

**OFFICE OF THE  
PURBA MEDINIPUR ZILLA PARISHAD**

P.O.-TAMLUK. Dist.- PURBA MEDINIPUR. Pin.-721636  
Ph No:- 03228269677/78, Email : recruitmentemzp2016@gmail.com

Memo No.- 145/Estt./XII/PMZP/16

Date -07.12.16

**RECRUITMENT TO VARIOUS POSTS AT ZILLA PARISHAD  
LEVEL IN PURBA MEDINIPUR DISTRICT**

Applications in prescribed format are invited from Indian citizen as defined in Part-II of the Constitution of India for recruitment to different posts at Zilla Parishad level under Purba Medinipur District. Willing candidates shall be required to apply online in the website <http://www.purbamedinipur.gov.in> on or before the closing date i.e 23<sup>rd</sup>December, 2016 with the relevant particulars like names of the posts, qualification, age etc. against approximate vacancy position under each category of posts as stated in the following paragraphs. Changes, if any, in number of vacancies will be notified in due course of time. A candidate must go through the instructions thoroughly and carefully before submitting online application. Any omission/suppression of information shall be liable to rejection of application or candidature at any stage of the process without any further intimation. All correspondences are purely provisional.

The conditions so prescribed shall not be relaxed. Selection will be made through an open competitive examination to be conducted by the District Level Selection Committee, Purba Medinipur. All appointments will initially be made on a temporary basis.

**Opening date for online Application = 08.12.2016 (Eighth December two thousand sixteen)**

**Last Date of On-line Registration of Application is 23<sup>rd</sup>December, 2016(Twenty third December two thousand sixteen )**

**Please see "How To Apply" in website before filling up the application format.**

Sl. No	Post	Eligibility criteria		Age	Approximate no. of vacancies (may change)	Scale of Pay
		Essential	Desirable			
1	Sub Assistant Engineer (Civil)	Diploma in Civil Engineering from any council or Board recognized by State Govt.		Age as on 01/01/2016 ::  GEN-18-40 Yrs SC-18-45 Yrs ST-18-45 Yrs OBC-A-18-43 Yrs OBC-B-18-43 Yrs  Age relaxation for the Ex-servicemen candidates will be as per rules calculated on the basis of the tenure of service rendered (P&RD No. 2514/DP/2E-19/98 dated 29.11.1999	<b>Total : 05</b> UR : 01 UR (EC) : 01 ST : 01 SC (EC) : 01 OBC(B) : 01	PB-4, Rs. 9000/- – 40500/- + Grade pay Rs. 4400/- plus other usual allowances. and other allowances will also be admissible as per Government orders in force

2	Stenographer	Bachelor degree from a recognized university and ability to take dictation at a speed of at least 80(English) /70(Bengali) words per minute and typing speed 40 (English) /30(Bengali) words per minute.		Age as on 01/01/2016 ::  GEN-18-40 Yrs SC-18-45 Yrs ST-18-45 Yrs OBC-A-18-43 Yrs OBC-B-18-43 Yrs Age relaxation for the Ex-servicemen candidates will be as per rules calculated on the basis of the tenure of service rendered (P&RD No. 2514/DP/2E-19/98 dated 29.11.1999	<b>Total : 02</b> ST : 01 SC (EC) : 01	PB-3, Rs. 7100/- – 37600/- + Grade pay Rs. 3600/- plus other usual allowances. and other allowances will also be admissible as per Government orders in force
3	Laboratory Assistant	A degree in science with Physics as one of the subjects from a recognized university or institution.	At least one year's working experience in any recognized Govt. or non Govt. organization of repute.	Age as on 01/01/2016 ::  GEN-18-40 Yrs SC-18-45 Yrs ST-18-45 Yrs OBC-A-18-43 Yrs OBC-B-18-43 Yrs Age relaxation for the Ex-servicemen candidates will be as per rules calculated on the basis of the tenure of service rendered (P&RD No. 2514/DP/2E-19/98 dated 29.11.1999	<b>Total : 01</b> UR : 01	PB-3, Rs. 7100/- – 37600/- + Grade pay Rs. 3600/- plus other usual allowances. and other allowances will also be admissible as per Government orders in force
4	Data Entry Operator	a) Passed Madhyamik or equivalent Examination from any recognized Board or Council	At least One year experience of Data Entry operation in personal computer.	Age as on 01/01/2016 ::  GEN-18-40 Yrs SC-18-45 Yrs ST-18-45 Yrs OBC-A-18-43 Yrs	<b>Total : 01</b> UR : 01	PB-2, Rs. 5400/- – 25200/- + Grade pay Rs. 2600/- plus other usual allowances.

