



Government of India
Ministry of Health and Family welfare
Central Leprosy Teaching and Research institute
Chengalpattu-603 001, Tamil Nadu



No.F2(29)EI/2014

Dated :28.10.2017

NOTIFICATION

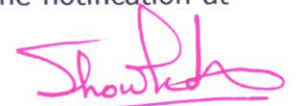
Applications are invited from the eligible candidates for the post of one **COOK** under **OBC** category for Direct Recruitment.

S.No.	Post Name & Pay Scale	No .of Posts	Educational Qualification
1.	COOK PB-1, Rs.5200-20200 +1800 Grade Pay (pre-revised) LEVEL-1 in the PAY MATRIX (revised).	01 post. Reserved for OBC	1. Matriculation or Equivalent pass. 2. Two years experience as Cook/Kitchen Assistant in an establishment

Age: 18 to 25 years as on **30.11.2017** (Regarding age relaxation, subject to fulfillment of prescribed conditions in accordance with the Instructions or orders issued by the government if India time to time).

The applicants should enclose all the certificates with self-attestation in respect of Educational and Technical Qualification, Experience, (the experience rendered in the relevant field a proof of documentary evidence, that the individual was in the Pay Roll or payment particulars / Employees Provident Fund (EPF) Enrollment Number etc., are to be submitted to count the experience get the benefit), copy of the prescribed Community certificate for OBC for Central Government appointment should be enclosed along with application. If the candidates claiming special categories like Person with Disabilities/Ex-serviceman/widow etc, under central civil service rule for age relaxation as per the rule should be submitted in the prescribed format. Live employment Exchange card (preferably computer generated copy) should also be enclosed with the application and it should be valid on 30.11.2017. "No Objection Certificate" (NOC) for those, who are working in Central or State Government, Autonomous Institutions, Public sector undertaking on permanent / temporary / contract /Ad-hoc basis also to be submitted at the time of written test/skill test. **CLOSING DATE FOR RECEIPT OF APPLICATION is 04.12.2017.**

Filled application with necessary enclosure should be sent to "THE DIRECTOR, CENTRAL LEPROSY TEACHING AND RESEARCH INSTITUTE, CHENGALPATTU-603 001". Incomplete application, without signature in the application, not enclosing self-attested photo and document copies, false information given in the application and application received after due date **04.12.2017** will be summarily rejected. Applications sent through Mail / Fax cannot be accepted. Any form of canvassing will not be entertained, if it is so, the candidature of the Candidates will be summarily rejected. The undersigned is having the right to postpone or cancel the notification at anytime without assigning any reason.


DIRECTOR

Notice Board/Official website - www.cltrigov.in

Application for the post of cook (OBC)

(Paste Self
attested
Passport size
photograph)

1. Name :
2. Father/Husband Name :
3. Age :
4. Date of Birth :
5. Sex (Male /Female) :
6. Community :
7. Seeking any special category(as per CCS Rule)relaxation:
PwD,Widows, Divorced, Ex-service man, etc)
Documentary evidence should be submitted :
8. Nationality / Religion :
9. Address for Communication :
10. Whether Registered in Employment Exchange? : Yes / No
: Registration No _____
: Live on 30.11.2017 Yes / No
11. Educational & Technical Qualification :

Sl.No	Exam passed	Govt /Private	Year of Passing	Board//Institute	Percentage of Marks obtained
1.					
2.					

12. Duration of the course :
13. Whether Regular or Correspondence course :
14. Experience/details of employment in chronological order :

Name and address of the Govt/Private institution)	Name of the post & status (Permanent or temporary)	Period		Scale of Pay of the post	Nature of Work
		From	To		
1.					
2.					

UNDERTAKING

I hereby declare that all the statements made in this application are true and completed the best of my knowledge & belief. I understand that the department can take action against me in case, I am declared by them to the guilty of furnishing any wrong information or suppressing any facts.

Signature of the Candidate.

Date :

Place:

***(To be filled by the parent office / Department)**

Certified that the particulars furnished above by the candidate have been verified from his/her service records and found to be correct. It is also certified that no vigilance case is either pending or contemplated against him/her. His/ her ACRs (attested copies) are enclosed.*
Wherever it is applicable.

Date

place :

Signature of the Head of Office.