

NOTICE OF VACANCY
OFFICE OF THE MUNICIPAL COUNCILLORS
BAIDYABATI MUNICIPALITY

Employment Notice No. 01/CLSC/AMRUT/17 Dated 16.05.2017

Application in the "Prescribed Format" is invited from the eligible candidates for purely contractual engagement of Specialists/Experts for the below-mentioned post under Atal Mission for Rejuvenation and Urban Transformation (AMRUT) along with the provision of subsequent renewal after every one year based on satisfactory performance appraisal under AMRUT under Baidyabati Municipality.

Sl. No.	Name of Post	Qualification/Experience
1	Urban Planner	<p>a) No of post- One</p> <p>b) Educational Qualification: Post Graduate degree in Planning/Social Science/Architecture/Civil engineering having specialization/paper in urban development or planning or environment related subjects.</p> <p>c) Experience: Urban Planner/Management Expert, with strong background in project management with 3-5 yrs in a managerial position.</p> <ul style="list-style-type: none">❖ Experience in working with Urban Development Programmes.❖ Experience in Urban Reforms and Capacity Building Programmes for ULBs.

Terms and conditions are noted below:-

1. The upper age limit of the specialists/experts to be engaged in CMMU will be 40 years as on 01.4.2015.
2. Contractual monthly remuneration for each post will be Rs. 50,000/- only.
3. Candidates must furnish the self-attested photo copies of all testimonials and certificates issued by the competent authority along with application.
4. Candidates should apply in the prescribed Application Form to be downloaded from the Website in A4 size paper.
5. Candidates should enclose self-attested photocopy of the age proof certificate with the application.
6. Self-attested recent passport size photo to be pasted on application form and name of the post for which applied must be mentioned on the cover of the application and the top of the application forms as "**Application for the post of..... under AMRUT**".
7. Application should reach on the following address only through **Post/Courier** or personally. **Address:- The Chairman Baidyabati Municipality, P.O. – Sheoraphuli , Dist. – Hooghly.**
8. Candidates are requested to view the Website of Municipal Affairs Department (www.wbdma.gov.in) and of CMU (www.changekolkatta.org) and of Baidyabati Municipality (www.baidyabatimunicipality.org) for further details.
9. **Last date of submission of application is 12.06.2017 upto 4 p.m.**



(Arindam Guin)
Chairman
Baidyabati Municipality

APPLICATION FORM

To
The Chairman
Baidyabati Municipality
Satyajit Roy Bhawan
PO – Sheoraphuli, Dist. – Hooghly
West Bengal

Attach Passport
Size Photo

(Self Attested)

APPLICATION FOR THE POST OF _____

1) Name (IN CAPITAL LETTER) :

2) Father's Name / Husband's Name (IN CAPITAL LETTER) :

3) Gender (MALE / FEMALE) :

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4) Date of Birth :

D	D	M	M	Y	Y	Y	Y

5) Nationality :

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6) Category (SC/ ST / OBC / GENERAL) :

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7) Present Address with Pin Code (IN CAPITAL LETTER) :

8) Permanent Address with Pin Code (IN CAPITAL LETTER) :

9) Contact Number :

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10) Academic Qualification :

Sl. No.	School / Board University / Institute	Exam Passed	Year of Passing	Total Marks	Marks Obtained	Percentage

11) Computer Knowledge :

12) Experience :

Sl. No.	Name of the Employer	Name of the Post	Date of Joining	Date of Leaving	Whether the Job is Temporary or Permanent	Type of Work Done

13) Additional Qualification (if any) :

14) List of Documents should be enclosed (Put Tick Mark in the Box) :

Sl. No.	Documents	Yes	No	Sl. No.	Documents	Yes	No
1	Proof of Age			4	Proof in support of Category (if any)		
2	Proof of Academic Qualification			5	Proof of Employment Exchange Card (if any)		
3	Proof of Working Experience			6	Copies of Recent Passport size Photographs		

DECLARATION : I hereby declare that I have carefully read the conditions of eligibility mentioned in the advertisement. These conditions are acceptable to me and I fulfill these conditions. The details mentioned in the application are true and I shall furnish the necessary certificates whenever required.

If any information / details found to be incorrect / false at any stage of the selection process or if any fact found to have been concealed by me or detected even after the appointment, my services may be terminated.

Date : _____

Place : _____

Signature of the Candidate