		<p>b) At least three months formal training in using personal Computer from any Institute recognized by the State Government or the Central Government or State Council of Technical Education/All India Council of Technical Education.</p> <p>c) The candidate shall have a minimum speed of data entry of 6000 keys depressions per hour</p>		<p>OBC-B-18-43 Yrs Age relaxation for the Ex-servicemen candidates will be as per rules calculated on the basis of the tenure of service rendered (P&amp;RD No. 2514/DP/2E-19/98 dated 29.11.1999</p>		<p>and other allowances will also be admissible as per Government orders in force</p>
5	Lower Division Assistant	<p>Passed Madhyamik or equivalent examination having secured at least 50% marks in aggregate of any recognized university, Board or Council.</p>	<p>Knowledge on type writing shall be desirable.</p>	<p>Age as on 01/01/2016 ::  GEN-18-40 Yrs SC-18-45 Yrs ST-18-45 Yrs OBC-A-18-43 Yrs OBC-B-18-43 Yrs Age relaxation for the Ex-servicemen candidates will be as per rules calculated on the basis of the tenure of service rendered (P&amp;RD No. 2514/DP/2E-19/98 dated 29.11.1999</p>	<p><b>Total : 05</b> UR : 01 UR (EC) : 02 OBC(A) : 01 SC (EC) : 01</p>	<p>PB-2, Rs. 5400/- – 25200/- + Grade pay Rs. 2600/- plus other usual allowances. and other allowances will also be admissible as per Government orders in force</p>
6	Assistant Cashier	<p>Passed Madhyamik or equivalent examination of any recognized university, Board or Council having secured at least 50% marks in aggregate.</p>		<p>Age as on 01/01/2016 ::  GEN-18-40 Yrs SC-18-45 Yrs ST-18-45 Yrs OBC-A-18-43 Yrs</p>		<p>PB-2, Rs. 5400/- – 25200/- + Grade pay Rs. 2600/- plus other usual allowances.</p>

				OBC-B-18-43 Yrs Age relaxation for the Ex- servicemen candidates will be as per rules calculated on the basis of the tenure of service rendered (P&RD No. 2514/DP/2E- 19/98 dated 29.11.1999	<b>Total : 01</b> UR : 01	and other allowances will also be admissible as per Government orders in force
7	Work Assistant	Passed Madhyamik or equivalent examination of any recognized university, Board or Council having secured at least 50% marks in aggregate.		Age as on 01/01/2016 ::  GEN-18-40 Yrs SC-18-45 Yrs ST-18-45 Yrs OBC-A-18-43 Yrs OBC-B-18-43 Yrs Age relaxation for the Ex- servicemen candidates will be as per rules calculated on the basis of the tenure of service rendered (P&RD No. 2514/DP/2E- 19/98 dated 29.11.1999	<b>Total : 01</b> ST : 01	PB-2, Rs. 5400/- – 25200/- + Grade pay Rs. 2600/- plus other usual allowances. and other allowances will also be admissible as per Government orders in force
8	Typist	Passed Madhyamik or equivalent examination of any recognized university, Board or Council having secured at least 50% marks in aggregate and have typing speed of 40 Words per minute in English or Typing speed of 30 works per minute in Bengali.		Age as on 01/01/2016 ::  GEN-18-40 Yrs SC-18-45 Yrs ST-18-45 Yrs OBC-A-18-43 Yrs OBC-B-18-43 Yrs Age relaxation for the Ex- servicemen candidates will be as per rules calculated on	<b>Total : 02</b> UR (EC) : 01 UR : 01	PB-2, Rs. 5400/- – 25200/- + Grade pay Rs. 2600/- plus other usual allowances. and other allowances will also be admissible as per Government orders in

