

PRINCIPAL DISTRICT COURT, RAMANATHAPURAM
ADVERTISEMENT FOR RECRUITMENT

Applications for the following posts (existing vacancy & anticipated vacancy) in Tamil Nadu Judicial Ministerial Service / Tamil Nadu Basic Service in respect of Judicial unit of Ramanathapuram District are invited. The eligible candidates possessing the required educational qualification, age & other qualifications may apply for the said posts in the prescribed format, alongwith copies of all the Testimonials & Certificates duly self attested. All the applications should be sent only by Registered post, the eligible candidates, after due certificates verification, will be called for the selection process.

Sl.No	Name of the Post	No. of vacancy	Scale of Pay	Educational Qualification	Technical Qualification/ Other Skills
1	Senior Bailiff	<u>Vacancy – 04</u> 1. General Turn (PRY) -1 2. SC (Arunthathiar) (PRY) (W) (DWs) -1 3. MBC & DNC (PRY) -1 4. BC (Other than BC Muslim) (PRY) -1	5200-20200 + G.P. 2400	SSLC passed	-
2	Examiner	<u>Vacancy – 01</u> 1. General Turn (PRY)	5200-20200 + G.P. 2400	SSLC passed	-
3	Reader	<u>Vacancy – 01</u> 1. General Turn (PRY)	5200-20200 + G.P. 2400	SSLC passed	
4	Driver	<u>Vacancy – 01</u> 1. General Turn (PRY)	5200-20200 + G.P. 2400	A Pass in VIII Standard in a recognised School	A Driving License for driving a motor vehicle (LMV) issued by a competent authority under the Motor Vehicles Act, 1939 (Central Act, 1939) and Practical experience of driving motor vehicle for a period of not less than five years.

Sl.No	Name of the Post	No. of vacancy	Scale of Pay	Educational Qualification	Technical Qualification/ Other Skills
5	Xerox Operator	<u>Vacancy – 04</u> 1. SC (Arunthathiyar) (PRY) (W) (DWs) -1 2. MBC and DNC (PRY) -1 3. BC (Other than BC Muslim) (PRY) -1 4. General Turn (Non-PRY) (W) (DWs) -1	4800-10000 + G.P. 1650	A pass in Secondary school Leaving certificate Examination.	Practical Experience for a period of not less than six months in the operation of xerox machine
6	Office Assistant	<u>Vacancy – 13</u> 1. ST (PRY) -1 2. SC (Non-PRY) (W) -1 3. MBC and DNC (PRY) -1 4. BC (Other than BC Muslim) (Non-PRY) -1 5. General (Non-PRY) -1 6. SC (Non-PRY) -1 7. MBC and DNC (Non-PRY) (W) -1 8. BC (Other than BC Muslim) (Non-PRY) (W) -1 9. General Turn (Non-PRY) -1 10. BC (Other than BC Muslim) (PRY) -1 11. GT (Non-PRY) (W) -1 12. SC (Non-PRY) (Ex-Serviceman) -1 13. MBC and DNC (Non-PRY) -1	4800-10000 + G.P. 1300	VIII Pass	Preference will be given to the candidates who possess Driving license (LMV)
7	Masalchi	<u>Vacancy – 06</u> 1. MBC and DNC (Non-PRY) (W) (DWs) -1 2. General Turn (Non-PRY) -1 3. BC (Other than BC Muslim) (Non-PRY) -1 4. General Turn (Non-PRY) -1 5. SC (Non-PRY) (W) (DWs) -1 6. MBC and DNC (Non-PRY) -1	4800-10000 + G.P. 1300	Able to read and write in Tamil	
8	Night Watchman	<u>Vacancy – 05</u> 1. MBC and DNC (PRY) -1 2. SC (PRY) -1 3. MBC and DNC (Non-PRY) (W) (DWs) -1 4. BC (Other than BC Muslim) (Non-PRY) (W) (DWs) -1 5. General Turn (Non-PRY) -1	4800-10000 + G.P. 1300	Able to read and write in Tamil	

Age Limit as on 01.06.2016

Sl.No	Category of Candidates	Minimum age limit	Maximum age limit
1	Scheduled Caste / Schedules Caste (Arunthathiyars), Scheduled Tribes and Destitute Widows of all Castes	18 years completed	35 years
2	Most Backward Classes / De-notified communities Backward Classes and Backward classes (Muslims)		32 years
3	"Others" i.e (Candidates not belonging to SC, SC(A), ST, MBC/DNC, BC and BC(M))		30 years

Note : Age relaxation/ concession will be made with reference to the existing Government Rules / Government Orders.

