

**TAMILNADU URBAN FINANCE AND INFRASTRUCTURE
DEVELOPMENT CORPORATION LIMITED**
No.490/1-2, Annasalai, Nandanam, Chennai – 600 035.
(A Government of Tamilnadu Undertaking)
E-mail.tufidco@gmail.com

1. GENERAL MANAGER

Scale of Pay: Rs.37400-67000 + GP.8700
Plus allowances as per the Rules.
Present total emoluments: Rs.1.05 lakh,PM

Qualification & Experience:

- (i) . **A Degree** of any University or Institution recognized by the University Grants Commission for the purpose of its grant;
 - (ii) . A pass in the Final Examination of the **Institute of Chartered Accountants of India/Institute of Cost Accountants of India**; and
 - (iii). Not less than **ten years experience** in the **executive level in Finance**, Accounts and Taxation in **Public/Private Limited Companies** of which **Seven years of post qualification** experience.
- Or**
- (i) **B.E/B.Tech Degree in Civil Engineering** of any University or Institution recognized by the **University Grants Commission** for the purpose of its grant;
 - (ii) A **Master Degree in Business Administration** of any University or Institution recognized by the University Grants Commission for the purpose of its grant. Specialization in **Project Management is desirable**; and
 - (iii). Not less than **ten years of experience** in the **executive level** in appraisal/execution of the Urban Infrastructure project in Public/Private Limited Companies of which seven years of post qualification experience.

Age as on 01.07.2016 (Maximum)

: OC: 45 yrs.

: BC/MBC: 48 yrs

: SC/ST/SCA: 50 yrs.

2. MANAGER (PROJECTS)

Scale of Pay: Rs.15600-39100 + GP.6600

Plus allowances as per the Rules.

Present total emoluments: Rs.0.53 lakh,PM

Qualification & Experience:

- (I). **B.E/B.Tech Degree in Civil Engineering** of any University or Institution recognized by the **University Grants Commission** for the purpose of its grant;
- (II). A **Master Degree in Business Administration** of any University or Institution recognized by the University Grants Commission for the purpose of its grant. Specialization in **Project Management is desirable; and**
- (iii). Not less than **FIVE years of experience** in appraisal/execution of the Urban Infrastructure project in Public/Private Limited Companies of which Three years of post qualification experience.

Age as on 01.07.2016 (Maximum)

: OC: 30 yrs.

: BC/MBC: 33 yrs

: SC/ST/SCA: 35 yrs.

3. MANAGER (FINANCE AND ACCOUNTS)

Scale of Pay: Rs.15600-39100 + GP.6600
Plus allowances as per the Rules.
Present total emoluments: Rs.0.53 lakh,PM

Qualification & Experience:

- (I). **A Degree** of any University or Institution recognized by the University Grants Commission for the purpose of its grant;
- (II). **A pass in the Final Examination** of the **Institute of Chartered Accountants of India/Institute of Cost Accountants** of India; and
- (III). **Not less than five years of experience** in appraisal/execution of Urban Infrastructure projects in Public/Private Ltd Companies of Which **three years of post qualification experience**;

Age as on 01.07.2016 (Maximum)

- : OC: 30 yrs.
- : BC/MBC: 33 yrs
- : SC/ST/SCA: 35 yrs.

4. ASSISTANT MANAGER (PROJECTS)

Scale of Pay: Rs.15600-39100 + GP.5400
Plus allowances as per the Rules.
Present total emoluments: Rs. 0.5 lakh,PM

Qualification & Experience:

- (I). **B.E/B.Tech Degree in Civil Engineering** of any University or Institution recognized by the **University Grants Commission** for the purpose of its grant;

- (II). A **Master Degree in Business Administration** of any University or Institution recognized by the University Grants Commission for the purpose of its grant. Specialization in **Project Management is desirable; and**
- (iii). Not less than **THREE years of experience** in appraisal/execution of the Urban Infrastructure project in Public/Private Limited Companies.

Age as on 01.07.2016 (Maximum)

- : OC: 30 yrs.
: BC/MBC: 33 yrs
: SC/ST/SCA: 35 yrs.

