master's degree in Environmental Sciences/Earth Sciences/Botany/Zoology/Chemistry/Bio-Chemistry/Bio-Technology or Bachelor's Degree in engineering technology in Environmental Sciences/Bio-Technology from a recognized Institute/University.
Initial Place of Posting	:	New Delhi, Lucknow (UP), Bhubaneswar (Odissa), Dehradun (Uttarakhand), Chandigarh, Shillong, Chennai, All India Service Liability.
Job Requirements	:	<ol style="list-style-type: none"> (1) Examination of Environmental Management plans for their approvals. (2) Monitoring of Progress regarding implementation of Environmental management measures. (3) Monthly status of developments projects. (4) Collection, Compilation and collation of data related to Parliament Questions, Parliament Standing Committees. (5) Examination of Project Reports. (6) Preparation of progress Reports. (7) Preparation of summary note and appraisal of fresh proposal for environmental & site clearance. (8) Assisting in Parliament Questions. (9) Serving of Expert Committees. (10) Preparation of draft sanction orders for ongoing projects. (11) Any other duty assigned from time to time.
Instruction for PH (PWD Candidates)	:	Post is identified suitable for PH {OH(OA,OL)/HH/, VH(B,LV)} Candidates.

Post category No. : **NR12118**

Name of post : Laboratory Assistant

Classification : {Group 'C' Non Gazetted-Non Ministerial}

Vacancy : 07 (UR – 05 & SC-02), out of total vacancies, One (01) vacancy is reserved for UR/ HH and two vacancies reserved for Ex-Serviceman.

Department : Ministry of Health & Family Welfare/ Dte. G.H.S, Nirman Bhawan, New Delhi.

Age : 18-25 years {age relaxation is admissible as per Govt. instructions.}

Pay Scale : Level-4 of Pay Matrix (Pre-revised, PB-1 (Rs. 5200-20200) with Grade Pay of Rs. 2400/-

Essential Qualification : Bachelor's Degree in Science.

Initial Place of Posting : Delhi.

Job Requirements : To Assist in Research Work/Health Programmes, Field visits during epidemic, Testing of samples in Laboratories etc.

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Instruction for PH (PWD Candidates) : Post is identified suitable for OH(OA,OL,BL)/HH.

Post category No.	:	NR12218
Name of post	:	Junior Computor
Classification	:	{Group 'C' Non Gazetted & Non –Ministerial}
Vacancy	:	20 (UR – 09, OBC – 07, SC-03 & ST-01), out of total vacancies, 01 Vacancy is reserved for OH. In case of non- fulfilling of the OH vacancy, 01 vacancy will be kept vacant from UR.
Department	:	Ministry of Water Resources River Development and Ganga Rejuvenation, Central Water Commission.
Age	:	18-27 years {age relaxation is admissible as per govt. instructions.}
Pay Scale	:	Level-2 of the pay matrix (Pre-revised PB-1-5200-20200+1900 Grade pay)
Essential Qualification	:	1. Bachelor's degree in physics or Geophysics or Geology or Meterology or Hydro-Meterology from a recognized University. 2. Typing speed of 35 wpm in English or 30 wpm in Hindi.
Initial Place Of Posting	:	All India service Liability.
Job Requirements	:	(i) Hydro-meteorological data entry. (ii) Checking of Hydro-meteorological data collected at various stations using computer based software. (iii) Checking and validation of data received on real time basis in CWC Modeling Centre. (iv) Attending to duties for monitoring of flood situations at various flood forecasting stations in Divisional Flood Control Rooms (DFCR) on 24x7 basis during flood season.
Instruction for PH (PWD Candidates)	:	Post is identified suitable for PH candidates.