				the basis of the tenure of service rendered (P&RD No. 2514/DP/2E-19/98 dated 29.11.1999		force
9	Group -'D' Employees	Passed at least class-VIII examination of any recognized school.		Age as on 01/01/2016 ::  GEN-18-40 Yrs SC-18-45 Yrs ST-18-45 Yrs OBC-A-18-43 Yrs OBC-B-18-43 Yrs Age relaxation for the Ex-servicemen candidates will be as per rules calculated on the basis of the tenure of service rendered (P&RD No. 2514/DP/2E-19/98 dated 29.11.1999	<b>Total : 12</b> UR : 03 UR (EC) : 02 ST : 01 SC(EC) : 02 SC : 01 OBC-B (EC) : 01 SC Ex-Serviceman : 01 OBC (A) :01	PB-1, Rs. 4900/- – 16200/- + Grade pay Rs. 1700/- plus other usual allowances. and other allowances will also be admissible as per Government orders in force
10	Khalasi	Passed at least class-VIII examination of any recognized school. Must have knowledge of reading and writing in Bengali with working knowledge in English and must possess a good physique.		Age as on 01/01/2016 ::  GEN-18-40 Yrs SC-18-45 Yrs ST-18-45 Yrs OBC-A-18-43 Yrs OBC-B-18-43 Yrs Age relaxation for the Ex-servicemen candidates will be as per rules calculated on the basis of the tenure of service rendered (P&RD No. 2514/DP/2E-19/98 dated 29.11.1999	<b>Total : 01</b> UR : 01	PB-1, Rs. 4900/- – 16200/- + Grade pay Rs. 1700/- plus other usual allowances. and other allowances will also be admissible as per Government orders in force

### Important Notes :

- Vide notification no. 119/Estt./XII/PMZP/14 dated - 04.12.2014 the vacancy of different posts i.e. Sub-Assistant Engineer (Civil), Stenographer, Lab-Assistant, Data Entry Operator, Lower Division Assistant, Assistant Cashier, Work Assistant, Typist, Group – 'D' Employee & Khalasi was declared. **All the applications received against the previous Notification remain valid and will be included along with the fresh applications for this declared vacancy of different posts during the process of selection.**

Conditions of recruitment will be guided by the provisions of the West Bengal Panchayat (Recruitment and conditions of appointment of Employees of Zilla Parishad) Rules, 1997 and subsequent amendment thereof.

Intending candidates must possess qualification as stated above **on or before the date of publication of the advertisement.**

**Date of Birth as recorded in Madhyamik or Equivalent admit card / certificate of Madhyamik examination /Birth Certificate will only be accepted.**

If it is found during verification of testimonials at any stage that the candidate has acquired requisite qualification as stated above on any date after the date of publication of this advertisement, his/her Candidature shall be summarily rejected.

### Reservation

- ✓ The benefits for reservation of vacancy and age concession for SC,ST,OBC-A, and OBC-B candidates are admissible to SC,ST,OBC-A, and OBC-B candidates of West Bengal only. Such benefits are also admissible to all candidates with disabilities of 40% and above and Ex-Servicemen.
- ✓ Before final selection, short listed candidates belonging to the SC,ST,OBC-A, and OBC-B category will be directed to furnish original certificate issued by a competent authority of West Bengal as laid down in the West Bengal Schedule Castes and Schedule Tribes (Identification) Act, 1994 and SC and Tribal Welfare Department order no.261-PW/EC/MR-103/94 dated 06/04/1995, for verification of testimonials in support of their claim.
- ✓ SC,ST,OBC-A, and OBC-B candidates of other states will be treated as General Candidates.
- ✓ Before final selection of persons with disabilities, shortlisted candidates will be directed to furnish original certificates in prescribed format issued by competent authority in support of their claim as per the provisions of the West Bengal Person with Disabilities (Equal Opportunities, Protection of Rights and Full Participation) Act, 1995.
- ✓ The benefits of reservation are also available for the meritorious sportsperson.
- ✓ Such candidates are required to furnish certificates in original in support of their claim from a competent authority as laid down in the Notification No.49- EMP/1M-25/98 dated 01/03/2011 of Labour Department, Government of West Bengal for checking and verification.
- ✓ Similarly the Ex-Serviceman candidates shall have to produce relevant documents, in original, in support of their claim in reservation as well as age relaxation at the time of verification.
- ✓ No claim for being a member of SC/ST/OBC-A/OBC-B or a person with Disability or a meritorious sports person or Ex-Serviceman shall be entertained anytime after submission of the application.
- ✓ Particulars and certificates required : A candidate claiming to be SC/ST/OBC- A/OBC-B/ Physically Handicapped / Meritorious Sportsperson must have a certificate in support of his/her claim from a Competent Authority as specified below:-

