



**NATIONAL INSTITUTE OF FINANCIAL MANAGEMENT**  
(An Institution of Ministry of Finance, Government of India)  
**Sector – 48, Pali Road, Faridabad – 121 001**

**Advt. No. 02/2017 dated 04.08.2017**

Applications on the prescribed form (available at <http://nifm.ac.in/site/VACANCYVacancy.htm>) are invited for the following posts on Contract basis in the area/field of *Public Financial Management, Finance & Accounts, Quantitative Techniques, Human Resource Management, Organizational behaviour and Economics* in National Institute Financial Management (NIFM), so as to reach the Office of Chief Administrative Officer, National Institute Financial Management, Sector – 48, Pali Road, Faridabad – 121 001, latest by **16.09.2017**.

**TEACHING POSTS:**

| S. No. | Designation         | Pay Scale   | No. of Post(s) |
|--------|---------------------|---|----------------|
| 1.     | Associate Professor | Level -12 as per 7 CPC<br>(₹15600-39100+ GP. - ₹ 7600/- as per 6 CPC) | 3              |
| 2.     | Assistant Professor | Level -11 as per 7 CPC<br>(₹ 15600-39100+ GP.- ₹ 6600/- as per 6 CPC) | 3              |
| 3.     | Research Associate  | Consolidated ₹ 55000/- p.m.   | 4              |

**BRIEF QUALIFICATIONS OF THE POSTS:**

**Associate Professor**

1. **Age Limit for Recruitment:** Not Exceeding 50 Years
2. **Educational & Other qualifications Required for Recruitment:**
  - i) A candidate should have a doctoral degree.
  - ii) He/she should have a first class or equivalent at the PG degree or be qualified as a Chartered Accountant/Company Secretary/Cost & Works Accountant. For Economics discipline, minimum percentage of marks is 55% at PG/Masters level.
  - iii) Either the doctoral degree or the PG degree should be in an appropriate branch, with a very good academic record throughout.
  - iv) Candidate should have a minimum experience of 8 years in teaching/research/industry/professional of which at least 2 years teaching experience should be at the level of Assistant Professor or equivalent.

**Assistant Professor**

1. **Age Limit for Recruitment:** Not Exceeding 40 Years
2. **Educational & Other qualifications Required for Recruitment:**
  - i) A candidate should have a doctoral degree.
  - ii) He/she should have a first class or equivalent at the PG degree or be qualified as a Chartered Accountant/Company Secretary/Cost & Works Accountant. For Economics discipline, minimum percentage of marks is 55% at PG/Masters level.
  - iii) Either the doctoral degree or the PG degree should be in an appropriate branch, with a very good academic record throughout.
  - iv) Candidate should have a minimum experience of 3 years in teaching/research/industry/professional. In exceptional cases, the condition of 3 years of experience can be relaxed.

**Research Associate**

1. **Age Limit for Recruitment:** Not Exceeding 35 Years
2. **Educational & Other qualifications Required for Recruitment:**
  - i) He/she should have a first class or equivalent at the PG degree or be qualified as a Chartered Accountant/Company Secretary/Cost & Works Accountant. For Economics discipline, minimum percentage of marks is 55% at PG/Masters level.

- ii) The PG degree should be in an appropriate branch, with a very good academic record throughout.

However, on any ambiguity in recruitment rules and norms mentioned above, **Faculty Recruitment Rules, 2002 (as amended upto August, 2015)** will be applied.

**Note:**

1. This being the Advertisement, applications received from the eligible candidates up to **16.09.2017** shall be considered for the contractual appointment initially for One year which may be extended maximum upto three years based on performance. Applicants are required to take note of this in their own interest.
2. **For details such as Qualification and Eligibility Norms etc. please refer Faculty Recruitment Rules, 2002 (as amended upto August, 2015) placed on NIFM website [www.nifm.ac.in](http://www.nifm.ac.in).**
3. Selection against post / vacancy shall not confer on the appointee any right of permanent appointment / regularisation.
4. The prescribed qualifications and experience are minimum and the mere fact that a candidate possesses the same will not entitle him/her for being called for interview. The Institute reserves the right to restrict the candidates to be called for interview to a reasonable number on the basis of qualifications and experience higher than the minimum prescribed or by any other condition that it may deem fit. The Institute may constitute a Screening Committee to scrutinize the applications and short-listing the candidates. Call letters for test/interview will be sent only to the short-listed candidates and no correspondence will be made with applicants who are not short-listed.
5. Candidate must enclose the attested copies of degrees, diplomas and mark-sheets etc. giving reference of experience/published work with application form.
6. Incomplete application or application on plain paper or application not as per the prescribed format will not be entertained and is liable to be rejected. **The Institute will not be responsible for any postal delay in case of receipt of application forms and issue of Interview letters.**
7. Candidate already in service must apply through proper channel.
8. The Institute reserves the right to hold / not to hold Selection Committee for any or all of the post(s).
9. Canvassing, in any form or on behalf of the candidate will be a disqualification.
10. Applicants should fill-up the API Score card and send along with the application form. Each API score is supported by the documentary evidence, without which no claim on account of API score card would be entertained. Applications without API score card shall not be considered for short-listing.
11. (i) The candidates, who are, or have been awarded a Ph.D. degree after 2009 should enclose copy of the certificate to the effect that the awarding University/Institute has awarded Ph.D. Degree as per UGC (Minimum Standards and Procedure for Awards of M.Phil./Ph.D. Degree) Regulations, 2009.  
(ii) The Marks sheet regarding completion of course work in Ph.D. should be closed, if applicable.
12. The number of vacancies indicated in the Employment Notification and in this booklet are tentative. The Institute reserves the right to increase / decrease the number of posts, at the time of selection and make appointments accordingly, if more vacancies do exist in between the advertisement and Selection Committee meetings.
13. Separate application should be submitted for each post.
14. Application received late or without necessary supporting documents, Degree/Certificates/Mark Sheets and experience certificate not attested by the Head of the Department /Institutions /Gazetted Officers / Self attestation shall be rejected summarily. The claim of the disability shall be examined by the Authorised Medical Attendant of the Institute for accessing variation in the disability before issuing appointment letter if selected.
15. Candidates who have been awarded Ph.D. from foreign Universities should enclose "Equivalence Certificate" issued by Association of Indian Universities, New Delhi, without which their candidature will not be considered and application will be rejected.
16. Qualifications, experience, age, etc. will be reckoned as on the last date for receipt of filled-in applications, i.e., **16.09.2017**. Clear photocopies of all important certificates must be attached with the application form. The request for including any documents/information to the application form after the last date of submission of application shall not be entertained and no correspondence will be made in this regard.

The application form, advertisement and qualification are available on the NIFM's website <http://nifm.ac.in>. The application form may be downloaded from <http://nifm.ac.in/site/VACANCYVacancy.htm>. The application form complete in all respect should reach on or before **16.09.2017** in the **Office of Chief Administrative Officer, National Institute Financial Management, Sector – 48, Pali Road, Faridabad – 121 001**, during working days between 10:00 AM to 04:00 PM. **Soft copy of the filled in application form shall also be sent at [cao@nifm.ac.in](mailto:cao@nifm.ac.in).**

**Dated: 04.08.2017**

**(Dr. Brajesh Kumar)**  
**Chief Administrative Officer**

---

To be published in the following Newspapers (except special number) preferably on the following dates at the earliest.

- |   |               |
|---|---------------|
| 1. The Employment News (English/Hindi/Urdu)     | Ensuing Issue |
| 2. The Times of India (English) (Delhi Edition) | 05.08.2017    |
| 3. The Indian Express (English) (Delhi Edition) | 05.08.2017    |
| 4. Dainik Jagaran (Hindi) (Delhi Edition)       | 05.08.2017    |

**Dated: 04.08.2017**

**(Dr. Brajesh Kumar)**  
**Chief Administrative Officer**

---

Copy of the following with the request to give it due publicity without incurring any expenditure on behalf of the National Institute Financial Management.

1. All Faculty Members
2. All Officers
3. PS to Director (NIFM)
4. The Employment Exchange: (a) Delhi University (b) Jawaharlal Nehru University (c) Daryaganj (d) Pusa (e) Sector-IV, R.K. Puram, New Delhi (f) Kasturba Gandhi Marg (g) Shahadara (h) Okhla Industrial Estate (i) Sanzi Mandi (j) Delhi Cantt. (k) Department of Employment, Haryana, Bays 55-58, Paryatan Bhavan, Sector- 2, Panchkula (l) Distt. Employment Exchange, Mini Secretariat, 5<sup>th</sup> floor, Faridabad.
5. Notice Boards
6. F/Ic (Website)

**Dated: 04.08.2017**

**(Dr. Brajesh Kumar)**  
**Chief Administrative Officer**

---