Post category No.	:	NR12318
Name of post	:	Canteen Attendant
Classification	:	{Group 'C' Non Gazetted, General Central Service, Non – Ministerial}
Vacancy	:	111 (UR – 57, OBC – 42 & ST-12) out of total vacancies, 04 vacancies are reserved for PH and 11 for Ex-Serviceman.
Department	:	Ministry of Defence
Age	:	18-25 years {age relaxation is admissible as per govt.instructions.}
Pay Scale	:	18000 in Level-1 as per 7 th CPC (Pre-revised PB-1-5200-20200 +1800 Grade pay)
Essential Qualification	:	1. Matriculation or equivalent from a recognized Board.
Initial Place Of Posting	:	New Delhi/Delhi.
Job Requirements	:	(i) To prepare Tea/Coffee/Juice etc for the users; (ii) To serve Tea/Coffee/Biscuits etc. in the official meetings; (iii) To provide regular room service to the Officer/Staff; (iv) To collect the used cups/plates & utensil's etc. within the canteen premises, after concluding of official meetings and also from the rooms of Senior Officers. (v)To clean crockery/cutlery/utensils etc. in three stage i.e. in running normal water, in hot detergent water and in potassium permanganate solution; (vi) To sweep and wash the floor area; (vii) Cleaning/dusting table, chair and other furniture in canteens; (viii) Cleaning slabs and area where food is cooked; (ix) Any other additional duty allotted by the in-charge of the Canteen.

Instruction for PH (PWD Candidates) : Post is identified suitable for PH{OH(OL,BL)/HH/VH(LV,B) candidates.

Post category No. : **NR12418**

Name of post : Library-cum-Information Assistant

Classification : {Group 'B' Non Gazetted, General Central Service, Non – Ministerial}

Vacancy : **02 (UR)**

Department : Central Hindi Directorate, M/o Human Resource Development (Department of Higher Education)

Age : Not exceeding 30 years {age relaxation is admissible as per govt. instructions.}

Pay Scale : Level-6 (Grade Pay Rs. 4200/-)

Essential Qualification :
1. Bachelor degree in Library Science or Library and Information Science of a recognized University or Institute.
2. Two year's professional experience in a library under Central or State Governments or Autonomous or Statutory Organization or Public Sector Undertaking or Universities or Recognized Research or Educational Institution.

Initial Place Of Posting : New Delhi/Delhi.

Job Requirements : To provide Library and information services for the organization and maintenance of the Library and its collection etc.

Instruction for PH (PWD Candidates) : Post is identified suitable for OH candidates.

- Post category No.** : **NR12518**
- Name of post** : Section Officer (Horticulture)
- Classification** : {Group 'B' Non Gazetted}
- Vacancy** : **12 (UR-09 & SC-03)**
- Department** : Ministry of Urban Development, Central Public Works Department, New Delhi
- Age** : Not exceeding 30 years {age relaxation is admissible as per govt. instructions.}
- Pay Scale** : Level-6 (Grade Pay Rs. 4200/-)
- Essential Qualification** : (a) B.Sc in Agriculture or Botany or Horticulture from a recognized University or Institute; and possessing Two years experience in Horticulture including Ornamental Gardening in any Govt. department or Autonomous or Statutory body or PSU or in any Company incorporated under companies Act, 2013 or listed in Stock exchange
- OR**
- (b) M.Sc in Agriculture with Specialization in Horticulture or M.Sc in Landscape Architecture or Floriculture from a recognized University or Institute.
- Initial Place Of Posting** : Anywhere in India.
- Job Requirements** :
1. The Section Officer selected for this job will be responsible for the progression and maintenance of the trees, lawn and the gardens of bungalows, residential colonies, parks and both sides of the roads.
2. The Section officer will be responsible for sharing the work with his subordinate employees presented.
3. He is also responsible for maintaining the accounts of tools and plants and the materials purchased for the store by him.
4. Section Officer should be capable for distributing the work to the gardeners normally 40 to 50 gardeners will be there and make them do more work and the section Officer himself should be physically strong and should have the capacity to work in all the climates such as instructions determined by the Department from time to time.
- Instruction for PH (PWD Candidates)** : Post is not identified suitable for PH candidates.

Post category No. : **NR12618**

Name of post : Canteen Attendant

Classification : {Group 'C' Non-Gazetted}

Vacancy : **04 (UR-03, OBC-01)**

Department : Ministry of Civil Aviation, New Delhi

Age : Not exceeding 25 years {age relaxation is admissible as per govt. instructions.}

Pay Scale : Level-1 (Grade Pay Rs. 1800/-)

Essential Qualification : Matriculation from a recognized board or equivalent.

