**APPLICATION FORM**

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| **Position Applied for : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**1. **PERSONAL DETAILS**
 |
| Name of the Candidate : |  |
| Father’s / Husband Name: |  |
| Present Address : |  |
| Permanent Address : |  |
| Mobile / Phone No. |  |
| Telephone – Residence |  |
| Telephone – Office |  |
| Email Id. |  |
| Date of Birth : (DD/MM/YY) |  |
| Category : (ST / SC / SEBC General) |  |
| Gender : (Male/ Female) |  |

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| 1. **EDUCATIONAL QUALIFICATIONS (Recent First; 10th Standard Onwards enclose self attested copy)**
 |
| **Qualification** | **University / Institution** | **Subjects** | **Year of Completion** | **Division / Grade& % of Mark (if CGPA convert into %)** |
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| 1. **OTHER QUALIFICATIONS / TRAININGS (Including Relevant Short Training Courses)**
 |
| **Course Name** | **Duration** | **Institution** | **Course Details** |
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| 1. **EMPLOYMENT / WORK EXPERIENCE DETAILS (enclose self attested copy)**
 |
| Name & Address of Employer | Designation | Duration | Brief description of Responsibilities | Name & Designation of Supervising officer |
| From | To |
|  |  |  |  |  |  |
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| 1. **COMPUTER LITERACY :**
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| 1. **LANGUAGE PROFICIENCY (Please Tick the Appropriate Column)**
 |
| Language | Ability to Converse | Ability to Read | Ability to Write |
| Poor | Fair | Good | Poor | Fair | Good | Poor | Fair | