



# INDIAN ROADS CONGRESS

(AN AUTONOMOUS SOCIETY REGISTERED UNDER  
THE SOCIETIES REGISTRATION ACT OF 1860)  
Kama Koti Marg, Sec. 6, R.K. Puram, New Delh-110 022  
Website: <https://www.irc.nic.in>

Advertisement No.IRC-13(6)/2016

Dated:10.08.2016

## **SPECIAL RECRUITMENT DRIVE FOR FILLING UP "BACKLOG VACANCIES" FOR ST/SC/OBC**

IRC is *not for profit*, a prestigious National Forum of Highway Professionals under the aegis of Union Ministry of Road Transport & Highways committed to promote the excellence in highway sector. Applications are invited from candidates belonging to ST/SC/OBC to fill up following "backlog vacancies" in compliance to Inspection Report of CAG, at IRC Headquarters, New Delhi on Regular basis (Pay / Allowances & other general terms as per Central Govt. Rules) by Direct Recruitment:

SNo	Post	Pay Scale (6CPC)	Qualification (Recognized Institutions) & Experience	No of Post	ST/SC/OBC	Upper Age Limit (Years)
1.	Assistant Director (Tech)	PB-3 (15,600 – 39,100) + GP 5400	<b>Essential:</b> Graduation Degree in Civil/Mechanical/Automobile Engineering or equivalent  <b>Desirable:</b> Experience in construction/maintenance of machinery/quality control	One	SC	40
2.	Assistant (Accounts)	PB-2 (9,300 – 34,800) + GP 4600	<b>Essential:</b> Graduation Degree or equivalent  <b>Desirable:</b> Knowledge of Cash, Accounts, Budget work and basic knowledge in computer	Two	ST & OBC (One each)	32
3.	Lower Division Clerk (LDC)	PB-2 (5,200 – 20,200) + GP 1900	<b>Essential:</b> Intermediate or 10+2 or equivalent and Minimum typing speed 35 WPM in English or 30 WPM in Hindi on computer  <b>Desirable:</b> Basic knowledge in computer	One	ST	32
4.	Multi - Tasking Staff (MTS)	PB-2 (5,200 – 20,200) + GP 1800	Intermediate or 10+2 or equivalent	One	ST	32

- Selection procedure:** Depending upon the circumstances, Selection will be made from amongst the shortlisted eligible candidates **either or** through written test for the post at SNo 1, 2 & 3 (one hour duration, objective type -multiple choice questions in 3 sections i.e. numerical aptitude, general awareness & English each 20 questions of equal marks with negative marking of 0.25 marks for each wrong answer) and also typing (English or Hindi) test (10 minutes passage) for the post at SNo 3 on computer followed by interview (for post SNo 1 & 2). **The decision of this office shall be final and shall not entertain any correspondence in this regard.**
- Last date of receipt of application** is 15<sup>th</sup> September, 2016 (Wednesday), Last date for receipt of application from candidates residing in far flung areas is 22<sup>nd</sup> September, 2016 (Wednesday)
- Canvassing in any form will be a disqualification.
- The filled-in application form alongwith** self-certified copies of (i) birth certificate, (ii) Caste Certificate, (iii) Mark sheet, etc. **should be addressed to the "The Secretary General, Indian Roads Congress, Kama Koti Marg, Sec.- 6, R.K. Puram, New Delhi – 110 022" in an envelope superscribing "APPLICATION FOR THE POST OF \_\_\_\_\_"**

6. The detailed advertisement is also available on the IRC website:<http://www.irc.nic.in>.

Secretary General

### **Application Form**

#### **Application for the post of:**

1. Name (in Block letters): \_\_\_\_\_

2. Mother's /Father's/Husband Name: \_\_\_\_\_

3. Sex (Male/Female): \_\_\_\_\_

4. Date of Birth: \_\_\_\_\_

**(attach self-attested copy of Matriculation Certificate.)**

5. Citizenship/Nationality: \_\_\_\_\_

6. Category ST/SC/OBC \_\_\_\_\_

**(attach self-attested copy of ST/SC/OBC Certificate)**

7. Marital Status \_\_\_\_\_

8. Permanent and \_\_\_\_\_

Correspondence Address \_\_\_\_\_

with Telephone/Mobile No.& **E-mail ID** \_\_\_\_\_

Applicant must  
Paste here signed  
recent passport  
size photograph

9. Academic Qualification (beginning with Matriculation with percent of marks obtained, subjects & Institution passed from) **(attach self-attested copies of certificates)**

Examination Passed	Subjects	Years of Passing	Division	% of Marks	Name of Board/University

10. Other Qualifications \_\_\_\_\_  
(attach self-attested certificate, if any)

11. Details of Experience \_\_\_\_\_  
(attach self-attested certificate, if any)

12. Two Referees with (i) Name, (ii) Address, (iii) Email, (iv) Mobile No.

13. **Declaration:** I hereby undertake that the statements made in the application are true, correct and complete to the best of my knowledge and belief. I hereby undertake that any of the information/claim if found to be incorrect/false and or any document found bogus at any stage, my candidature shall stand automatically cancelled and shall be liable for the punishment under the relevant laws.

Signature of Candidate  
(Name of the Applicant)