Initial Place Of Posting : New Delhi

Job Requirements :
(i) To prepare Tea/Coffee/Juice etc for the users;
(ii) To serve Tea/Coffee/Biscuits etc. in the official meetings;
(iii) To provide regular room service to the Officer/Staff;
(iv) To collect the used cups/plates & utensil's etc. within the canteen premises, after concluding of official meetings and also from the rooms of Senior Officers.
(v)To clean crockery/cutlery/utensils etc. in three stage i.e. in running normal water, in hot detergent water and in potassium permanganate solution;
(vi) To sweep and wash the floor area;
(vii) Cleaning/dusting table, chair and other furniture in canteens;
(viii) Cleaning slabs and area where food is cooked;
(ix) Any other additional duty allotted by the in-charge of the Canteen.

Instruction for PH (PWD Candidates) : Post is not identified suitable for PH candidates.

Post category No. : **NR12718**

Name of post : Research Assistant

Classification : {Group 'B' Non-Gazetted, Non-Ministerial}

Vacancy : **UR/PH-01{OH(OA, OL)}**

Department : Ministry of Defence, New Delhi

Age : Not exceeding 30 years {age relaxation is admissible as per govt. instructions.}

Pay Scale : Level-6 (Grade Pay Rs. 4200/-)

Essential Qualification : (i) Master's Degree in History from a recognized University or equivalent; and
(ii) Two years research experience in the field of History.

Initial Place Of Posting : New Delhi(AISL)

Job Requirements : (a) Assisting the Assistant Director in conducting research, writing and publication of Histories of Military Operation.
(b) Maintenance of record received from the service Headquarters and other organizations.

Instruction for PH (PWD Candidates) : Post is identified suitable for OH/HH/VH candidates.

Post Category No	:	NR12818
Name of Post	:	Library Clerk
Classification	:	(Group 'C', Non-Gazetted & Non-Ministerial)
Vacancy	:	UR – 01
Department	:	M/o Civil Aviation, New Delhi.
Age	:	18-25 years (Age relaxation is admissible as per Govt. Instruction.)
Pay Scale	:	Level-2 (Grade Pay 1900/-)
Essential Qualification	:	(i) Matriculation from a recognized Board or equivalent (ii) Certificate in Library Science.
Initial Place of Posting	:	New Delhi.
Job Requirements	:	<p>(1) To receive Periodicals (both technical and non-technical), to Dairies and enter them in the Check Cards, to Circulate/Issue them to DGCA Staff and to maintain movement of each issue in the Movement Register.</p> <p>(2) To locate and issue books and publications for readers & to receive back.</p> <p>(3) To assist officers appointed for carrying out the annual stock verification of the stocks of erstwhile Library.</p> <p>(4) To prepare catalogue cards/e-catalogue (Machine Readable Catalogue in Library Software) for newly procured books.</p> <p>(5) To supervise the placement of books & publications/ periodicals/ Journals at the proper places on the shelves which are kept by the library attendant after receiving back from borrowers.</p> <p>(6) To perform typing and other types of work through computer in both Hindi and English languages.</p> <p>(7) To prepare book cards, to write classification nos. etc. on the book labels and to prepare books & publications for issue.</p> <p>(8) To inform suggestions of readers to the Library Incharge/ALIO.</p> <p>(9) To prepare reminders for issue to the borrowers for the overdue books and publications etc.</p> <p>(10) To make photocopies of various press clippings & other documents.</p> <p>(11) To perform all types of works related to ICAO document i.e. to dairies, to classify, shelving and issuing, incorporation of amendments.</p> <p>(12) To bring Gazettes from authorized agencies and provide them to concerned officer.</p> <p>(13) To perform all types of work related to Gazettes of India i.e. to arrange, to maintain them before and after binding, to keep record of their issue & return etc.</p> <p>(14) To send newspapers, periodicals etc. to C&G section for onward disposal as waste paper.</p> <p>(15) To perform inter-Library Loan work.</p>

(16) To attend enquiries raised by the readers.

(17) To assist Library In-charge in different types of works in library section.

(18) To perform different types of work in absence of Library in-charge/Senior staff of library.

(19) To do any other jobs assigned by the Library In-charge.

Instruction for PH (PWD Candidates) : Post is not identified suitable for PH Candidates.

Post category No. : **NR12918**

Name of post : Junior Engineer (Naval Quality Assurance)-Chemical

Classification : {Group 'B' Non-Gazetted}

Vacancy : UR-2

Department : Directorate of Quality Assurance(Naval), Min. of Defence, New Delhi.

