

# OFFICE OF THE CHIEF DISTRICT MEDICAL OFFICER, MAYURBHANJ

(DISTRICT PROGRAMME MANAGEMENT UNIT, NHM, MAYURBHANJ)

Letter No. ~~3767~~ /DPMU'17

Dt. ~~13~~ 12. 2017

Sl. No.	Name of the Post	Number of Posts	Monthly Remuneration	Eligibility Criteria	Mode of Selection
1	Senior Treatment Supervisor(STS)	14	15800/- + PI	<b>Eligibility</b> -(1)Bachelors in Degree or Recognized sanitary inspector courses,(2)Certificate course in computer operation(Minimum 2 Months),(3) permanent two wheeler driving license & should be able to drive two wheelers. <b>Preference</b> will be given to (1) Tuberculosis health visitors recognized course, or (2)govt. recognized PG/Degree/Diploma in social work or medical social work or(3)successful completion of Basic Training course (Govt. recognized for Multi Purpose Health Worker)	Mark secured in HSC-10 Marks 10+2-10 Marks Graduation/Sanitary Inspector course examination-50marks Computer Test-10 marks Personal Interview-10 Experience in RNTCP work 10 marks(only from Govt. Institution)
2	Senior Technical Laboratory Supervisor(STLS)	4	15800/- +PI	<b>Eligibility</b> -(1).Graduate (2). Diploma in Medical Laboratory Technology or equivalent from Govt. recognized institution (3). Permanent two wheeler driving license & should be able to drive two wheeler (4). Certificate course in computer operations(minimum two months)	Mark secured in HSC-10 Marks DMLT-20 Marks Graduation-40 Marks Computer Test-10 marks Personal Interview-10 Experience in RNTCP work- 10 marks (only from Govt. Institution)

ORV ACT will not be applicable for the above post.

1-Computer practical Skill test-As the computer Qualification is essential for the post a computer test for 20 marks will be held .The practical skill test will be on MS office i.e. MS world, MS excel & power point.

**Experience**-Experience may be defined as the experience in govt. Health Establishment.

Initial appointment all the post will be a contractual basis for a maximum period eleven months or till the end of the programme period whichever is earlier. It can be renewable for another period of eleven months subject to satisfactory performance evaluated by appropriate authority. Also the appointment is purely temporary and may be terminated at any time without assigning any reason three of. The candidate will not claim Got. Post/Regular appointment in future on the basis of this appointment. Those candidates who are already working in Health Department either regular or contractual basis have to submit No Objection certificate(NOC) from their respective employer(Appointing Authority) at the time of Submission of application. In case the mark obtained are in the form of CGPA/ OGPA/DGPA/CPI etc, a certificate for conversion as applicable to % of mark shall be submitted at the time of submission of application form. The Age limit is from 21 to 32 years from the date of the publication of advertisement and 5 years age relaxation for ST, SC, SEBC, Ex-Serviceman, Women & PH Candidates only. Over/under aged, under qualification as mentioned above for this post shall be liable for rejection. Candidates who are disengaged earlier from district Health society/OSH & FW Society, NHM Programme on administrative ground such as disobedience /Poor performance /Misconduct or



misbehavior/Criminal activity etc. are not liable to apply. The remuneration /allowances are subject to the provision in the financial guideline/Programme implementation Plan(PIP) as approved /issued/amended by the concerned authority from time to time.


Application from the details TOR Can be downloaded from the official website i.e. <http://www.mayurbhanj.nic.in> . Interested candidate fulfilling the eligibility criteria should submit the application addressed to Chief District Medical Officer, Mayurbhanj At/Po/ Dist-Baripada, Mayurbhanj & Pin No-757001. The **application should be subscribe as application For the Post of STS/STLS (RNTCP) and sender address with contact number should be mentioned on left hand corner of the envelope.** Application sealed cover should reach the above mentioned address **through registered/Post only on or before 23/12/2017 up to 4PM.** Incomplete /canvassing application in any form liable for rejection. This office will not be held responsible any postal delay.

All documents are to be attached should be signed by the applicant .If the last date is declared by govt. as holiday next day will be considered as last date. Applications received after due date not be taken in to consideration .No Personal correspondence /Queries will be entertained. All communications will be made through E- Mail/Official Website/Notice board only. **The undersign reserves the right to cancel /reject any or all applications without assigning any reason thereof.**

**The following documents are to be attached with the application form.**

- Two passport size recent photographs duly attested by the gazetted officer ,one is duly affixed of the application
- Self attested photocopy of HSC/Equivalent examination Certificate.
- Self attested photocopy of passed certificate and mark sheets of essential qualification and preferential qualification as per requirement of the post.
- Self attested photocopy of residence /nativity certificate
- Self attested photocopy of Caste certificate
- Self attested photocopy of valid driving license for the post STS/STLS only
- Self attested photocopy of experience Certificate if any
- Self attested photocopy of No objection certificate if any
- Self attested photocopy of identity proof like Voter Identity Card/ Adhar Card/Pan card
- certificate for conversion as applicable to % of mark if any
- Certificate towards AICTE/UGC recognition of institution or university if any.