- For **SC/ST/OBC-A/OBC-B** candidates [Vide the W.B.S.Cs & S.Ts (Identification) Act, 1994 and S.Cs & T.W. Department order no. 261- TW/EC/MR-103/94 dated 06.04.1995]:-

[i] In the District, the Sub-Divisional Officer of the Sub-Division concerned,  
and

[ii] In Kolkata, the District Magistrate, South 24 Parganas or such Additional District Magistrate, South 24 Parganas, as may be authorized by the District Magistrate, South 24 Parganas, on his behalf.

- For **Physically Handicapped** candidates/Persons with Disabilities [vide West Bengal Persons with Disabilities (Equal Opportunities, Protection of Rights and Full Participation) Rules, 1999]:-

***A Medical Board constituted at Government Medical College Hospitals, District Hospitals and Sub-Divisional Hospitals.***

Candidates having Disability of 40% and above shall only be considered for Age relaxation as well as reservation of posts for Persons with Disabilities. Candidates having disabilities of less than 40% shall be treated as General Candidates and therefore shall neither get benefit of exemption of age relaxation nor reservation of posts for Persons with Disabilities.

- For **Meritorious Sports persons**:-

Meritorious Sports persons in the area of International Competition, National Competition, Inter-University Tournament and National Sports/Games for School Education in the following list of Sports will be entertained to avail the benefit of the Sports Quota :-

Name of the Sports	Code Number	Name of the Sports	Code Number
<b>Athletics(including Track and Field events)</b>	<b>01</b>	<b>Weightlifting</b>	<b>11</b>
<b>Badminton</b>	<b>02</b>	<b>Wrestling</b>	<b>12</b>
<b>Basket Ball</b>	<b>03</b>	<b>Boxing</b>	<b>13</b>
<b>Cricket</b>	<b>04</b>	<b>Cycling</b>	<b>14</b>
<b>Football</b>	<b>05</b>	<b>Gymnastics</b>	<b>15</b>
<b>Hockey</b>	<b>06</b>	<b>Judo</b>	<b>16</b>
<b>Swimming</b>	<b>07</b>	<b>Rifle Shooting</b>	<b>17</b>
<b>Table Tennis</b>	<b>08</b>	<b>Kabaddi</b>	<b>18</b>
<b>Volley Ball</b>	<b>09</b>	<b>Kho-Kho</b>	<b>19</b>
<b>Tennis</b>	<b>10</b>		

**Competent Authorities for issuing Certificate to Meritorious Sports persons are as follows:**

Area	Competent Authority
International Competition	Secretary of the National Federation / National Association of The Sports concerned.
National Competition	Secretary of the State Association of the Sports concerned.
Inter-University Tournament	Dean / Director of Sports or other officer in overall charge of Sports of the University concerned.
National Sports/ Games for School Education	Director or Deputy Director in overall charge of Sports/Games for Schools in the Directorate of School Education, West Bengal.