Age : Not exceeding 30 years {age relaxation is admissible as per govt. instructions.}

Pay Scale : Level-6 (Grade Pay Rs. 4200/-)

Essential Qualification : Degree in Chemical Engineering from a recognized University
OR
Three years Diploma in Chemical Engineering from a recognized University or Institution plus Two years Experience in field.

Initial Place Of Posting : New Delhi(AISL)

Job Requirements : Quality assurance of equipments/spares used on board Naval Ship with inspection duties.

Instruction for PH (PWD Candidates) : Post is identified suitable for OH(OL,OA).

Post category No. : **NR13018**

Name of post : Data Entry Operator Grade 'A'

Classification : {Group 'C' Non-Gazetted, Non-Ministerial}

Vacancy : OBC-1

Department : Directorate of Economics & Statistics, Min. of Agriculture and Farmers Welfare, New Delhi.

Age : Not exceeding 25 years {age relaxation is admissible as per govt. instructions.}

Pay Scale : Level-4 (Grade Pay Rs. 2400/-)

Essential Qualification : a) 12th Standard pass from a recognized Board or University
b) Should possess a speed of not less than 8000 key depressions per hour for Data Entry Work

Initial Place Of Posting : New Delhi(AISL)

Job Requirements : Compilation, feeding, tabulation and posting of Agro-Economic data and other routine work.

Instruction for PH (PWD Candidates) : Post is identified suitable for VH.

Post category No. : **NR13118**

Name of post : Assistant Drug Inspector (Medical Devices)

Classification : {Group 'B' Non-Gazetted, Non-Ministerial}

Vacancy : 15(UR-9, OBC-3, SC-2, ST-1)

Department : Directorate General of Health Services, Min. of Health and Family Welfare, New Delhi.

Age : Not exceeding 30 years {age relaxation is admissible as per govt. instructions.}

Pay Scale : Level-6 (Grade Pay Rs. 4200/-)

Essential Qualification : Bachelor's Degree in Technology/Engineering in Bio-Medical Engineering or Chemical Engineering or Bio-technology or Mechanical or Electrical engineering or Electronics or Instrumentation Engineering or Polymer Engineering
OR
Diploma in Bio-Medical Engineering or Chemical Engineering or Bio-technology or Mechanical or Electrical engineering or Electronics or Instrumentation Engineering or Polymer Engineering with Three years experience in Manufacturing or Testing or Regulation of medical devices or in research or designing.

Initial Place Of Posting : New Delhi(AISL)

Job Requirements :
1. To assist in evaluation of safety, efficacy & quality of drugs as per requirements of Drugs and Cosmetics Act, 1940
2. To carry out field duty in assisting superior/Drugs Inspector in taking out samples, enforcement activities like raids/ inspections and launching prosecution etc.
3. To assist CDSCO officers in the matter of monitoring documents.
4. To carry out such other duties as may be assigned under the Drugs and Cosmetics Act and Rules framed their under.

Instruction for PH (PWD Candidates) : Post is not identified suitable for PH candidates.

Post category No.	:	NR13218
Name of post	:	Library and Information Assistant
Classification	:	{Group 'B' Non Gazetted}
Vacancy	:	05 (UR – 03, OBC – 01, SC-01)
Department	:	Ministry of Culture, Shastri Bhawan, New Delhi
Age	:	Not exceeding 30 years {age relaxation is admissible as per govt. instructions.}
Pay Scale	:	Level-6 (Grade Pay Rs. 4200/-)
Essential Qualification	:	1. Bachelor's degree in Library Science or Library and Information Science from a recognized University or Institute. 2. Two year's professional experience in a library under Central or State Governments or Autonomous or Statutory Organization or Public Sector Undertaking or Universitie or Recognized Research or Educational Institution.
Initial Place of Posting	:	New Delhi/Delhi.
Job Requirements	:	i) Lend and collect books, periodicals, video tapes and other materials at circulation desks. ii) Enter and update records on LIBSYS. iii) Processing, Shelving, Inspection of returned books. iv) Assist higher officer and as well as readers. v) Maintenance of records, filing, typing, photocopy and mailing. vi) Maintenance of collection of books, periodicals, magazines, news papers, audio visual, classification, & cataloguing. vii) Registration of new members. viii) Sending notices, operate and maintain audiovisual equipment. ix) Review of records. x) Microfilming. xi) Issue of library cards. xii) Assist in the preparation of books displays.

Instruction for PH (PWD Candidates) : Post is not identified suitable for PH candidates.