5. JUNIOR MANAGER (FINANCE AND ACCOUNTS)

Scale of Pay: Rs.9300-34800 + GP.4800
Plus allowances as per the Rules.
Present total emoluments: Rs.0.33 lakh,PM

Qualification & Experience:

- (I). A **Degree** of any University or Institution recognized by **University Grants Commission** for the purpose of its grant;
- (II). Must have passed an **Intermediate Examination** conducted by the **Institute of Chartered Accountants of India/Institute of Cost Accountants of India**; and

Age as on 01.07.2016 (Maximum)

- : OC: 30 yrs.
: BC/MBC: 33 yrs
: SC/ST/SCA: 35 yrs.

6. JUNIOR MANAGER (PERSONNEL AND ADMINISTRATION)

Scale of Pay: Rs.9300-34800 + GP.4800
Plus allowances as per the Rules.
Present total emoluments: Rs.0.33 lakh,PM

Qualification & Experience:

- (I). A **Degree** of any University or Institution recognized by the **University Grants Commission** for the purpose of its grant;
- (II). A **Master Degree in Human Resource Management** of any University or Institution recognized by the **University Grants Commission** for the purpose of its grant;

Age as on 01.07.2016 (Maximum)

- : OC: 30 yrs.
- : BC/MBC: 33 yrs
- : SC/ST/SCA: 35 yrs.

7. COMPUTER PROGRAMMER

Scale of Pay: Rs.9300-34800 + GP.4600
Plus allowances as per the Rules.
Present total emoluments: Rs.0.33 lakh,PM

Qualification & Experience:

- (I). A **Master Degree in Computer Application or a Master Degree in Science (Information Technology/Computer Science)** of any University or Institution recognized by the **University Grants Commission** for the purpose of its grant;

Age as on 01.07.2016 (Maximum)

: OC: 30 yrs.

: BC/MBC: 33 yrs

: SC/ST/SCA: 35 yrs.

8. STENO CUM TYPIST GRADE-III

Scale of Pay:

Rs.5200-20200 + GP.2800

Plus allowances as per the Rules.

Present total emoluments: Rs.0.19 lakh,PM

Qualification & Experience:

- (i) A **Degree of any University** or Institution recognized by the University Grants Commission for the purpose of its grant; and
- (ii) Must have passed the **Government Technical examination** in Typewriting and Shorthand

(a) by the Higher Grade in Tamil and English or

**(b) by the Higher Grade in Tamil and Lower Grade in English;
or**

(c) by the Higher Grade in English and Lower Grade in Tamil;

Provided that candidates with the qualifications referred to in item (b) above, shall be recruited only if candidates with the qualifications referred to in item (a) above, are not available;

Provided further that the candidates with the qualifications referred to in item (c) above, shall be recruited only if candidates with the qualifications referred to in items (a) and (b) above are not available.

Age as on 01.07.2016 (Maximum)

: OC: 30 yrs.

: BC/MBC: 33 yrs

: SC/ST/SCA: 35 yrs.

9. OFFICE ASSISTANT

Scale of Pay: **Rs.4800-10000 + GP.1300**
Plus allowances as per the Rules.
Present total emoluments: Rs.0.15 lakh,PM

Qualification & Experience:

- (i) Must have passed the **VIII standard** of a recognized school (i.e.,) a school maintained by or opened with the sanction of the **Government of Tamil Nadu** or to which recognition has been accorded by the **Director of School Education** under the Education Rules of the State.

Age as on 01.07.2016 (Maximum)

: OC: 30 yrs.
: BC/MBC: 33 yrs
: SC/ST/SCA: 35 yrs.

Candidates fulfilling the above requirements may send the application containing full details of their bio-data with copies of testimonials in support of Qualification, age and experience addressed to:

The Chairman and Managing Director at the above address to reach this office on or before **25.03.2016**.

Note:

1. If suitable and sufficient number of candidates are not available in the priority category of **SCA-Destitute Widow** for the post of **Manager (Finance & Accounts) in post SI.Nos.3** and **Steno cum Typist Grade III in post SI.No.,8** and for the post of **Assistant Manager (Projects) in the post SI.No.4**, Candidate from **non-priority SCA/SC** shall be considered.
2. For others i.e., **Manager (projects) in post SI.No.2** and **Junior Manager (Personnel and Administration) in post SI.No.6** and **Office Assistant in post SI.No.9** and **Steno cum Typist Grade III in post SI.No.8 (MBC-GT-Priority)**, if suitable and sufficient number of candidates are not available in the priority category, candidate from non-priority category shall be considered.