

Sl. No	Name of the post	No. of post	Pay scale PB+GP	Mode of rectt.	Place of posting	Category
1	Information Scientist	1	15600-39100 +5400	Direct (Lien Vacancy up to 31.03.2018)	Manora Peak	UR
2	Engineering Assistant	1	5200-20200 +2800	Direct	Devasthal campus	OBC
3	Consultant (Finance and Accounts)	1	Consolidated pay of Rs. 35000-45000/month based on negotiation	Direct	Manora Peak	-

The details of the post, educational qualification and experience are given as under:

1	Name of post	Information Scientist
2	Number of post	1 (Lien Vacancy)
3	Classification	Group 'A' Non Gazetted Non- Ministerial
4	Pay Band and Grade Pay/Pay Scale	PB-3 : Rs. 15,600-39,100 +GP Rs. 5400/-
5	Whether selection or non-selection	Selection
6	Age limit for direct recruits	Not exceeding 35 years [Age Relaxation will be as per Government norms]
7	Educational and other Qualifications required for direct recruits	Essential : i. Educational/Academic Qualifications: Master of Library & Information Science from a recognized University with 55% marks with consistently good academic records. ii. Experience: In the field of Library & Information Science, preferably in a Library in a scientific/research organization, for 2 years with grade pay of Rs. 4800/- or 3 years with grade pay of Rs. 4600/-.

1	Name of post	Engineering Assistant
2	Number of post	1
3	Classification	Group 'C', Non Gazetted, Non Ministerial
4	Pay Band and Grade Pay/Pay Scale	Pay Band: -I, Rs. 5,200-20,200 + GP: Rs. 2,800/-
5	Whether selection or non-selection	Selection
6	Age limit for direct recruits	Between 18 to 27 years of age.
7	Educational and other Qualifications required for direct recruits	Diploma of 3 years duration in Electrical Engineering from a recognized board with 3 years' experience in the relevant field.

1	Name of post	Consultant (Finance & Accounts)
2	Number of post	1
3	Remuneration	Consolidated pay of Rs.35000- 45000 per month will be based on negotiation
4	Age limit for direct recruits	Not more than 65 years
5	Educational qualification	Essential: Graduate in any discipline from recognised University. Preference will be given to SAS qualified
6	Experience	The applicant should be a retired officer of the level of Accountant/Senior Accountant/Section Officer/ Under Secretary of the Central Govt./State Govt./Autonomous body or equivalent having experience of handling accounts and finance as per Govt. norms Selection will be on the basis of experience of the applicant in the finance and accounts and a personal interaction with the appropriate authority.
		The person should be well acquainted with the functioning of Central Govt. Ministries/ PSUs/ autonomous organizations etc.

Note: Those who have applied earlier with reference to our advt. published in Employment News dated 08-14 April, 2017, Times of India dated 26 March, 2017 and Hindustan (Hindi) dated 26 March, 2017 for above mentioned posts, need not apply again. However, in case, if any candidate wish to update his information may send his application.

GENERAL TERMS & CONDITIONS FOR THE REGULAR POST AT SR. NO. 1-2

- (a) The applicant must be a citizen of India
- (b) The candidates selected on direct recruitment will be governed by the provisions of the New Pension scheme introduced by the Government of India w.e.f.01.01.2004.
- (c) The applicants serving in Government/Public Sector Undertakings /Autonomous Bodies must send their applications THROUGH PROPER CHANNEL or may send an advance copy of application and will be required to produce NOC at the time of Written/ Interview.
- (d) The envelope containing the application should be superscribed as application for the post of ' _____ '.
- (e) The filled in applications, in the prescribed format, along with the self-attested copies of certificates in support of educational qualifications, experience, caste, disability etc., should reach the Director, Aryabhata Research Institute of Observational Sciences (ARIES), Manora Peak, Nainital-263001 Uttarakhand latest by **09.01.2018**. Applications received late/incomplete will not be considered.
- (f) Mere possessing the essential Qualification will not entail any candidate a right to be considered eligible for the post. For post no.1&3, the shortlisted candidates will be selected on the basis of his performance in the Interview and for post no. 2 the shortlisted candidates will be selected on the basis of written test. . The final list of candidates called for written test will be based on the short listing of candidates by a duly constituted Screening Committee. Only short listed candidates will be communicated and no interim correspondence will be entertained.
- (g) Relaxation in upper age limit is applicable as per the norms of Govt. of India for the vacancies reserved for SC/ST/OBC/ PH/Ex-Servicemen. The cutoff date for determining eligibility of age will be as on the last date of submission of applications.
- (h) All the posts to be filed on direct recruitment basis.
- (i) The Institute reserves right to accept or reject the application without assigning any reason. Canvassing in any manner will disqualify from the selection process.
- (j) The current pay and allowances etc. are admissible as per the recommendations of 7th Pay Commission of the Govt. of India. Other benefits include NPS, Medical Reimbursement, LTC, etc., as per rules of the Institute.
- (k) All educational/professional/technical qualifications should be from a recognized Board/University.
- (l) The relevant experience requirement specified should be the experience acquired after obtaining the minimum educational qualifications required for the post.
- (m) The selected candidates will be governed by the rules of ARIES.
- (n) The reservation policy will be strictly followed as per Govt. of India rules.

