

Cantonment Board
St. Thomas Mount cum Pallavaram,
Chennai – 16

1. Applications are invited from eligible candidates for filling up the following posts on permanent basis:-

Sl. No.	Name of the Post	No. of Post and Reservation	Pay Scale	Qualification	
				Essential	Desirable
1.	Junior Engineer – Civil (Re-designated from Overseer)	01 (UR)	9300-34800+4200GP	Passed in Diploma in Civil Engineering or B.E/B.Tech-Civil, approved by recognized institution	Previous field experience and Basic Computer knowledge
2.	Lower Division Clerk	02 (01 UR, 01 SC)	5200-20200+2400GP	Bachelor's degree in any stream, Typewriting passed in English lower.	Candidates from Commerce background and knowledge in file management are desirable. Qualification in Computer (MS Office or equivalent)
3.	Skilled Assistant Grade II (Electrician)	01 (UR)	5200-20200+2400GP	SSLC Passed. Must possess ITI certificate in the Trade of Electrician. Must have practical experience in the respective field for a period of not less than one year.	1 year Apprenticeship training from State or Central Govt. Dept with National Board of Apprenticeship training.

(UR – Un Reserved, SC – Scheduled Caste)

2. Age Relaxation

Upper age limit for the Un Reserved (UR) post is 25 years; post reserved for SC, the upper age limit is 30 years **as on 24.02.2018**. For all the above posts, the upper age limit for Differently abled candidates is 35 years for Un Reserved (UR), 40 years for SC and ST. Minimum age for all the above posts is 18 years. No age relaxation is given for OBC, SC/ST applying for Un Reserved (UR) posts. Age relaxation for Departmental Candidates and Ex-Servicemen is applicable as per rules.

3. Last date of receipt of application is 02.04.2018 & last date for candidates residing in remote areas is 09.04.2018

4. Process of Selection

Sl.No.	Name of the Post	Skill Test	Written Test
1.	Junior Engineer – Civil (Re-designated from Overseer)	No	Yes
2.	Lower Division Clerk	Yes	Yes
3.	Skilled Assistant Grade II (Electrician)	Yes	Yes

5. Examination Fee

The candidates have to pay fixed fee of **Rs. 200/-** through Demand Draft issued by any Nationalised Bank drawn in favour of the “**Chief Executive Officer, Cantonment Board, St. Thomas Mount**” & payable at **Chennai**, which should be enclosed with the application form. The candidates belonging to SC/Differently abled are exempted from payment of fee.

6. Syllabus for Written/Skill Test

Sl. No.	Name of the Post	Skill Test	Written Test
1.	Junior Engineer – Civil (Re-designated from Overseer)	No	Duration – 1 Hour & 15 minutes (75 minutes) Written test will be held for 100 marks, which will be of objective type. The questions are based on subject of Civil Engineering, General Knowledge, Mental ability and General English etc., Each wrong answer will carry negative marks.
2.	Lower Division Clerk	Typing test	Duration – 1 Hour & 15 minutes (75 minutes) Written test will be held for 100 marks, which will be of objective type. The questions are based on subject of Quantitative Aptitude, General Knowledge, Mental ability and General English, etc. Each wrong answer will carry negative marks.
3.	Skilled Assistant Grade II (Electrician)	Test in Circuit wiring, Motor assembling and re-assembling, Motor starter, Testing of Single Phase/Three Phase connection, EB Reading Calculation	Duration – 1 Hour (60 minutes) Written test will be held for 100 marks, which will be of objective type. The questions are based on subject of ITI Electrician syllabus, General Knowledge, Mental Ability. The duration of the examination is 1 hour (60 minutes). No negative marking is awarded for wrong answers.

7. How to apply

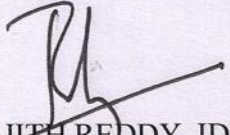
- Attach two passport size photographs, one is affixed in application form and other enclosed in the application form.
- Interested candidates may send their applications along with self attested copies of documents like caste certificate, qualification certificates, experience certificate, certificates showing date of birth, etc., to “**The Chief Executive Officer, Cantonment Board, North Parade Road, St. Thomas Mount, Chennai – 600 016**”. Each post has to be separately applied for.

8. General Information

- Government strives to have a workforce which reflects gender balance and women candidates are encouraged to apply.
- The number of vacancies advertised is only approximate and is liable for modification including reduction with reference to vacancy position at any time before finalization of selection.
- No conveyance, TA/DA or any other allowance will be paid for appearing for the written test/skill test.

- d) Candidates already serving in any recognized institution, autonomous body or Central/State Government undertaking should apply through proper channel.
 - e) Your candidature is Provisional. You must, therefore, ensure that you fulfill all the conditions of eligibility including the essential qualifications as laid down in the advertisement/notice. If at any stage it is found that you do not fulfill any of the conditions of eligibility, your candidature will be cancelled and no appeal against such cancellation will be entertained. To avoid any disappointment at a later stage, you are advised to recheck whether you meet all the eligibility criteria laid down on the crucial date prescribed for the post/examination in question.
 - f) The above post is on permanent basis and probation period will be as per rules. The CEO reserves the right to accept/reject any or all the applications without assigning any reasons thereof.
 - g) The date & time of Skill Test/Written Test or both, as the case may be, will be informed separately only to the candidates found eligible.
 - h) The applications received after the scheduled date, incomplete or without essential documents shall not be considered, whatsoever. This office shall not be responsible for any postal delay. The CEO reserves every right to accept/reject the application form.
 - i) Mobile Phones and other Electronic devices are banned in the examination Hall.
9. **Help Line for Candidates:** - Any guidance / information / clarification regarding applications, candidature etc., candidates can contact Cantonment Board St. Thomas Mount Office over Telephone (044-22332235, 22311718) on working days between 10.00am to 5.00pm.

Tele No. 22311718, 22332235
No.STM/ADM/Employ/2018/ 0528
Office of the Cantonment Board
St. Thomas Mount, Chennai – 16
Dated the 23 Feb'2018.


(B. AJITH REDDY, IDES)
Chief Executive Officer
St. Thomas Mount cum Pallavaram