



KRISHNA UNIVERSITY
MACHILIPATNAM-521 001, ANDHRA PRADESH

INSTRUCTIONS TO APPLICANTS - ASSISTANT PROFESSORS

1. The University reserves the right to:
 - (a) Withdraw an advertised post(s) at any time without giving any reason or notice.
 - (b) Not to fill up any of the advertised positions.
2. Candidates are advised to satisfy themselves before applying that they possess at least the minimum essential qualifications/experience laid down for the post.
3. Qualifications and other conditions shall be applicable as stipulated by the MHRD/UGC regulations also and as amended from time to time.
4. Canvassing in any form shall lead to cancellation of candidature.
5. Those already in Govt./University service should send their applications through proper channel and produce NOC at the time of interview.
6. In case of any inadvertent mistake/errors in the process of selection, which may be detected at any stage even after issue of the appointment letter, the University reserves the right to modify/withdraw/cancel any communication made to the candidate.
7. After joining the service of the University, the candidate will have to abide by the Rules, Regulations and Ordinances of the University applicable from time to time. He / she may be assigned any duty within the University or outside depending upon the exigency of the work.
8. The University can verify the antecedents or documents submitted by the candidate at any time during tenure of service. In case, it is detected that the documents submitted by the candidates are fake or the candidate has clandestine antecedents / background for which he/she has been convicted by any court and has suppressed the said information, then his/her services shall be terminated forthwith.
9. Separate application shall be submitted for each post and subject as per the Notification / Instructions.
10. Attested True copies of all the testimonials, details of educational qualifications, Date of Birth Certificate, Caste Certificate, Experience Certificate, Publications, etc, shall be enclosed to the downloaded online application (Hard Copy). All the Original certificates shall be compulsorily produced at the time of the interview for verification and also at the time of joining, if selected.

11. On line applications received after the due date or incomplete applications or not conforming to the prescribed format in any respect will not be considered and no communication will be entertained in this regard. Any postal delay or loss will not be considered.
12. If the authorities decide to interview the candidate, he / she should arrange to be present at the place fixed on the date and time specified at his / her own expenses.
13. A candidate who is found to have furnished false particulars or suppressed material information or found involved in unlawful activities shall be disqualified and if appointed, will be liable to be dismissed without any notice.
14. If any candidate is found convicted by a Court of Law involving illegal activities or moral turpitude at a later date and such appointment shall be cancelled automatically without any notice.
15. Last date for submission of online application is 30-01-2018.
16. Duly filled-in online application can be downloaded and the same hard copy along with necessary enclosures should be sent to the **Registrar, Krishna University, Machilipatnam- 521 001, (A.P.) India** by Registered Post / Speed Post with acknowledgement due so as to reach **on or before 03-02-2018 by 5.00 PM by super scribing** on the cover as **"Application for the Post of Assistant Professor in the Department of _____"**.
17. There is no provision for the sale of application at the University or elsewhere. Online Application along with detailed instructions has to be downloaded from the website **<http://sche.ap.gov.in/ASSTPROF/Masters/HOME.aspx>** and through the link with University website: **www.krishnauniversity.ac.in**

CHECK LIST:

1. *Proof of Date of Birth.*
2. *Caste Certificate issued by the Tahsildar / MRO.*
3. *Attested copies of Educational Qualifications.*
4. *Proof of previous teaching & administrative experience.*
5. *No Objection Certificate, if the applicant is an employee and if the application is not forwarded through the employer.*
6. *Testimonials, if any.*
7. *List of Research Publications.*
8. *Any other document/s required as per rules.*

REGISTRAR