

**NEC/EM/Consultant/16/2016**  
**Government of India**  
**Ministry of Development of North Eastern Region**  
**North Eastern Council Secretariat, Shillong- 793003**

**ADVERTISEMENT NOTICE**

The North Eastern Council Secretariat, Shillong invites applications for the contractual posts of 3(three) Consultants- one each in the fields of Agriculture and Allied (Agriculture/ Horticulture), Veterinary & Animal Husbandry and Civil Engineering disciplines. The details are available in the NEC website (<http://necouncil.gov.in>). The applications should be submitted to the undersigned in Room No. 534, NEC Secretariat, Nongrim Hills, Shillong- 793003, **latest by 1<sup>st</sup> September, 2017.**

(G.Chintey)  
Adviser (BIT) &  
L/o for Director (E&M)

**GOVERNMENT OF INDIA  
NORTH EASTERN COUNCIL SECRETARIAT  
NONGRIM HILLS: SHILLONG-793003**

**Dated: Shillong the 2<sup>nd</sup> August, 2017**

**Subject:- Advertisement for appointment of 3(three) numbers of Consultants-one each in the fields of Agriculture and Allied (Agriculture/ Horticulture), Veterinary & Animal Husbandry and Civil Engineering disciplines in the NEC Secretariat for strengthening the monitoring mechanism of the NEC sponsored projects/schemes.**

Applications in prescribed format are invited for appointment of Consultants in the field of Agriculture and Allied (Agriculture/ Horticulture & Veterinary & Animal Husbandry) and Civil Engineering disciplines in the 'Project Formulation and Quality Management' (PFQM) Cell in the NEC Secretariat. The qualifications and duties and responsibilities of the Consultants as well as general conditions are given below:-

**I. General Terms and Conditions for engagement of the consultants.**

- (i) Emoluments:** Rs. 30,000/- (Rupees thirty thousand) for a Degree holder and Rs 40,000/- (Rupees forty thousand) for a Master Degree holder. Conveyance allowance of Rs. 3,000/- would be allowed.
- (ii) Period of Engagement: -**  
The period of engagement is one year initially that can be extended/ terminated (even before one year) due to necessities/ exigencies; but total extension is limited to 3(three) years.
- (iii) Full Time Basis:** The Consultants will be engaged on fulltime basis. They will not be allowed to take any other assignment during the period of consultancy. During the engagement in NEC, they will be governed by the existing central government rules and regulations regarding engagement of consultants.
- (iv) Place of Work:** The place of work will be NEC Secretariat, Nongrim Hills, Shillong. However, while ensuring a robust mechanism of monitoring of the physical and financial progress of the NEC sponsored projects/schemes, he/she should undertake frequent site inspections/monitoring in all the eight States of the NER in respect of the projects/schemes being assigned to them from time to time by the E & M and other Sectors of the NEC Secretariat.
- (v) Other Terms and Conditions: -** Other terms and conditions of employment like payment of T.A/D.A, library facility etc, will be governed by the existing rules of the Central Government. However, the NEC Secretariat will not provide residential accommodation. The Consultant will have to make his/ her own arrangement in this regard.

- (vi) **Submission of Applications:** - The interested candidates may please collect and send their applications with the detailed bio-data at the following address latest by **1<sup>st</sup> September, 2017**.

**Adviser (BIT) &  
L/o for Director (E&M)  
NEC Secretariat, Room No. 534,  
Nongrim Hills, Shillong-793003**

- (vii) **Method of Recruitment:** - The short listed candidates may be called for an interview to be held in the NEC Secretariat, Shillong at their own cost.
- (viii) **Signing of Agreement:** - The selected candidates will sign a contract with NEC as per usual terms and conditions.
- (ix) **Supervision:** - The selected consultant will work under the close supervision of Economic Adviser (E&M), NEC/ Director (E&M), NEC.
- (x) **Redressal of Grievances/Settlement of Disputes:** - The decision of the Secretary, NEC in all matters of appointment of consultants will be final and binding. The NEC Secretariat reserves the rights to accept or reject any or all of the applications received for appointment of consultants without assigning any reason thereof.

Sd/-  
(G. Chintey)  
Link Officer for Director (E&M),  
North Eastern Council, Secretariat,  
Shillong -793003

**APPLICATION FORMAT FOR APPOINTMENT OF CONSULTANT IN THE NORTH EASTERN  
COUNCIL SECRETARIAT, SHILLONG.**

1. Name: \_\_\_\_\_

2. Post applied for: \_\_\_\_\_

3. Father's Name: \_\_\_\_\_

4. Date of Birth: \_\_\_\_\_

5. Domicile: \_\_\_\_\_

6. Nationality: \_\_\_\_\_

7. Mailing Address (With Tel/Mobile No and E-mail address):

\_\_\_\_\_  
PIN \_\_\_\_\_

8. Permanent Address:

\_\_\_\_\_  
PIN \_\_\_\_\_

9. Educational Qualifications:

Sl. No	Course	Subjects	University/Insti tute	Year of Passing	Division/ Class

(Self attested  
Photograph)

