

**DEPARTMENT OF POSTS: INDIA**  
**O/O THE SENIOR MANAGER, MAIL MOTOR SERVICES, KOLKATA-700015**  
**APPLICATIONS ARE INVITED FROM ELIGIBLE INDIAN CITIZENS FOR THE**  
**FOLLOWING POSTS (Vacancies of 2015-16)**

POSTS	NUMBER	BREAK-UP					
		UR	SC	ST	OBC	ESM	
Skilled Artisan	Motor Vehicle Mechanic	2	1	-	1	-	-
	Motor Vehicle Electrician	3	2	-	-	1	1
	Carpenter & Joiner	2	1	-	-	1	-
	Tin & Copper Smith	1	1	-	-	-	-

Vacancy reserved for Ex-Serviceman (ESM) will be filled up from any category and then be adjusted horizontally against respective categories viz. UR/OBC as the case may be depending upon the category to which the selected candidate belongs to that means the vacancy earmarked for Ex-serviceman is included within total vacancies of 08 posts of Skilled Artisan.

**LAST DATE FOR RECEIPT OF APPLICATION: 31-10-2016** upto 1700 Hrs.

Scale of Pay :PB-1 (Rs. 5200-20200/-) with Grade Pay Rs.1900/- (Old Pay scale of 6<sup>th</sup> CPC)

**ELIGIBILITY**

- 1) Age Limit: 18 to 30 yrs as on 01.07.2016 (Relaxable 5 yrs for ST, 3 yrs for OBC, for Government servants upto 35 yrs in accordance with the instructions or orders issued by Central Government and for Ex-Serviceman upto a maximum of 3 yrs [6 (3+3) years for OBC] after deduction of the Military Service rendered from the actual age as on 01.07.2016
- 2) A certificate in the respective Trade from any technical Institution recognized by the Govt OR VIII Standard Passed with the experience of one year in the respective trade.
- 3) Candidates who apply for the post of MV Mechanic should possess a valid Driving License to drive heavy vehicles

**Method of Selection:** Selection of Skilled Artisan shall be made from amongst the candidates possessing the requisite qualifications and valid driving licence (only for MV Mechanic) by means of Competitive Trade Test. The date and venue of the tests will be intimated separately to the eligible candidates. **No communication will be entertained with respect to rejected applications.**

Application should be submitted giving the following bio-data.

- 1) Name (In Block Letters) 2) Father's Name 3) Citizenship 4) Post applied for 5) Permanent Address 6) Address for correspondence 7) Date of Birth 8) Age as on 01.07.2016 (in years, months, days) 9) Community 10) Educational Qualification 11) Technical Qualification/ITI certificate 12) Technical Experience 13) Driving Licence (in case of MV Mechanic only) 14) Any other relevant information

Application must be signed by the candidate and accompanied with -

- 1) Photocopies of the following certificates attested by Gazetted Officer (i) Educational qualification (ii) Technical qualification (iii) Proof of Age (iv) ST/OBC/ESM certificate issued by Competent Authority (v) Driving licence (in case of MV Mechanic) (vi) Technical Experience (vii) Copy of Citizenship certificate/Permanent Residential Certificate or any certificate issued by State/Central Govt. to show Indian Citizenship
- 2) Two copies of recent passport size photographs attested by Gazetted Officer. One should be pasted in the application form and the other should be attached with the application form.

Applications for the posts should be sent in separate envelope and the candidate should superscribe the post applied for on the application addressed to 'The Senior Manager, Mail Motor Services, 139, Belegghata Road, Kolkata-700015' through Speed Post/Registered Post only & the same should reach on or before 31-10-2016 by 1700 Hours. (Applications received by other means will be rejected). Applications without complete information or without copies of certificates attested by State/Central Govt. Gazetted Officer will be rejected straightway without any notice or information.

**Senior Manager**  
Mail Motor Services, Kolkata-700015