  
13/11/2017  
Chief District Medical Officer  
Mayurbhanj

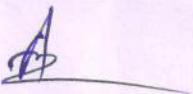


Revised National Tuberculosis Control Program (RNTCP)  
JOB Chart of Contractual Staff

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**Senior Tuberculosis Laboratory Supervisor (STLS)**

1. Will be responsible for maintaining the quality of sputum microscopy and smooth functioning of laboratory services.
2. Organize smear examination at the designated microscopy centres of the sub-district,
3. Organize regular training and continuing education of the laboratory technicians.
4. Supervise all designated microscopy centres at least once a month.
5. Promote AFB microscopy as primary tool for diagnosis of TB.
6. Check the record-keeping pertaining to sputum microscopy services
7. Ensure Proper disposal of contaminated lab material in designated microscopy centres.
8. Implementation of all components of RNTCP lab Quality Assurance.
9. Coordinate with STS to ensure that all TB patient diagnosed are initiated on treatment.
10. Co-ordinate with STS and PMDT Coordinator in updation of relevant RNTCP records, line-list of DR-TB Suspects and preparation of Quarterly Reports
11. Ensure that diagnostic and follow up sputum specimens for Culture/DST of DRTB suspects/patients are sent from the DMCs to Culture/DST Laboratories as per RNTCP guidelines.
12. To facilitate change management with respect to use of ICT & Nikshay tools for concerned data entry, validation & its use for public health action
13. Any other job assigned as per program need



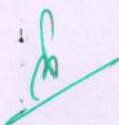
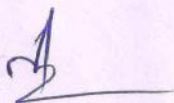


Revised National Tuberculosis Control Program (RNTCP)  
JOB Chart of Contractual Staff

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**Senior Treatment Supervisor (STS)**

1. Assist DTO and MOTC to carry out all TB control activities under RNTCP including PMDT, TB/HIV coordination and PPM.
2. Coordinate with all concerned to ensure that all contacts of sputum positive patients are Screened for TB
3. Assist the MO-PHI in organizing DOT services for TB patients in his/her assigned TU
4. Ensure retrieval of defaulters as per schedule.
5. Maintain the TB Register, incorporating required information with respect to all cases Diagnosed in the Block/TB Unit; ensure notification of TB Cases in his/her assigned TB Unit
6. Supervise referral and feedback/transfer-in & out activities for TB patients in assigned TB Unit
7. In close coordination with STLS, assist MOTC in preparation of Quarterly Reports on case Finding, sputum conversion & treatment outcome, Programme Management and submission to the DTO.
8. Supervise each PHI in the area at least once every month, on a systematic schedule.
9. Assist DTO and MOTC in ensuring regular supply of drugs and other logistics to all PHIs in the Block/TB Unit.
10. Ensure maintenance of RNTCP Drug Stock Register at all stocking points; monitoring of Consumption of drugs with respect to their shelf life and ensure that no drugs get expired.
11. Retrieve unconsumed medicine boxes of patients who have defaulted/died/transfer out etc. and assist in reconstitution of medicine boxes at the district level
12. Visit all patients at home before registration and provide health education and counseling to the patients and family.
13. Facilitate organizing patient provider interaction meetings and community meetings.
14. To facilitate change management with respect to use of ICT & Nikshay tools for concerned data entry, validation & its use for public health action
15. Assist PMDT Coordinator by providing line-list of DR-TB suspects and updating the TT cards of MDR-TB patients on a fortnightly basis, in coordination with STLS
16. Identify and facilitate the training of recognized DOT Providers
17. Any other job assigned as per program need

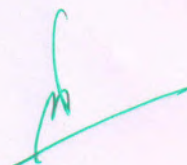




# APPLICATION FORM

Advertisement No					Photographs	
Name of the Post						
					Identity prof No.	
1-Applicant Name						
2-Father Name						
3-Date of Birth-	4-District Of Domicile		5-Sex			
6-Age as on date of publication of advertisement						
7-Present contact address	8-Contact Telephone No					
Permanent Contact Address	Mob No-					
9-Email Address						
10-Language Spoken						
11-Profession Qualification details						
			Mark(excluding 4th option)			Duration of Course
Exam Passed	Name of board /university	Year Passing	Full Mark	Marks secured	% Marks	





**12-Employment Record-**

Total years of post qualification experience-

**13-Experience Details (Starting from present/last employment**

Name of the employer	Post Held	From Date	To Date	Total	
				Year	Month

Declaration: I do hereby declare that the information furnished above are true to the best of my knowledge and belief that, if at any stage, it is found that any of the above materials information is false/incorrect or is suppressed by me, my candidature/appointment under odisha state Health & Family Welfare (OSH & FWS), Odisha is liable to be rejected/terminated. I also declare that i have never been disengaged from service under the OSH&FWS, Odisha on administrative ground such as disobedience/poor performance /misbehaviour/criminal activity etc.

Date-

Place-

Full Signature of the Applicant

