**APPLICATION FORM**

(Please fill the form in Block Letter Only)

**POST APPLIED FOR:**

Aix your recent colored passport size photograph

(self attested)

Name of the Applicant:

(in Block Letters)

Fathers Name:

Mothers Name:

Married / Unmarried: No of Children (if Married):

Date of Birth (in figures and in words)

Age: Sex: Nationality: Category (Gen/OBC/SC/ST etc.):

Address for Communication:

Permanent Address:

Contact Numbers & E-Mail:

Knowledge of Hindi Language:

Knowledge of English Language:

Knowledge of Computers:

Educational Qualification (from Matriculation onwards, attach self attested photocopies):

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| --- | --- | --- | --- | --- | --- |
| S.no | Qualification | Year of Passing | Board/University | Subject Studied | %age of Marks obtained |
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Experience Details:

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| S.no | Name & Full Address of Employer | Designation / Nature of Duties | Pay Scale / Salary | Period of Employment | |
| From | To |
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List of Enclosures:

Declaration

I hereby declare that all statements made in this application are true, complete and correct to the best of my knowledge and belief. In the event of any information being found false or incorrect, my candidature is liable to be cancelled / terminated. I will have no claim for absorption after termination / completion of tenure contract. I shall abide by terms & conditions as prescribed. In the event of ineligibility being detected before or after the selection procedure, action can be taken against me under the relevant rules/instructions and hereby undertake to abide by them.

Date

Place (Signature of Candidate)

**Terms & Conditions**

1. **Tenure:** The appointment is purely on contract basis for a period of one year which may be renewed or terminated on the basis of performance and conduct of the candidate / applicant. This appointment will not vest any right to claim by the candidate for regular appointment or permanent absorption in the Institute.
2. **Expiry of Contract**: The contract will automatically expire on completion of one year until it is renewed with mutual consent for the decided period with the approval of Competent Authority on its merits. The contractual appointment can be terminated at any time, by either side, by giving 30 days notice or salary in lieu thereof.
3. **Remuneration:** The contract will entitle the contractual appointee to a consolidated remuneration as mentioned below. The contractual appointee will be entitled only for restricted allowances as per Institute rules and regulations.

Name of Post Consolidated Salary per month

Sr. Consultant Biomass & Energy Management, Biogas Rs. 75,000/-

Section Consultant (Administration) Rs. 30,000/-

1. **Age Limit:** The age at the time of application should not be more than 62 years, who can be retained upto 65 years on a year to year extension basis through a transparent selection process.
2. **Mode of Selection:** The selection of candidates will be made through interview / exam or both from the short listed applications received in response to the advertisement.
3. **Leave:** The leave entitlement of the appointee shall be as per Institute norms (8 Casual Leave, 2 RH).
4. The candidate will have to conform to the rules of discipline and conduct as applicable to the Institute employees.
5. Applicants already an employee of state/centre Govt., will have to submit NOC along with their application.
6. Travelling Allowance / any other allowance will NOT be paid to the candidate for attending interview / exam or on joining the post. No Hostel accommodation will be provided by the Institute.
7. Reservation (SC/ST/OBC) will be as per Govt. / Institute Rules.
8. The candidate should not have been convicted by any Court of Law. Canvassing of information in any form will render the candidates disqualification for the post.
9. Competent Authority, SSS-NIBE, reserves the right to change the number of vacancies, withdraw the process in full or in part and also the right to select / reject any or all applications received without assigning any reason or giving notice etc.
10. The prescribed / required qualification & experience, is minimum and mere possessing the same does not entitle any candidate for selection to the post.
11. The decision of the Competent Authority, SSS-NIBE, regarding selection of the candidate will be final and no representations will be entertained in this regard.
12. aven or information furnished by the candidate proves to be false or if the candidate is found to be willfully suppressed any material information, he/she will be liable to be removed from service and such action as the appointing authority may deem fit.
13. Last date of receipt of application, within 14 days from the date of publication of advertisement in Employment News. Application should be sent to Director General, Sardar Swaran Singh National Institute of Bio-Energy, Wadala Kalan, Jalandhar-Kapurthala Road, Kapurthala-144 601, Punjab, by speed post / registered post / email: dgnibe@nire.res.in, with comprehensive CV for consideration by the Selection Committee.

**PRESCRIBED / REQUIRED QUALIFICATION & EXPERIENCE**

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| **Sr. No.** | **Name of the Post** | **No. of Posts** | **Classification & Responsible for Divisions** | **Consolidated Pay per month**  **(in Rs.)** | **Method of Recruitment** | **Educational & Other Qualifications and Experience** |
| 1 | Sr. Consultant - Biomass, Biogas development and Energy Management | 1 | Should have worked in any R&D /Academic Institute / including in the following areas  (i) R&D in Biogas, MSW and Bioenergy Management.  (ii) Interaction with various technical organizations for organizing Training Programmes / Seminars / MoU's / Conferences and other work related to the field of Bioenergy.  (iii) Other work as allocated by the Competent Authority. | 75,000/- per month, with annual increase of 5% on satisfactory continuation of contract on year to year basis. | Direct: Purely on short-term contract basis for a period of one year which can be extended on year to year basis depending on the performance of the candidate / requirement of the Institute. | **(i) Essential Qualification(s):**  Ph.D / M.Tech in Engineering - viz. Agriculture/Chemical/ Mechanical/ Agriculture/ Biochemical/ Environmental/ Energy Science/Bioenergy or Allied Sciences form a recognized university.  **(ii) Experience**  Working experience should be more than 15 years in the field of R&D and technology development in Bio-Gas and applications, testing, evaluation and bio mass resources assessment. Senior Scientist / Engineer having experience in industry / R&D Lab will be preferred  **(iii) Age Limit:**  The upper age limit would be 62 years on the date of publication of this advertisement.  Retired Senior Professor/ Scientist / Director of R&D Institution/ Government Officials from Autonomous Bodies / Central / State Governments / PSU's with similar experience may also apply. |
| 2 | Section Consultant | 1 | Administration | 30,000/- | Direct: On Contract Basis | **Educational Qualification**  Bachelors Degree from any recognized University with minimum 50% marks.  **Desirable Qualities**  Must have command over English Language and knowledge of letter drafting, Computer Knowledge (proficient in MS-Office), knowledge of Govt. Processes.  **Experience**. 10 years of relevant experience in a Govt. Office, Public Body or an Organization of repute. |