

## **RECRUITMENT OF SPECIALIST OFFICERS - MANAGER (CA/ICWA)**

Offer of Appointment is being dispatched to the candidate by the Bank.

The candidate is required to report at his/her Place posting shown against his / her name for completion of pre-recruitment formalities including medical examination on or before 21/01/2017. On completion of Pre-recruitment formalities, Candidate is required to join immediately at his / her place of posting.

In case the candidate does not receive the Offer of Appointment by post, he/she may directly report to their place of posting for completion of pre-recruitment formalities including medical examination and joining on or before 21.01.2017 along with the following documents in original (along with one photo copy duly self - attested):

- 1 Photo & Address Identify Proof such as PAN Card/ Passport/ Driving Licence/ Voter's Card/ Bank Pass book with Photograph/ Photo ID issued by Gazetted officer or People Representative (on official letterhead) / Recognised College or University ID Card/ Aadhar Card with a photograph/ Employee ID will be accepted. In case of candidates who have changed their name will be allowed only if they produce original Gazette. Notification or original marriage certificate or affidavit in original.
- 2 Three latest passport size photographs.
- 3 Proof of date of birth (Birth certificate, SSC/ Matric certificate showing date of birth)
- 4 Certificates in support of your educational qualifications from SSC / Matric onwards (including degree / post-graduation / technical and professional qualifications, as applicable) along with mark sheets for each year / semester. The result should have been declared on or before 01.06.2016
- 5 Experience certificate / s if any.
- 6 Caste / community certificate issued by the Competent Authority in the format prescribed by Govt. of India, in case he/she belongs to SC / ST / OBC category.
- 7 Candidates belonging to OBC category should submit the latest OBC certificate specifically mentioning the "creamy layer" clause. OBC caste certificate containing the non-creamy layer clause should be issued within one year prior to the date of interview.
- 8 **ONLY FOR PERSONS WITH DISABILITY :-** Disability Certificate issued by the medical board at the district level
- 9 Relieving order from your present employer, if employed.
- 10 Satisfactory character certificates from two respectable persons, who know you for more than three years, not related to you and obtained on recent date.( it should be on proper letter head duly signed & stamped)
- 11 **No query or request regarding posting will be entertained**  
Pre-recruitment medical examination will be carried out by the Bank's approved Medical Panel at Candidate's Place of posting.

In Case non-receipt of Offer of appointment, copy of Offer of Appointment will be provided to the candidate at the time of reporting at their place of posting for their reference and acceptance.

SR.No.	ROLL_NO	PLACE OF POSTING - ZONE	Add1	Add2	Add3	Address 4	Address 5	City	State	Pincode	Authority
1	1507010021	CBB, Ahmedabad	CBB-Ahmedabad	Dena Laxmi Building	188-A	Ashram Road		AHMEDABAD	GUJARAT	380 009	Asstt. General Manager
2	1607010039	Ind A.S. Cell	Head Office	Dena Corporate Centre,	3rd floor, HRM Department	C-10, G Block	BKC,Bandra(E)	MUMBAI	MAHARASHTRA	400051	Asstt. General Manager (HRM)
3	1507010023	CAD, HO	Head Office	Dena Corporate Centre,	3rd floor, HRM Department	C-10, G Block	BKC,Bandra(E)	MUMBAI	MAHARASHTRA	400051	Asstt. General Manager (HRM)
4	1707010010	Zonal Office, NIZ	Zonal Office	SCO-66	2nd Floor	Sector - II		PANCHKULA	HARYANA	134112	Zonal Manager
5	1307090159	CBB-I, Mumbai	CBB-I	Dena Corporate Centre,	Ground floor,	C-10, G Block	BKC,Bandra(E)	MUMBAI	MAHARASHTRA	400051	Asstt. General Manager
6	1207090020	Treasury	Head Office	Dena Corporate Centre,	3rd floor, HRM Department	C-10, G Block	BKC,Bandra(E)	MUMBAI	MAHARASHTRA	400051	Asstt. General Manager (HRM)
7	1707090026	CBB-II	CBB-II	17,	Horniman Circle		Fort	MUMBAI	MAHARASHTRA	400 023.	Asstt. General Manager
8	1307090216	CBB-New Delhi.	E Block	13/19	Harsha Bhavan	Connaught Place	Middle Circle	NEW DELHI	NEW DELHI	110001	Asstt. General Manager
9	1107090084	CAD, HO	Head Office	Dena Corporate Centre,	3rd floor, HRM Department	C-10, G Block	BKC,Bandra(E)	MUMBAI	MAHARASHTRA	400051	Asstt. General Manager (HRM)
10	1107090072	Accounts, HO	Head Office	Dena Corporate Centre,	3rd floor, HRM Department	C-10, G Block	BKC,Bandra(E)	MUMBAI	MAHARASHTRA	400051	Asstt. General Manager (HRM)
11	1107090076	Ind A.S. Cell	Head Office	Dena Corporate Centre,	3rd floor, HRM Department	C-10, G Block	BKC,Bandra(E)	MUMBAI	MAHARASHTRA	400051	Asstt. General Manager (HRM)