## **Candidates sponsored through Employment Exchange will also be allowed for the examination.**

- For **Exempted Category** Candidates: Names of Exempted Category Candidates shall be obtained by DLSC directly from the Exempted Category Cell under the Directorate of Employment, West Bengal to fill up the vacancies meant for Exempted Category candidates in terms of provision of point No. 6 as laid down in the Notification issued by Labour Department vide No. 50-Emp/1M-25/98 dated, Kolkata, the 1st March, 2011. Hence no application from Exempted Category Candidates shall be entertained directly through online submission.
- For **Ex-Serviceman** Candidates : Names of Ex-Serviceman shall be obtained both from Zilla Sainik Board as well as through online application for filling up the vacancies meant for Ex-Serviceman.

## **MODE OF APPLICATION**

### **Online Application**

- 1] Candidates shall apply **for any post, if eligibility criteria are full filled**, by submitting their applications in prescribed format in the website [purbamedinipur.gov.in](http://purbamedinipur.gov.in) through online submission by filing up their basic information including scanned photograph.
- 2] **Applicants are required to upload scanned copy of their recent colour passport size photograph** within stipulated space and size.
- 3] A flow chart on “How to apply” is placed in the online application site following which only, the applicant have to fill up the online form.
- 4] No application form without the unique registration number/application ID shall be accepted by the Selection Committee.
- 5] The registration number/application ID should be preserved by the applicant for any further reference and generation of Admit Card, etc.
- 6] After filling up and submission of the application form properly, a print out of the same must be kept by the candidate for further reference.
- 7] Last date of online submission of the application is 23<sup>rd</sup> December, 2016.
- 8] There shall be no provision for submission of hard copy of the application form directly to this office either physically or by post /courier service. All particulars regarding eligibility as stated in the application will be verified at any stage.

### **Grounds of Rejection of Application Form**

- 1] Any application form which does not full fill the eligibility criteria for the particular post shall be rejected.
- 2] Any application form without the signature and photograph of the applicant shall be rejected.
- 3] Any application form which is incomplete in nature shall be rejected.
- 4] Any application form without the unique registration number/application ID generated by the Authority shall be rejected.
- 5] The application form received other than online shall be rejected (Except those sponsored by Employment Exchange etc.).



## Generation of Admit Card

- 1] The District Level Selection Committee, Purba Medinipur is publishing the notification stating the date and time of Written Examination and it will be available in the website [www.purbamedinipur.gov.in](http://www.purbamedinipur.gov.in).
- 2] As soon as the fresh notification is published, the applicant will have to generate the Admit Card by putting his /her **own name along with his/her date of birth** in the respective place.
- 3] After generation of the Admit Card, a print out is to be taken.
- 4] The lower part of the Admit Card is to be signed by the applicant in presence of the invigilator on the day of examination and to be handed over to the invigilator.
- 5] The candidate shall have to bring with him / her any photo identity document viz. EPIC/ PAN Card/ Passport/ UID (AADHAR CARD)/ Admit Card / Certificate of Madhyamik or equivalent with photograph/ Driving License/ Bank Pass Book containing photograph of the candidate /any other photo identity card issued by the competent Govt. Authority.
- 6] Candidate without Admit Card **and any photo identity document** as mentioned above shall not be allowed to enter the examination hall.

### **MODE OF EXAMINATION for the Post of SAE(Civil), Stenographer, Lab-Assistant, Data Entry Operator, LDA, Assistant Cashier, Work Assistant, Typist**

**Part-I : Written Examination : (85marks)**

**Part-II : Viva Voce Test : (15marks)**

### **MODE OF EXAMINATION for the Post of Group – ‘D’ & Khalasi**

**Part-I : Written Examination : (43 marks)**

**Part-II : Viva Voce Test : (7 marks)**

- 1) Candidates will be shortlisted for Viva-Voce test from the list prepared on the basis on written examination subject to fulfilment of minimum qualifying marks in written examination as fixed up by the DLSC.
- 2) The successful candidates of the posts for which computer knowledge is essential or desirable, shall have to undergo a Computer Test at the time of Viva-Voce. The candidates appearing in the Viva-Voce test have to undergo a test on computer test comprising of [ MS Word, MS Excel and MS Power Point ] etc.
- 3) **Duration of Written Examination will be of 2:30 (two and half hours) or 1:30 Hours (One and Half Hours) as the case may be on the same date for all the declared posts.** So, the candidate shall prepare for appear in the test for a single post only, even if multiple applications has been sent by him/her, if not.

