

**INDIAN INSTITUTE OF TECHNOLOGY, ROORKEE
COORDINATING COMMITTEE OF BHAWANS**

Date: 18.09.2018

ADVERTISEMENT OF FILL UP PROJECT POSITION

Applications are invited from Indian nationals only for the following project position (s) as per the details given below for the consultancy/research project(s) under the Principal investigator (Name: Prof. S.H. Upadhyay, Dept./Centre C.C.B. Indian Institute of Technology, Roorkee.

Sponsor of the project : **CCB Fund, IIT Roorkee**

Duration: **One year**

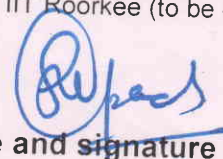
Title of project	Project position(s) and number	Qualifications:	Emoluments	Job description:
Project Manpower at CCB Office	Project Associate (One)	M.Com/MA/MCA and minimum 08 year experience in Computerized accounting, reconciliation of bank accounts, voucher entry & maintain students mess dues account & GST related work	25000 to 60000 +HRA	Computerized accounting, reconciliation of bank accounts, voucher entry & maintain students mess dues account
Project Manpower at Messes	Project Assistant (Three)	BA/B.Com./B.Sc. and minimum 08 year experience in Mess Manager	15000 to 45000 +HRA	Mess Manager
Project Manpower at CCB Office	Project Assistant (One)	BA/B.Com./B.Sc. and minimum 3 year experience in Preparation of draft counter, reply on the basis of input received from the concerned and related coordination & GST related work	15000 to 45000 +HRA	Preparation of draft counter, reply on the basis of input received from the concerned and related coordination

- Candidates before appearing for the interview shall ensure that they are eligible for the position they intend to apply.
- Candidates desiring to appear for the Walk-in Interview with the following documents to the office of Principal Investigator.
 - Detailed CV including chronological discipline of concerned degree/certificates obtained.
 - Experience including research, industrial field and others.
 - Attested copies of degree/certificate and experience certificate.
- Candidate shall bring along with them the original degree(s)/certificate(s) and experience certificate(s) at the time of interview for verification.
- Preference will be given to SC/ST candidates on equal qualifications and experience.**
- Please note that no TA/DA is admissible for attending the interview.


The interview will be held at 04:00 p.m. on **27.09.2018** at Chairman, CCB office, IIT Roorkee (to be given only for walk in interview.

Tel: 01332-284398

Email: ccboffice@iitr.ac.in


Name and signature
of Principal Investigator

To be uploaded on IIT Roorkee website and copy may be sent to appropriate addresses by PI for wider circulation.


Dean of Students' Welfare