

**INDIRA GANDHI INSTITUTE OF DEVELOPMENT RESEARCH
ADVERTISEMENT**

IGIDR invites applications from the qualified and experienced persons for the following posts on **contract basis** initially for a period of **one year only**.

Library Assistant - 2 Posts (on contract basis)

Qualifications, Experience etc.:The applicants must have completed Masters in Library and Information Science (M.L.I.Sc) or Equivalent with 55% and above marks.

Experience: 0 to 1 year in the related areas with strong communication skills in English (Both oral and written). Should have basic knowledge of ICT applications, MARC, WINISIS, MS–Windows, MS – Office, Cataloguing – AACR II rules and Classification – DDC, and should have ability to develop web pages using HTML.

General Information:

- a. **Age:** 26 years as on Sept 1, 2017.
- b. **Remuneration:**A consolidated amount of **Rs. 18,000/- p.m.** (all inclusive). In addition, they will also be entitled for Rs.60000/-(**Rs. Sixty Thousand**) **per annum at the end of the contract**, as a performance incentive, which will be based on the performance evaluated on the basis of various criteria, as per the institute rules.

Mere fulfillment of the minimum qualifications etc. will not vest any right on a candidate for being called for test /interview. The Institute reserves the right to short list the candidates for interview and relax the selection criteria in exceptional cases. Selection of candidates will be based on their consistent good academic record and performance in the written test and personal interview.

No TA/DA will be provided to appear for the written test / attend the interview. *The institute will not provide any accommodation and the selected candidates need to make their own arrangement for stay in Mumbai.*

Eligible and interested candidates may send their application, **in the prescribed format**, along with attested copies of all relevant documents showing proof of age, experience, qualifications and two references. Application may please be sent on the below mentioned address, on or before **September 08, 2017** on the following address, superscribing the envelope '**Application for the post of 'Library Assistant'**'.

The Registrar
Indira Gandhi Institute of Development Research
Santosh Nagar, Film City Road, Goregaon(E)
Mumbai-400 065

[Click here to download the application form](#)

** Candidates, who appeared for the 'Walk-in-Interview' held on July 17, 2017 or in the past, need not apply once again.*