### **DISTRIBUTION OF MARKS : SYLLABUS FOR PART – I (WRITTEN EXAMINATION & INTERVIEW)**

<b>Name of the post</b>	<b>Syllabus for Written Examination &amp; Interview</b>	<b>Duration of Written Examination</b>
<b>Sub Assistant Engineer (Civil)</b>	Soil Mechanics, Survey Engineering, Highway Engineering, Structure, Irrigation Engineering, Building Material, Reinforced Concrete Design, Water Supply Engineering, Quantity Analysis : 85 Marks	2 hours 30 minute
<b>Stenographer</b>	English : 15 marks (Madhyamik or equivalent Standard ) Bengali : 15 marks (Madhyamik or equivalent Standard ) Arithmetic : 15 marks (Madhyamik or equivalent Standard ) General Knowledge : 10 marks Dictation : 15 Type Test : 15 marks	1hours 30 minute

Name of the post	Syllabus for Written Examination & Interview	Duration of Written Examination
<b>Laboratory Assistant</b>	English : 20 marks (Madhyamik or equivalent Standard ) Bengali : 20 marks (Madhyamik or equivalent Standard ) Physics : 30 marks (Higher Secondary or equivalent Standard ) General Knowledge : 15 marks	2 hours 30 minute
<b>Data Entry Operator</b>	English : 20 marks (Madhyamik or equivalent Standard ) Bengali : 20 marks (Madhyamik or equivalent Standard ) Arithmetic : 25 marks (Madhyamik or equivalent Standard ) General Knowledge : 20 marks	2 hours 30 minute
<b>Lower Division Assistant</b>	English : 20 marks (Madhyamik or equivalent Standard ) Bengali : 20 marks (Madhyamik or equivalent Standard ) Arithmetic : 25 marks (Madhyamik or equivalent Standard ) General Knowledge : 20 marks	2 hours 30 minute
<b>Assistant Cashier</b>	English : 20 marks (Madhyamik or equivalent Standard ) Bengali : 20 marks (Madhyamik or equivalent Standard ) Arithmetic : 25 marks (Madhyamik or equivalent Standard ) General Knowledge : 20 marks	2 hours 30 minute
<b>Work Assistant</b>	English : 20 marks (Madhyamik or equivalent Standard ) Bengali : 20 marks (Madhyamik or equivalent Standard ) Arithmetic : 25 marks (Madhyamik or equivalent Standard ) General Knowledge : 20 marks	2 hours 30 minute
<b>Typist</b>	English : 15 marks (Madhyamik or equivalent Standard ) Bengali : 15 marks (Madhyamik or equivalent Standard ) Arithmetic : 15 marks (Madhyamik or equivalent Standard ) General Knowledge : 10 marks Type Test : 30 marks	1hours 30 minute for test of English, Bengali, Arithmetic & General Knowledge
<b>Group -'D' Employees</b>	English : 10 marks (Class VIII Standard of West Bengal Board of Secondary Education or equivalent ) Bengali : 13 marks (Class VIII Standard of West Bengal Board of Secondary Education or equivalent ) Arithmetic : 10 marks (Class VIII Standard of West Bengal Board of Secondary Education or equivalent ) General Knowledge : 10 marks	1hours 30 minute
<b>Khalasi</b>	English : 10 marks (Class VIII Standard of West Bengal Board of Secondary Education or equivalent ) Bengali : 13 marks (Class VIII Standard of West Bengal Board of Secondary Education or equivalent ) Arithmetic : 10 marks (Class VIII Standard of West Bengal Board of Secondary Education or equivalent ) General Knowledge : 10 marks	1hours 30 minute

1.	For generation of Admit Card, Date of written examination & follow-up action.	Please follow our website <a href="http://www.purbamedinipur.gov.in">www.purbamedinipur.gov.in</a> from time to time.
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**GENERALCONDITIONS FIXED BY THE COMMITTEE::**

- Application may be submitted only through online mode and print out of online application should be preserved for future reference.
- Defective/incomplete applications will be summarily rejected without further intimation to candidate.

