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**GOVERNMENT OF WEST BENGAL
OFFICE OF THE PRINCIPAL
R.G.KAR MEDICAL COLLEGE & HOSPITAL**

Memo No : RGK /

Date

RECRUITMENT NOTICE

Applications are invited from the eligible candidates by the Principal, R G Kar Medical College & Hospital for the post of **TECHNICAL OFFICER** for SRL(under NACO, Dept. of Health & Family Welfare, Govt. of India) in the Dept. of Microbiology, RGKMCH. The duly filled in application form is required to be dropped in the drop Box kept in 2nd floor of Platinum Jubilee Building near Principal's Chamber on all working days from 10.00 A.M to 3.00 P.M , The last date of submission of complete application along with photocopy of supportive documents [such as age proof, address proof, caste proof(in case of SC/ST/OBC), photocopy of self-attested mark sheet & certificates] is 05-01-2017 up to 2.00 P.M. **The selection is based on a written examination (70 marks) followed by an Interview (10 marks) including written test related to Computer knowledge (20 marks). Written test will be conducted on 17.01.17 from 10.30 am to 11.30 am in the Platinum Jubilee Building at ground floor Auditorium Hall, R G Kar Medical College & Hospital & Interview will start from 12.00 pm to 3.00 pm. All candidates are requested to be available sharp at 9.30 am. Late attendance will not be considered for further opportunities in written test & interview schedule .**

Sl. No.	Category	Number of Post
1	TECHNICAL OFFICER for SRL	1 - UNRESERVED

Appointment is purely on **Contractual basis**, against a contractual consolidated remuneration of Rs. 25000/- (Twenty Five Thousand Only) only per month.

✦ **As per Reservation Act, GOVT. OF WEST BENGAL – Reservation Roster i.e 100 Point Roster will not be applied to single post cadre.**

ELIGIBILITY CRITERIA =

Essential: (i) Medical Graduate with two years laboratory experience

Or

M.Sc. in Medical Microbiology /Biotechnology/Life science.

Desirable Experience

- (i) Minimum Two year experience in a Medical Microbiology /Immunological Laboratory Techniques
- (ii) Candidates with experience in quality assurance will be preferred

Terms of Reference(TOR) :

- ❖ Supervisory & Trouble shooting, root cause analysis of testing errors in ICTCs under the SRL
- ❖ Supervision & mentoring of Laboratory Technicians of ICTC's/PPTCT's through on site visits
- ❖ Monitor the work related to EQAS, including sending of panels to the ICTC's/PPTCT's/blood banks. EQAS data analysis & reporting
- ❖ Trainings: Organizing ICTC – LT training
- ❖ Submission of monthly testing report to DAC
- ❖ Twelve days tour to linked ICTC centers(TO have to submit the tour report within 48 hrs. to I/C SRL & copy to NACO)
- ❖ Prepare SOPs & documents for accreditation
- ❖ Coordination with DAPCU officers for their field travel

Age- Upper Age limit of the said contractual engagement is **60 yrs.**

Interested candidates are requested to attend the schedule of Interview with relevant documents of testimonials both original & photocopy along with two passport size photograph. Application form attached herewith.

In absence of filled up application form & Original certificates & age proof, the application may be rejected. The undersigned reserves the right to cancel any of the application without assigning any reason thereof.

f Am
26/12/16

PRINCIPAL

R.G.Kar Medical College & Hospital, Kolkata

Date: 26/12/16

Memo No. RKC/

5615/1(19)

Copy forwarded for information & necessary action to-

- PA to The Principal Secretary to the Dept. H. & FW, Swasthya Bhawan. West Bengal
- The Secretary to the Department of H. & FW & Project Director, WBSAP & CS
- The Dy. Secretary to the Department of H. & FW & Dy. Project Director, WBSAP & CS
- The Director of Medical Education & Ex- Officio Secretary , Govt. of West Bengal, Swasthya Bhavan, GN-29, Sector – V, Salt Lake ,Kolkata-91.
- The Director of Health Services , Govt. of West Bengal, Swasthya Bhavan, GN-29, Sector – V, Salt Lake . Kolkata-91.
- The Jt Director(Finance), WBSAP&CS
- The Dy. Director (Blood Safety) WBSAP&CS
- The Sr. PS to the Additional Chief Secretary to the Govt. of West Bengal . Dept. of H. & FW
- The IT INCHARGE., IT Cell. , to post the Notice in the Official Website, wbhealth.gov.in. Swasthya Bhavan, GN-29, Sector – V, Salt Lake , Kolkata-91.
- The MSVP. RGKMCH, Kolkata
- The Deans, Student Affairs, RGKMC.
- The Deputy Superintendent, RGKMCH, Kolkata
- The Director, Blood Bank. RGKMCH
- The HOD, Microbiology, RGKMCH
- The Accounts Officer, RGKMCH
- The Accounts Officer, RGKMC
- The Assistant Superintendents, RGKMCH
- The Head Clerk, RGKMCH
- Notice Board , RGKMCH.
- Notice Board , RGKMC
- Office copy

f Am
26/12/16

PRINCIPAL

**R.G.Kar Medical College & Hospital,
Kolkata**

APPLICATION FORM

Affix recent
passport size
photograph
duly self
attested

POST APPLIED FOR: _____

NAME OF THE INSTITUTION: **R G KAR MEDICAL COLLEGE & HOSPITAL**

1	NAME OF THE CANDIDATE	
2	NATIONALITY	
3	FATHER'S/ HUSBAND'S NAME	
4	DATE OF BIRTH	
5	AGE	
6	CATEGORY(GENERAL/SC/ST/OBC)	
7	ADDRESS WITH PIN CODE-	
8	CONTACT NO.	
9	E MAIL ADDRESS	
10	VOTER ID/AADHAAR CARD NO.	

11 QUALIFICATION						
SL NO.	EXAM PASSED	BOARD/UNIVERSITY	YEAR OF PASSING	TOTAL MARKS	PERCENTAGE OF MARKS	DIVISION/GRADE

12 EXPERIENCE		PERIOD	
NAME OF THE GOVT. HOSPITAL/ OTHER INSTITUTES	POST HELD	FROM	TO

EXTRACURRICULAR ACTIVITIES:

I HEREBY CERTIFY THAT THE ABOVE MENTIONED INFORMATION IS CORRECT & SUPPORTING DOCUMENTS ARE ENCLOSED.

PLACE:

SIGNATURE:

DATE:

NAME OF THE APPLICANT:

ENCLOSURE:

ATTESTED PHOTOCOPY OF :

1. CERTIFICATES -
 - a) Madhyamik Admit card
 - b) Madhyamik Result
 - c) HS Result
 - d) Graduation Marksheet
 - e) Graduation Certificate
 - f) Master Degree Mark sheet
 - g) Master Degree Certificate
 - h) Experience Certificate
2. Voter Identity Card/PAN card/Driving License
3. One recent passport size Photograph