**10. Additional Qualification, if any:** \_\_\_\_\_

**11. Work Experience (Attested copies of certificates to be enclosed):**

Sl. No.	Organization/Institute	Period From.....To .....	Nature of work	Remarks

**12. Functional Knowledge of computer (copies of certificates to be enclosed):**

\_\_\_\_\_

**13. Whether SC/ST/OBC (copies of certificates to be enclosed):** \_\_\_\_\_

**14. Reference:**

(i)

(ii)

(Signature)

Date\_\_\_\_\_

**Format indicating the Educational Qualifications and other requirements by the Sectors  
for engagement of Consultants in the NEC Secretariat**

<b>Sl. No.</b>	<b>Domain Expertise</b>	<b>Essential minimum educational qualifications</b>	<b>Desirable qualifications</b>	<b>Work experience, if any</b>	<b>Age</b>
1	Agriculture/ Horticulture	Bachelor's Degree in Agriculture or Horticulture or equivalent from a recognized University/ Institution.	<ul style="list-style-type: none"> <li>• M.Sc. Degree in Agriculture or Horticulture.</li> <li>• Ph. D in Agriculture or Horticulture.</li> <li>• Experience in Agriculture or Horticulture work including formulation and examining projects/schemes proposal in the important Agriculture or Horticulture Sector for developing rural livelihood and employment in the eight (8) North Eastern States.</li> </ul>	<ul style="list-style-type: none"> <li>• 5 years for Bachelor's degree (Agriculture or Horticulture) holders and 2 years for M.Sc/Ph. D Degree (Agriculture or Horticulture) holders.</li> <li>• Practical experience and a sound knowledge of Agri/ Horti farm management.</li> <li>• Excellent communication skills, both written and spoken.</li> <li>• Technical and Analytical skills.</li> <li>• Proficiency in I.T.</li> </ul>	Should not be less than 25 years and not more than 40 years at the time of submission of application.

Sl. No.	Domain Expertise	Essential minimum educational qualifications	Desirable qualifications	Work experience, if any	Age
2	Animal Husbandry & Veterinary	Bachelor's Degree in Veterinary & Animal Husbandry or equivalent from a recognized University/ Institution.	<ul style="list-style-type: none"> <li>• MV Sc &amp; AH</li> <li>• Ph.D. Degree in Veterinary &amp; Animal Husbandry</li> <li>• Experience in Veterinary &amp; Animal Husbandry work including formulation and examine projects/schemes proposals in the important Veterinary &amp; Animal Husbandry, Livestock sector for developing rural livelihood and employment in the eight (8) North Eastern state</li> </ul>	<ul style="list-style-type: none"> <li>• 5 years for Bachelor's Degree holders and 2 years for MV Sc &amp; AH/ Ph. D Degree holders.</li> <li>• Practical experience and a sound knowledge of farm management.</li> <li>• Excellent communication skills, both written and spoken.</li> <li>• Technical and Analytical skills.</li> <li>• Proficiency in I.T.</li> </ul>	Should not be less than 25 years and not more than 40 years at the time of submission of application.

Sl. No.	Domain Expertise	Essential minimum educational qualifications	Desirable qualifications	Work experience, if any	Age
3	Civil Engineering	The candidate should have B.E/B. Tech/BSc Engineering (Civil)/A.M.I.E (India) from any recognized Institute/ College/ University.	<ul style="list-style-type: none"> <li>• M.E/ M.Tech/ M.Sc. Engineering (Civil) Degree.</li> <li>• Post Graduate Diploma in project management from any recognized Institute.</li> <li>• Knowledge and experience about Monitoring and evaluation of central govt. Schemes/project of not less than 5 years.</li> <li>• The candidate should have a good knowledge of the Central Govt. And State Govt.</li> </ul>	<ul style="list-style-type: none"> <li>• 5 years for Bachelor Degree (B. Tech. Agricultural Engineering/Civil Engineering) holders and 2 years for Master Degree (M. Tech. Agricultural Engineering/ Civil Engineering) holders</li> <li>• Practical experience and a sound knowledge of civil construction and mechanical work.</li> <li>• Excellent communication skills, both written and spoken.</li> <li>• Technical and analytical skills</li> </ul>	Should not be less than 25 years and not more than 40 years at the time of submission of application.



Sl. No.	Domain Expertise	Essential minimum educational qualifications	Desirable qualifications	Work experience, if any	Age
			<p>Project/Schemes/programmes, Project formulation/Planning, implementation guidelines, Monitoring and Evaluation Methodologies, preparation of fact finding reports, etc.</p> <ul style="list-style-type: none"> <li>• The candidate should have the good functional knowledge of computer in MS word, Excel and power point presentation. Persons with higher/additional qualification, research experience,</li> <li>• Published papers in the relevant field would be preferred.</li> </ul>	<ul style="list-style-type: none"> <li>• Proficiency in IT (computer)</li> </ul>	