- Admission to the examination will be subject to verification of eligibility. Therefore, candidature of any candidate shall be rejected, if found not eligible at any stage, even after appearance in the examination.
- Candidates must bring their Admit Card and photo identity card recognized by the Govt. in order to get entrance into the examination venue to prove their identity. Any deviation in this regard may straight way lead to non admission of him / her in to the examination venue and rejection of candidature without giving him/her opportunity of being heard. The photo identity cards to be accepted by the committee for the said purpose are as follows:
  - Elector's Photo Identity Card (EPIC).
  - Passport.
  - UID Card.
  - Admit Card / Certificate of Madhyamik or equivalent with photograph.
  - PAN Card.
  - Driving License.
  - Bank Pass Book containing photograph of the candidate.
  - Any other photo identity card issued by the competent Govt. authority.
- Only shortlisted candidates will be asked to produce all relevant original certificates along with the self attested photo copies for verification, failing which their candidature shall be rejected without any further communication.
- Candidates must abide by the instruction as may be given by the supervisor/invigilator of the examination centre. If the candidate fails to do so or indulges in disorderly or improper conduct, he/she will render him self/her self liable for expulsion from the examination hall and/or such other punishment as the committee may deem fit to impose.
- A candidate who has been reported against by the supervisor / invigilator of the examination centre for violation of norms of examination hall shall be punished with cancellation of candidature and will also be debarred from appearing at future examinations / selections as may be decided by the committee depending on the circumstances /gravity of the case.
- Use of mobile phones, calculators and any kind of electronic gadgets in side the examination hall is STRICTLY PROHIBITED. Use of the same will lead to cancellation of candidature with out giving an opportunity of being heard.
- Canvassing in any form will disqualify the candidate. Any attempt on the part of the candidate to enlist support for his/ her application through persons, officials of Government, or agencies will disqualify him/her for appointment. Specific recommendations from persons interested in the candidates, or otherwise known to them will be disregarded and will render the candidates in eligible.
- The final merit list will be prepared on the basis of total marks obtained in the Written Examination including practical test (where applicable) and the Viva- Voce test.

**PARTICULARS WHICH ARE TO BE VERIFIED ::**

- **For Date of Birth of the candidate:** Admit Card of Madhyamik or Equivalent Examination or Certificate of Madhyamik or Equivalent Examination/ Birth Certificate.
- **For Academic Qualification of the Candidate :** The mark sheet / Certificate of candidate issued by the recognised Board/Council/University in original is to be verified.
- **For Technical Qualification of the Candidate :** The mark sheet/Certificate of candidate issued by

recognised Board/Council/University/any institute recognized by the state or Central Government or State Council of technical Education or All India Council of Technical Education.

- **Photograph:** Any photo identity documents viz. EPIC, PAN Card, Passport, Admit Card/Certificate of Madhyamik or equivalent with photograph/Driving License /Bank Pass Book containing photograph of the candidate/ any other photo identity card issued by the competent Govt. Authority.
- **ForCaste:** Caste Certificate issued by the SDO concerned in all districts and in respect of Kolkata, the District Magistrate, South 24 Parganas or such Additional District Magistrate, South 24 Parganas, as may be authorized by the District Magistrate,South24Parganas, on his behalf.
- **For Meritorious Sports persons:** Certificate issued by the Secretary of the National Federation/National Association /State Association of the Sports concerned. Dean/ Director of Sports or other officer in over all charge of sports of the University concerned. Director or Deputy Director in overall charge of Sports/Games for Schools in the Directorate of School Education, West Bengal.

Note:.(If any change takes place in the eligibility criteria, syllabus for examination, vacancy position or any others issues directly related with this notification will be brought to the notice of candidates in manner as decided by the District Level Selection Committee.)

By order,



District Magistrate, Purba Medinipur,  
Executive Officer, Purba Medinipur Zilla Parishad  
&  
Chairperson,  
District Level Selection Committee