Last Date:

All the applications with recent passport size photos affixed and duly self attested on the right margin of the application in the space provided, as mentioned should be submitted alongwith self attested copies of all the testimonials, certificates only by Registered post on or before 30.09.2016 @ 5.45 p.m. to the under mentioned address with acknowledgment.

THE PRINCIPAL DISTRICT JUDGE,

RAMANATHAPURAM

Pin Code - 623503

(The application received after the last date will not be entertained under any circumstances)

The Principal District Judge, has the power to select the qualified and eligible candidates, to postpone the interview, if circumstances need to annual the advertisement without any prior intimation. The applicants are strictly instructed to follow the instructions issued along with this Notification. Failure in following the instructions will lead to the rejection of the application.

Place: Ramanathapuram.
Date : 30.08.2016.

Sd/- Meena Satheesh,
Principal District Judge,
Ramanathapuram.

INSTRUCTIONS TO THE CANDIDATES

- A candidate applying for more than one post, should apply in separate application for each post.
- Applicants should mention the name of the post in the top of the cover for ready reference.
- All applications should be submitted in the prescribed format, only by Registered post. If more than one application for one post is received, it leads to rejection of application.
- The recent Passport size photograph of the candidates affixed on the application, should be self attested on the top of the photograph. The photograph should not be stapled and the photograph should be affixed in the appropriate place.
- Incomplete applications will summarily be rejected. If any of the claim of the applicant is found to be false, the application of the candidate will be rejected without any prior notice.
- All further communications/Memo/Intimation for interview will be made only through website **www.ecourts.gov.in/tn/ramanathapuram**. No individual communication will be sent to the applicants other than the communication made in the website and so the applicants are advised to observe further communication in the website.
- Only self attested photo copies of certificates for age proof, community, educational, Technical qualification and Registration card in Employment Exchange to be submitted along with the application, Original certificates need not be sent.
- The application received after the last date 30.09.2016 by 5.45 p.m. will not be entertained under any circumstances.
- Applicants applying for the post of Xerox Operator should submit the experience certificate.
- The applicants should submit the photo ID residence proof alongwith the application. It may be any two of the following.
 1. Driving license
 2. Pan card
 3. 1st page of Bank passbook
 4. Voter's ID card
 5. Ration Card
- Selection of candidates will be made purely on the basis of merit and ability. Canvassing in any form or any kind of recommendation with regard to seeking appointment in any form, other than the prescribed procedure viz., the interview, or causing disturbance to the committee Members or the supporting staff in any form, will render the candidate not eligible and it leads to the forfeiture of his candidature without any notice.

Place: Ramanathapuram.
Date : 30.08.2016.

Sd/- Meena Satheesh,
Principal District Judge,
Ramanathapuram.

APPLICATION FORM

Self Attested
Passport Size
Photo of the Applicant

1. Name of the Post applied for :
2. Name of the Applicant :
3. Father / Husband Name :
4. Date of Birth & Age as on 01.06.2016 :
(Copy of certificate to be enclosed)
5. Sex : Male / Female
6. Educational Qualification :
(8th/SSLC/+2 xerox copy of Marksheet with Transfer Certificate. Additional Educational Qualification if any, xerox copy of certificate to be enclosed.)
7. Community (tick correct community) : (OC/BC/MBC/SC/SCA/ST)
(Copy of certificate to be enclosed)
8. Caste (with sub caste) :
9. Nationality / Religion :
10. Native Place :
11. Whether the applicant married :
12. Permanent Address :
13. Experience if any. If so, certificates to :
to be attached
14. Whether there is basic qualification in :
Computer. Yes/No. If yes state the Qualification
15. Do you claim priority ? :

If yes, relevant certificates to be attached.

1. Destitute widow
2. Physically challenged person
3. Ex-Serviceman or dependent of
Ex-Serviceman
4. Intercaste marriage
5. Others.

16. Have you studied in Tamil Medium ? :
if yes, copy of certificate to be enclosed.
17. Is there any Criminal case pending against :
the applicant.
18. Details of enclosures :

Signature of the Applicant

Place:

Date :