

Government of NCT Delhi
Health and Family Welfare
Advertisement Delhi Healthcare Corporation

Subject: Applications are invited for post of Managing Director, Delhi Healthcare Corporation

1. The Health department of Government of National Capital of Delhi (GNCTD) has initiated an ambitious agenda for comprehensive health sector reforms. In order to expand the reach and range of services in the health system, it is necessary to provide rational and affordable services to all citizens of Delhi. Health Department has established Delhi Healthcare Corporation (DHC), a public limited company under Companies Act 2013, under Department of Health and Family Welfare of GNCDT to provide non clinical, administrative and support services to the health facilities like procurement of drugs and equipments, setting up and running of laboratory services, management of outsourced services, Smooth running of Aam Aadmi Mohalla clinics, Computerization among others.

2. Job Description and Responsibilities: The Managing Director is the Chief Executive of the Corporation and accountable to its Board of Directors and Government of NCT Delhi. She / He is responsible for the efficient functioning of the Corporation for achieving its corporate objectives and performance parameters. The job is based in Delhi. The responsibilities are as follows:
 - a. Leading the development of a strategic vision, translating the corporation goals and objectives into implementable strategies and plans
 - b. Undertake various activities as per the AOA and MOA of Delhi Healthcare Corporation
 - c. Providing strong managerial and technical leadership across the activities of the corporation which includes clinical and non-clinical administrative and support services to the health facilities like procurement of drugs and equipment, setting up and running of laboratory services, management of outsourced services, smooth running of Aam Aadmi Mohalla clinics, computerization and Aam Aadmi Canteens among other areas.
 - d. Overall administration and responsible for day to day management of Delhi Health Corporation including approval of Tenders, Contracts and other related documents.
 - e. Provide inputs to the Government on policy related issues with regard to the activities of the Delhi Healthcare Corporation
 - f. Coordinate with the health department, other concerned departments in the state government, bilateral and multilateral agencies research and academic institutions for technical cooperation and partnerships
 - g. Represent the corporation in various state, national & International forums

- h. Developing media, publicity, marketing & fundraising messages and the communication material around the program's work.
 - i. Clarifying roles, delegating responsibilities to senior staff, communicating expectations for work and contribution to project activities and capacity development by providing trainings and other exposures
 - j. Generating evidence for policy makers through research and evaluation
3. Age as on 1.4.2016 shall be minimum 45 years and maximum 60 years (relaxable for Government servant specially qualified &/or experienced candidates)
4. Qualification & Experience:
- (i) The applicant should be graduate from a recognized university/institution with good academic record. She / He should possess at least 20 years post qualification experience at medium / senior levels of Administration.
 - (ii) The officers working in the State Government / Central Government should, as on 1.4.2016, be working on a post not below the pay scale of PB-4 and grade pay of Rs.10,000.
 - (iii) In respect of retired officers, the post last held should be not below the rank of Joint Secretary to the Government of India.
 - (iv) Graduates of business administration, medicine, engineering shall be preferred over other equivalent applications.
5. Desirable Qualities:
- I. Administrative experience in government departments
 - II. Knowledge of Finance
 - III. Ability to motivate and inspire staff to achieve at a high level.
 - IV. Strategic and lateral thinking with an ability to involve other people and build on their ideas.
 - V. Effective communication skills; persuasive and able to explain specialized concepts in simple terms.
 - VI. Excellent inter-personal skills and negotiation abilities.
 - VII. Ability to convey technical information clearly to a non-technical audience.
 - VIII. Fluency in English and Hindi
6. Emoluments:
- I. Package will attractive and fixed commensurate with qualifications and experience.
 - II. Those on deputation from government would be paid as per entitlement subject to the rules of deputation.
7. TENURE OF POST: 3 years extendable by mutual agreement.

Advertisement

The Delhi Healthcare Corporation invites applications from at medium / senior levels of candidates having a minimum of 20 years experience for the post of Managing Director (Delhi Healthcare Corporation) for three years (extendable). Senior officers of All India Services / UTCS officers/ officers of central services CHS officers (JAG/Selection grade). The suitable officers in higher scale of pay may also apply.

The interested and eligible officers / candidates may apply in the prescribed Proforma through post / by hand to Delhi Healthcare Corporation, Shakarpur Dispensary Building, School Block Shakarpur, Delhi-92, Phone 011-22486873 latest by 24/06/2016 upto 5.00 p.m.

Persons employed in Government Department / Autonomous Organizations/ Public Sector Undertakings should submit their applications through proper channel with vigilance clearance and ACRs for the last three years. However to avoid delay advance copy may be submitted.

For application proforma and other details please visit www.health.delhigovt.nic.in/

BIO DATA PROFORMA



1. Name :
2. Address :
3. Present company/ Service :
3. Designation :
4. Date of Birth (in Christian era) & age :
5. Educational Qualifications :
6. Years of experience :

7. Whether experience in the related area of the job requirement as detailed in para 2 of the Circular is satisfied:

8. Details regarding experience:

8. Please state whether working under
 - (i) Central Govt.
 - (ii) State Govt.
 - (iii) Autonomous Organizations
 - (iv) Government Undertakings

11. Total emoluments per month now drawn:
12. Additional information, if any, which you would like to mention in support of your suitability for the post. Enclose a separate sheet, if the space is insufficient:
As per enclosure

Signature of the candidate

Address: