



Government of India
National Medicinal Plants Board
Ministry of AYUSH
Room No. 309, 3rd Floor,
AYUSH Bhawan, 'B' Block,
GPO Complex, INA,
New Delhi-110023



Sub: Filling up the following posts on Deputation and Contract basis in NMPB.

Applications are invited for the following posts in the National Medicinal Plants Board, Ministry of AYUSH:-

S.No.	Name of the Post	No. of post	Classification	Pay Scale
1.	Deputy Director (Medicinal Plants) (on deputation)	1	General Central Service - Group "A" - Gazetted - Ministerial	Rs.15600-39100 plus grade pay Rs.7600/- (Level-12 pay matrix Rs.78800-209200/- 7 th Pay Commission)
2.	Sr. Accountant (on deputation)	1	General Central Service - Group "B" - Non-Gazetted - Non-Ministerial	Rs. 9300-34,800 plus grade pay Rs. 4200/- (Level-6 pay matrix Rs.35400-112400/- 7 th Pay Commission)
3.	Marketing Assistant (on deputation)	1	General Central Service Group "B" Non-Gazetted Non-Ministerial	Rs. 9300-34,800 plus grade pay Rs. 4200/- (Level-6 pay matrix Rs.35400-112400/- 7 th Pay Commission)
4.	Consultant (Engaging Eco-Task Force for Rehabilitation of Critical Medicinal Plants Habitats)	1	Contract Basis	Fixed Consolidated remuneration of Rs.40000/- Per month
5.	Consultant (Accounts)	1	Contract Basis	Fixed Consolidated remuneration of Rs.32,000/- Per month
6.	Consultant (Hindi)	1	Contract Basis	Fixed Consolidated remuneration of Rs.24,255/- Per month

For eligibility and other terms and conditions, please visit website www.nmpb.nic.in The applications should reach within 60 days from the date of publication of this Advertisement in the Employment News.

(Finance & Administrative Officer)
NMPB

"If the Wisdom is herbal, many ailments are curable"

F.No. A. 11012/22/2009-NMPB
Government of India
National Medicinal Plants Board
Ministry of AYUSH

Room No. 309, Block-B,
3rd Floor, GPO Complex,
AYUSH Bhawan, INA,
New Delhi-110023
Telefax:011-24651821
Email: info-nmpb@nic.in

Dated: /05/2017

OFFICE MEMORANDUM

Subject: Filling up of posts on Deputation (including short-term contract) basis.

The undersigned is directed to invite applications for filling up the following posts on deputation basis (including short-term contract) in the National Medicinal Plants Board, Ministry of AYUSH:-

S.No.	Name of post	No. of posts	Classification	Scale of pay
1.	Deputy Director (Medicinal Plants)	1	General Central Service Group "A" - Gazetted - Ministerial	Level-12, pay matrix Rs.78800-209200/- 7th Pay Commission (Old Pay Scale Rs.15600-39100 plus grade pay Rs.7600/-)
2.	Sr. Accountant	1	General Central Service Group "B" Non Gazetted, Non -Ministerial	Level-6, pay matrix Rs.35400-112400/- 7th Pay Commission (Old Pay Scale Rs. 9300-34,800 plus grade pay Rs. 4200/-)
3.	Marketing Assistant	1	General Central Service Group "B" Non-Gazetted, Non-Ministerial	Level-6, pay matrix Rs.35400-112400/- 7th Pay Commission (Old Pay Scale Rs. 9300-34,800 plus grade pay Rs. 4200/-)

The eligibility and other requirements are given in Annexure-I, II & III. Appointment will be on deputation basis for a period as mentioned in Annexure-I, II & III. The maximum age limit for appointment by deputation shall be as mentioned in Annexure-I, II & III. The terms and conditions of the deputation would be the same as prescribed by the Department of Personnel & Training Vide their O.M.No.2/29/91-Estt. (Pay II) dt. 5.1.1994 as amended from time to time.

Applications should be sent through proper channel in the prescribed Proforma (Annexure-II). While forwarding the applications, concerned department should send the up-to-date ACRs of last five years and Vigilance clearance certificate of the applicant. It may also be ensured that no major/ minor penalty has been imposed on the concerned officer.

It may also be certified by the forwarding authority that the particulars furnished by the applicant are correct and that no disciplinary/vigilance case is either pending or contemplated against the applicant. It is requested that vacancy may be given vide publicity among Central Govt. Offices, Universities, Recognized Research Institutes, Public Sector Undertakings, Semi-Govt., Autonomous bodies and Statutory Organizations etc. and the particulars of eligible officers who are fulfilling the eligibility prescribed and who are willing to be considered for deputation and also possessing requisite experience and whose services can be spared by the parent department may kindly be forwarded to this office within 60days from date of publication of the advertisement in Employment News. Applications received after the last date or without the ACRs or otherwise found incomplete will not be considered. No applicant will be permitted to withdraw his / her name after selection (This advertisement and other details / annexures are also available on the website of the board i.e. www.nmpb.nic.in)

(Ashok Kumar)
Finance & Administrative Officer

To,

1. All Ministries / Departments of the Govt. of India.
2. CCRAS / CCRH / CCRUM / MDNIY / CCRYN / All SMPBs.
3. Deputy Secretary, Ministry of AYUSH with the request to upload O.M. on Ministry of AYUSH website / Notice Board.
4. Computer Operator, NMPB with the request to upload this advertisement on NMPB website.
5. Chief Secretaries of all States / UTs for wide circulation.

Copy to:

1. PPS to Secretary (AYUSH)
2. PS to CEO, NMPB

3. Notice Board / Website of NMPB.

Deputy Director (Medicinal Plants)

Eligibility conditions, Educational Qualification, Experience etc. for deputation.

Officers under the Central or State Governments or Union territories or Universities or recognized research Institute or public sector undertakings or semi-Government or autonomous bodies or statutory organizations:-

- (a) (i) Holding analogous post on regular basis in the parent cadre or department; or
(ii) With five years' service in the grade rendered after appointment thereto on a regular basis in the pre-revised scale of pay of Rs. 15,600-39,100 plus grade pay Rs. 6,600/- (pay matrix 67700-208700, Level-11 of 7th Pay Commission); and
(b) Possessing the following educational qualifications and experience:

Note:

Period of deputation (including short term contract) including period of deputation (including short term contract) in other ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall ordinarily not exceed four years. The maximum age limit for appointment by deputation shall be not exceeding fifty-six years as on the closing date of the receipt of applications.

Essential

- i) Master's degree in Botany or Pharmacognosy or Agriculture or Agronomy or Forestry from a recognized University or Institute or equivalent; and
- ii) Ten years post qualification experience of working in the areas of research, development, policy, programmes and implementation relating to medicinal plants in a government department or organization or institute of repute.

Desirable

- i) Philosophical Doctorate in concerned discipline from a recognized University or Institute or equivalent, and
- ii) Knowledge of Computer Applications.

Senior Accountant

Eligibility conditions, Educational Qualification, Experience etc. for deputation & short-term contact.

- A. (a) (i) Upper Division Clerks of the Central Secretarial Clerical Service with eight years regular service in the grade in the parent cadre or department: and
- (b) Who have undergone training in Cash and Accounts work in the Institute of Secretariat Training and Management or equivalent and possess three years experience of cash, accounts and budget work; failing which

B. Officers under the Central Government:

- (a) (i) Holding analogous post on regular basis in the parent cadre or department;
- (ii) With three years' service in the grade rendered after appointment thereto on a regular basis in the pre-revised scale of pay of Rs. 9,300-34,800/- plus grade pay Rs. 4200/- (pay matrix 35400-112400/-, Level-6 of 7th Pay Commission) or equivalent in the parent cadre or department; or
- (iii) With six years' service in the grade rendered after appointment thereto on a regular basis in the pre-revised scale of pay of Rs. 5,200-20,200/- plus grade pay Rs. 2,800/- (pay matrix 29200-92300/-, Level-5 of 7th Pay Commission) or equivalent in the parent cadre or department; or
- (iv) With eight years' service in the grade rendered after appointment thereto on a regular basis in the pre-revised scale of pay of Rs. 5,200-20,200/- plus grade pay Rs. 2,400/- (pay matrix 25500-81100/-, Level-4 of 7th Pay Commission) or equivalent in the parent cadre or department; and
- (b) Who have undergone training in cash and accounts work in the Institute of Secretariat Training and Management or equivalent and possess three years experience of cash, accounts and budget work;
- OR
- Passed the Subordinate Account Service or equivalent examination conducted by any of the organized Accounts Department of the Central Government.

Note: Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall ordinarily not exceed three years. The maximum age limit for appointment by deputation shall be not exceeding fifty-six years as on the closing date of receipt of applications.

Marketing Assistant

Eligibility conditions, Educational Qualification, Experience etc. for deputation & short-term contact.

Officer under the Central/State Government or Union Territories or Universities or Recognized Research Institute or public Sector Undertakings or Semi Government Autonomous or Statutory organisations:

- (a) (i) Holding analogous post on regular basis in the parent cadre or department; or
- (ii) With three years' service in the grade rendered after appointment thereto on regular basis in the pre revised scale of pay of Rs.9,300-34,800/- plus grade pay Rs.4,200/- (pay matrix 35400-112400/-, Level-6 of 7th Pay Commission) or equivalent in the parent cadre or department; or
- (iii) With six years service in the grade rendered after appointment thereto on a regular basis in the pre-revised scale of pay of Rs.5,200-20,200/- plus Grade Pay Rs.2,800/- (pay matrix 29200-92300/-, Level-5 of 7th Pay Commission) in the parent cadre or department; or
- (b) Possessing the following educational qualifications and experience:-

Essential:-

- (i) Bachelor's degree from recognised University or Institute or equivalent and
- (ii) Two Years post qualification experience in the relevant field in an organisation or industry of repute.

Desirable:-

- (i) Diploma in marketing management awarded by a recognized University or Institute or equivalent;
- (ii) Knowledge of Computer application.

Note: Period of deputation (including short-term contract) including period of deputation (including short-term contract) in another ex-cadre post held immediately preceding this appointment in the same or some other organisation or department of the Central Government shall ordinarily not exceed three years. The maximum age limit for appointment by deputation (including short term contract) shall be not exceeding fifty six years as on the closing date of receipt of applications.

PROFORMA FOR SENDING APPLICATION FOR DEPUTATION

1. Name and Address (in Block letter) -
2. Date of Birth (in Christian era) -
3. Date of retirement under Central / State Government rules -
4. Educational Qualification -
5. Whether Educational and other qualification required For the post are satisfied. (If any qualification has Been treated as equivalent to the one prescribed in the Rules, state the authority for the same) -

		Qualification / Experience required	Qualification / Experience possessed by the officer
Essential	(1)		
	(2)		
	(3)		
Desired	(1)		
	(2)		

6. Please state clearly whether in the light of entries made by you above, you meet the requirement of the post -
7. Details of Employment, in chronological order, enclose a separate sheet, duly authenticated by your signature, if the space below is insufficient -

Office / Institution	Post held	From	To	Scale of pay and basic pay	Nature of duties (In detail)

8. Nature of present employment, i.e., ad hoc or Temporary of Quasi – Permanent or permanent -
9. In case the present employment is held on deputation / contract basis, please state -
 - (a) The date of initial appointment -
 - (b) Period of appointment on deputation / contract -
 - (c) Name of the parent office / organization To which you belong -
10. Additional details about present employment (Please state whether working under (indicate the Name of your employer against the relevant column))
 - (a) Central Government -
 - (b) State Government -
 - (c) Autonomous Organization -
 - (d) Government Undertaking -
 - (e) Universities -

- (f) Others -
11. Please state whether you are working in the same Department and are in the feeder grade or feeder to feeder grade -
 12. Are you in Revised Scale of Pay? If yes, give the Date from which the revision took place and also Indicated the pre-revised scale -
 13. Total emoluments per month now drawn -
 14. Additional information, if any, which you would Like to mention in supports of your suitability for the post. -
 (This among other things may provide information With regard to (i) additional academic qualification (ii) professional training and (iii) work experience Over and above prescribed in the Vacancy Circular / Advertisement). -
 15. Please state whether you are applying for deputation (ISTC) / Absorption / Re-employment Basis. (officers under Central / State Government are Only eligible for "Absorption Candidate" Non-government Organizations are eligible only for Short Term Contract.) -
 16. Whether belongs to SC/ST -
 17. Remarks -
 (The candidate may indicate information with regard to (i) Research publications and reports and special projects (ii) Awards / Scholarship / Official Appreciation (iii) Affiliation with the professional bodies / institutions / societies and (iv) any other information)
 (Note: -Enclose a separate sheet if the space is insufficient)

I have carefully gone through the vacancy circular / advertisement and I am well aware that the Curriculum Vitae duly supported by documents submitted by me will also be assessed by the Selection Committee at the time of selection for the post.

Signature of the candidate

Date.....

Address.....

.....

CERTIFICATE

(To be filled in by the parent office / Department)

01. Certified that the particulars furnished by the applicant have been checked from available records and found correct.
02. Certified that the candidate is eligible for the post as per conditions mentioned in the advertisement.
03. Certified also that no vigilance case is either pending or being contemplated against the applicant. Integrity of the applicant is also certified.
04. Photocopies of complete and upto date CR dossier of the officer for the last five years, duly attested, on each page enclosed.
05. No major/minor penalty has been imposed on the concerned officer during the preceding ten years.

Signature
Name & Designation of the Head of the Department /
Authorized Signatory with seal
Telephone Number

Consultant (Engaging Eco-Task Force for Rehabilitation for Critical Medicinal Plants Habitats) on contract basis.

Applications for engagement of a person as Consultant Engaging Eco-Task Force for Rehabilitation for Critical Medicinal Plants Habitats are hereby invited from suitable candidates, initially for a period of one year, which may be further extended depending on requirement and performance, on monthly consolidated fee of Rs. 40,000/- per month. The maximum age limit should be less than **65 years**.

Essential Qualifications:

- i.) M.Sc. Botany/ Forestry / Agriculture / Plant Science.
- ii.) Two years experience in Survey of Medicinal Plants of High Altitude.
- iii.) Desirable Ph.D in concerned discipline and experience in Forestry / Must have the capacity in physical endurance with proof / Cultivation / Conservation of Medicinal Plants

Application in prescribed format in **Annexure-A** (which may be downloaded on NMPB website) duly filled should be forwarded to CEO, National Medicinal Plants Board, Ministry of AYUSH, Room No. 309, 3rd Floor, B-Block, GPO Complex, INA, New Delhi-110023 alongwith all documents in support of qualification, experience and age etc., within 60 days from the date of publication of this advertisement in Employment News.

The appointment will under **no circumstances** confer any right on the candidate for regular appointment in NMPB. Candidates will be required to produce all certificates/testimonials in original during the interview. No TA/DA will be paid for attending the interview/joining, irrespective of selection. NMPB reserves the right to either call all the applicants or short-listed ones for interview or even cancel / withdraw this advertisement without giving any reasons thereof.

Consultant (Hindi Translator) on contract basis.

Application are invited from Indian citizens for engagement of Consultant (Hindi Translator) on monthly remuneration of Rs.24,255/- initially for a period of one year and possessing Bachelors' degree with Hindi and English as subjects having experience of translation work from Hindi to English and vice-versa. Preference will be given to those having undergone diploma/certificate course from any recognized Institute.

Interested and eligible candidates may send their duly filled application, in the prescribed format **Annexure-A** which may be downloaded from the NMPB website, along with required attested copies of relevant certificates. The maximum age limit should be less than **65 years**.

The applications should be sent to Chief Executive Officer, National Medicinal Plants Board, Room No. 309, 3rd Floor, B-Block, GPO Complex, INA, New Delhi-110023 so as to reach this office within a period of 60 days from the date of publication of this advertisement in Employment News.

Consultant (Accounts) on contract basis.

Applications are invited from Retired Accounts Officers/Assistant Accounts Officers/Section Officers from Central Government Service having experience of accounts on a fixed monthly emoluments of Rs.32,000/- initially for a period of one year or till the post of Sr. Accountant is filled up on regular basis, whichever is earlier in National Medicinal Plants Board, Ministry of AYUSH.

Interested and eligible candidates may send their duly filled application, in the prescribed format **Annexure-A** which may be downloaded from the NMPB website, along with required attested copies of relevant certificates. The maximum age limit should be less than **68 years**.

The applications should be sent to Chief Executive Officer, National Medicinal Plants Board, Room No. 309, 3rd Floor, B-Block, GPO Complex, INA, New Delhi-110023 so as to reach this office within a period of 60 days from the date of publication of this advertisement in Employment News.

**PROFORMA FOR SENDING APPLICATION FOR ENGAGEMENT AS
CONSULTANT IN NATIONAL MEDICINAL PLANTS BOARD**

1. Position applied for
2. Name (in block letters)
3. Date of Birth
4. (a) Postal address
(b) Telephone No.
(c) Mobile No. (if any)
(d) E-mail ID
5. If retired employee of Govt./Semi Govt. Organizations
(a) Office from which retired
(b) Date of joining services
(c) Date of retirement
(d) Post last held
(e) Last pay drawn
(f) Basic pension per month
6. Educational Qualifications
7. Knowledge of Computer
8. Details of Employment in chronological order (enclose a separate sheet, duly authenticated by your signature, if the space is insufficient)

Office/ Institution	Post Held	Period of service		Scale of Pay and Basic Pay	Nature of duties (in detail)
		From	To		

9. Total years of experience in the relevant field
10. Additional information, if any, which you would like to mention in support of your suitability for the post (this include among other things information with regard to
(i) Additional academic qualification
(ii) Professional training and
(iii) Work experience over and above prescribed in the vacancy circular/advertisement).
11. Whether belonging to SC/ST/OBC/Ex-Serviceman/General
12. Remarks (The candidates may indicate information with regard to
(i) Research publications and reports and special projects
(ii) Awards/Scholarship/Official Appreciation
(iii) Affiliation with the professional bodies/institutions/societies and

(iv) any other information).

13. I solemnly declare that the above information is correct and complete to the best of my knowledge and nothing has been concealed / distorted. If at any time, I am found to have concealed / distorted any material information my appointment shall be liable to be summarily terminated without notice or compensation.

Place:

Date:

(Signature of applicant)

General Conditions

1. The engagement shall be on purely temporary contractual basis and initially for a period of one year, which may be extended for a further period on performance basis and subject to approval of competent authority.
2. Selected candidate will have no right to regularization of his/her services in any circumstances.
3. Applicant should forward their Bio-data enclosing self-attested copies of requisite certificates and experience certificates etc. alongwith a passport size recent photograph.
4. The candidate selected will be required to work at National Medicinal Plants Board, Ministry of AYUSH, New Delhi.
5. No TA/DA will be paid for attending the Interview.
6. The Board shall reserve the right not to fill up the post advertised without assigning any reason.

List of Enclosures: