



No. NUALS/A6/FO/2016

25-11-2016

**NOTIFICATION**

Applications are invited from qualified candidates for appointment as FINANCE OFFICER in the National University of Advanced Legal Studies, Kochi.

Vacancy : One (Open)

**Qualifications**

Essential : Chartered Accountant / ICWA with 5 years' post qualification experience in financial and accounting matters.

Desirable : A Degree in Law from a recognized University.

Age : Not less than 36 years and not more than 50 years but relaxable in the case of persons who are already in Government / University service.  
Normal relaxation in age as per rules will be applicable in the case of eligible communities

Scale of pay : Rs. 37000 – 67000 + AGP of Rs. 10000/- in the UGC scale of pay

Last date of application : 3.00 p.m. on 16.12.2016

Registration fee : A registration fee of Rs 1,500/- (Rs. 750/- for SC/ST candidates) should be remitted by way of demand draft drawn in favour of the Registrar, NUALS, payable at Kochi. Registration fee, once remitted will not be refunded

**How to apply:**

The prescribed application form can be downloaded from the University website, [www.nuals.ac.in](http://www.nuals.ac.in). Duly filled in application form together with the registration fee along with enclosures to prove age, qualifications, experience etc., (superscribed on the cover 'Application to the post of FINANCE OFFICER') should reach the Registrar, The National University of Advanced Legal Studies (NUALS), NUALS Campus, H.M.T. Colony P.O., Kalamassery, Kochi – 683 503, on or before 3.00 p.m. on 16.12.2016. A self-addressed and sufficiently stamped envelope may also be accompanied along with the application.

Applicants already in service should forward their applications through proper channel.

**REGISTRAR**



## THE NATIONAL UNIVERSITY OF ADVANCED LEGAL STUDIES (NUALS)

NUALS Campus, H.M.T. Colony P.O., Kalamassery, Kochi, Kerala, Pin – 683503 Ph: 0484 2555990,  
Tele-Fax: 0484 2555992

E-mail : [vc@nuals.ac.in](mailto:vc@nuals.ac.in), [registrar@nuals.ac.in](mailto:registrar@nuals.ac.in) Web: [www.nuals.ac.in](http://www.nuals.ac.in)

### APPLICATION FOR THE POST OF FINANCE OFFICER

Affix your  
recent  
Passport size  
Photograph.

1. Name of the applicant (Use block letters)	
2. Age & Date of birth (Please attach copy of certificate to prove age)	
3. Religion & Community and Marital Status	
4. Nationality	
5. Address for communication (Use block letters)	
6. E-mail address, if any	
7. Telephone No. and Mobile No.	
8. Educational qualifications :	

Sl No.	Examination Passed	Division With % of Marks	Subject	Year of Passing	Board/ University


9. If employed, details of present employment	
10. Details of experience, if any (Attach copy of certificates)	
11 Details of application fee remitted (Attach DD)	

**DECLARATION**

I.....son/daughter of..... hereby solemnly and sincerely affirm that the statements made and the information furnished in the application form as also in all enclosures thereto submitted by me are true.

I hereby agree to abide by the rules and regulations of the University, if appointed.

Place:

Date:

**Signature of the Applicant**

- List of enclosures:
- 1)
  - 2)
  - 3)
  - 4)