Post category No. : **NR13318**

Name of Post : Senior Audio Visual Assistant

Classification : (Group 'B', Non-Gazetted) Non-Ministerial.

Vacancy : UR – 01

Department : National Museum of Natural History, M/o Environment, Forest and Climate Change, New Delhi.

Age : 18-30 years (Age relaxation is admissible as per Govt. Instructions).

Pay Scale : Rs. 9300-34800/- + G. P. Rs. 4200/-

Essential Qualification : (i) Diploma in Electronics from a recognised University/Institution or equivalent.
(ii) 3 years experience in handling audio visual equipments, public address system and repair and maintenance of electronic equipments.

Initial Place of Posting : New Delhi with All India Service Liability (Candidate is liable to be post anywhere in India).

Job Requirements : (i) Related design and development of electronic circuits and their implementation exhibits.
(ii) Maintenance of Audio-Visual software and Hardware.
(iii) Providing assistance to curatorial and administrative sections in the selection of Hardware and Software for the NMNH and Regional Museums.
(iv) Recording of commentaries and animal calls.

Instruction for PH (PWD Candidates) : Post is not identified suitable for PH candidates.

Post category No. : **NR13418**

Name of post : Filter Pump Driver

Classification : {Group 'C' Non Gazetted, Non-Ministerial}

Vacancy : UR – 01

Department : Central Cattle Breeding Farm, Ministry of Agriculture & Farmers Welfare, Suratgarh, Rajasthan

Age : Not exceeding 25 years {age relaxation is admissible as per govt. instructions.}

Pay Scale : Level-2 (Grade Pay Rs. 1900/-)

Essential Qualification : 1. Matriculation or equivalent qualification, and
2. One year's experience of operating water filtration plant, or Industrial Training Institute certificate in Electrical or Filter.

Initial Place of Posting : Suratgarh, Rajasthan (AISL)

Job Requirements : i) Routine maintenance/operations of filtration plants for smooth supply of water to the farm and maintenance of Generator Sets etc.

Instruction for PH (PWD Candidates) : Post is not identified suitable for PH candidates.

Post category No. : **NR14818**

Name of post : Library and Information Assistant

Classification : {Group 'B' Non Gazetted, Non-Ministerial}

Vacancy : **11 (UR – 06, OBC – 03, SC-01 & ST-01)** out of total vacancies, 01 vacancy is reserved for OH(OA,OL).

Department : Ministry of Defence

Age : Not exceeding 30 years {age relaxation is admissible as per govt. instructions.}

Pay Scale : Level-6 (Grade Pay Rs. 4200/-)

Essential Qualification :
1. Bachelor's degree in Library Science or Library and Information Science of a recognized University or Institute.
2. Two year's professional experience in a library under Central or State Governments or Autonomous or Statutory Organization or Public Sector Undertaking or Universities or Recognized Research or Educational Institution.

Initial Place Of Posting : New Delhi/Delhi.

Job Requirements : Acquisition of Books on approval. Accessioning of Books/Entering Periodicals in Accession/Periodical Registers. Classification & Cataloguing of Books. Issue/Receipts of Books. Indexing of Articles and to attend reference queries, etc.

Instruction for PH (PWD Candidates) : **Post is identified suitable for PH(OH, HH) Candidates**

Post category No.	:	NR14918
Name of post	:	Hindi Instructor
Classification	:	{Group 'B' Non Gazetted, Non–Ministerial}
Vacancy	:	UR – 01
Department	:	Lal Bahadur Shastri National Academy of Administration, Mussoorie/ Ministry of Personnel, Public Grievances & Pensions, Department of Personnel & Training, New Delhi.
Age	:	Not exceeding 30 years {age relaxation is admissible as per govt. instructions.}
Pay Scale	:	Level-8 (Grade Pay Rs. 4800/-)
Essential Qualification	:	1. Masters' degree in Hindi with English as a subject at a degree level from a recognized University; 2. One year experience in teaching Hindi in a recognized School or College.
Initial Place Of Posting	:	Mussoorie, Dehradun (U.K.) with All India Service Liability.
Job Requirements	:	To undertake full time teaching of the subject to the probationers of All India Services and Central Service Group "A" and conduct syndicate studies and guide academic work. Preparation of reading material, setting of examination paper etc.
Instruction for PH (PWD Candidates)	:	Post is not identified suitable for PH candidates.