General Terms and Conditions for Consultant (Finance & Accounts):

- i. The person must be able to work in MS Word, PowerPoint and should be proficient in noting, drafting and examining the cases.
- ii. The pay of the consultant will be consolidated and no other allowances will be admissible.
- iii. The engagement of the Consultant will be purely on Contract basis.
- iv. The contract period for the consultants would be initially for a period of 1 year which may be extended or curtailed subject to review, at the sole discretion of this Institute. The period of engagement of Consultant shall not exceed beyond the age of 65 years.
- v. The Consultants shall be eligible for 08 days leave in a calendar year. This leave will not be carried forward in case the engagement period is extended by this Institute. Also, no payment in lieu of un-utilized leaves will be paid by this Institute at the time of expiry of contract.
- vi. The candidate will be required to sign a non-disclosure undertaking.
- vii. The Institute may terminate the services of Consultants in case he/she is unable to achieve the assigned works within the time-frame or the work assigned to him/her is not satisfactory to the Institute or he/she is found to be lacking in honesty and integrity.
- viii. Institute shall also reserve the right to terminate the services of Consultants at any time without giving any notice and also without assigning any reason. The engagement of consultants will not confer any right on the part of individual for permanent appointment to the post.
- ix. The Consultants may be called in the Office on Saturdays, Sundays and other Gazetted Holidays or may be asked to sit late in the office after office hours, in case of exigencies of work. No extra allowances will be permissible for the same.
- x. The Consultants shall continue to draw pension and dearness relief on pension, if any, during the period of their engagement as Consultant. Their engagement as Consultant shall not be considered as a case of re-employment.
- xi. No TA/DA shall be admissible to the consultants for joining the assignment. Consultant will not be allowed any foreign travel at Government expenses. However, they may be allowed TA/DA for travel inside the country in connection with official work assigned to them.
- xii. The Headquarters of Consultant will be at ARIES, Manora Peak, Nainital.

9. Whether employed or not: Yes/No _____
 If yes, Details of (previous/present) Employment in Chronological order:

Name of Organization/ Institute	Position held Regular/ Temp. / Contract	Period of service		Total Experience	Scale of Pay/Consolid ated Pay	Nature of Duties
		From	To			

10. Working Knowledge of Computer _____ Yes/No _____

11. Special Qualification/Experience in Computer Knowledge _____

12. Any relevant additional information _____

13. Details of enclosures in support of information mentioned above.

- 1) _____
- 2) _____
- 3) _____
- 4) _____
- 5) _____
- 6) _____
- 7) _____

Declaration

I do hereby declare that all statements made in this application are true, complete and correct to the best of my knowledge and belief. I understand that in case of any particular information furnished by me is found false/incorrect/incomplete or ineligible, my candidature is liable to be rejected or cancelled and even after appointment it is found false or incorrect, my services are liable to be terminated without any notice.

Place: _____

Signature of applicant

Date: _____

**NO OBJECTION CERTIFICATE TO BE FURNISHED BY THE CANDIDATE
WHO IS ALREADY IN EMPLOYMENT ON REGULAR/TEMPORARY BASIS.**

Certified that Mr / Ms. _____ son / daughter of Shri
_____ Designation _____ is a permanent/temporary/
Adhoc/Contract employee of this department/institutions since _____
The Department/Institution has no objection if he/she is appointed in ARIES, Nainital
against the posts advertised by the ARIES, Nainital.

Place: _____
Dated: _____

SIGNATURE WITH SEAL
OF THE DEPARTMENT/INSTITUTION/
ORGANISATION