# PROFORMA FOR APPLICATION FOR THE POST OF\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

***Advertisement dated: \_\_\_/\_\_\_/20\_\_\_***

1. **Name of Applicant:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Passport Size Photograph

1. **Father’s name:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
3. **Permanent Address:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*Along with Telephone No*. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. **Contact Address:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*Along with Telephone No.*  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. **Nationality:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
2. **Date of birth:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
3. **Age:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
4. **Passing Punjabi at Matric level**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
5. **Category**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
6. **Qualifications:**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Exam Passed** | **Regular/ Correspondence** | **Major Subjects** | **Year of Passing** | **Board/ University** | **% age of Marks and Division** |
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***Attach proof in support of above qualifications/marks*.**

1. **Experience:**

|  |  |  |  |
| --- | --- | --- | --- |
| **Organisation** | **Designation** | **From –To** | **Total No. of Years** |
|  |  |  |  |
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|  |  |  |  |
| **Total experience in number of months/year:** | | | |

***Attach proof of experience***

1. **Knowledge of Computers:**

*Attach Proof, if available*

**Declaration:** It is certified that the above information is true to the best to my knowledge.

**Signature**

**List of enclosures**:-

1. Proof of Caste : Attached / Not attached
2. Photograph : Attached / Not attached
3. Proof of Punjabi : Attached / Not attached
4. DOB Certificate : Attached / Not attached
5. Matriculation : Attached / Not attached
6. Qualification certificates : Attached / Not attached
7. Experience certificate : Attached / Not attached
8. Knowledge of computers : Attached / Not attached
9. Other qualifications, if any : Attached / Not attached