


No.12/1/2017-NISE  
National Institute of Solar Energy  
(An Autonomous Institute of Ministry of New and Renewable Energy)  
Gwal Pahari, Gurgaon

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Dated: 03<sup>rd</sup> October, 2017

**Subject: Walk-in-interview for engagement of 1 (one) Consultant (Editorial and publicity) in National Institute of Solar Energy.**

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Interested eligible candidates strictly as per advertisement uploaded on the website of National Institute of Solar Energy (NISE) and Ministry of New and Renewable Energy (MNRE) for the above position with application and attested photocopies of documents in support of educational qualifications, age and experience etc. should walk-in-Interview on **12<sup>th</sup> October, 2017 at 11.30 AM in the National Institute of Solar Energy, Gwal Pahari, Gurgaon – Faridabad Road, Gurgaon 122003.**

No TA /DA will be provided for attending Interview.

  
(Sanjay Kumar)  
Deputy Director General  
National Institute of Solar Energy  
Gwal Pahari, Gurgaon-Fridabad Road,  
Gurgaon – 122003 (Haryana)

No.12/1/2017-NISE  
National Institute of Solar Energy  
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Dated: ~~03rd October~~, 2017

Subject: Engagement of one part-time Consultant (Editorial and publicity) in National Institute of Solar Energy (NISE), Gwal Pahari, Gurugram (Haryana).

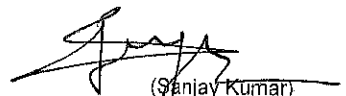
National Institute of Solar Energy (NISE) is an Autonomous Institute of Ministry of New and Renewable Energy, Government of India to function as an Apex National Centre for research and technology development and related activities in the areas of Solar Energy Technologies in the Country. NISE is located on a 200 acre campus at the Gurugram- Faridabad Road, Gwal-Pahari, Gurugram. The Institute works on development of Solar Energy Technologies and practices and contributes in advancement of related Science and Engineering. The R & D activities of NISE are carried out in coordination with other research organizations and industry.

NISE invites suitable candidates for a Walk-in-interview for engagement of a part-time Consultant (Editorial & Publicity). Interested candidates who fulfill the following educational qualification & experience may walk in with their CV and supporting documents at ~~12.10.2017~~ AM on 11.30 AM (date) at the Office of DG NISE, Gwal Pahari, Gurugram (Haryana) and inform their willingness, if possible, in advance to participate in the interview to the Director General, NISE on phone No. (O) 0124-285 3000 as under:-

Number, Name / Category & Qualifications	Period of Engagement	Job Requirement	Consolidated remuneration.
<p>1 (One) Consultant (Editorial and Publicity)</p> <p><b>Essential Qualification(s):</b></p> <p>Bachelor's degree in any subject from a recognized university or equivalent.</p> <p>(i) Desirable : Master's Degree in Social Sciences / Science 5 years' Experience in editing and publication of reports, booklets, newsletters, books, etc.</p> <p>(ii) Desirable: Excellent knowledge and experience of working in the Renewable Energy sector</p> <p>(iii) Excellent Computer skill.</p>	<p>Purely on short-term contract basis [3 days in a week] initially for a period of three months which can be extended on year to year basis depending on the performance of the candidate / need of the institute.</p> <p>The upper age limit would be 65 years on the last date of receipt of application.</p>	<p>Should be conversant</p> <p>(i) With preparation &amp; designing of reports, booklets (and other publicity material).</p> <p>(ii) Administrative &amp; legal issues concerning printing &amp; publishing of Newsletters / Magazines (and other publicity material) for Autonomous Institute / Govt. organization, coordination with printing Press / concerned Departments / Agencies.</p> <p>(iii) Experience in coordinating designing printing &amp; publication of Reports, booklets, newsletter, magazines, books etc.</p> <p>(iv) Maintenance of photographic and digital photo material.</p> <p>(v) Computer proficient.</p>	<p>Rs. 3,000/- per day / visit maximum of 12 days in a month.</p>

**Duration /other terms and conditions.**

- NISE reserves the right to accept or reject in part or in full any or all the responses without assigning any reasons whatsoever or create a panel of Consultants for filling the future position, if required.
- The engagement of the above position is of a purely on short-term contract / temporary (Non-Official) nature on per day fixed remuneration basis and can be withdrawn at any time within the period mentioned above without assigning any reason or prior notice and shall not bestow any claim or right for seeking regular employment in the National Institute of Solar Energy.
- No other facilities or allowance of any kind like leave HRA, medical, accommodation, etc., will be permissible. No TA / DA will be provided for attending the interview / joining the position upon selection.

  
 (Sanjay Kumar)  
 Deputy Director General (Admn.)  
 National Institute of Solar Energy  
 Gwal Pahari, Gurgaon-Fridabad Road,  
 Gurgaon - 122003 (Haryana)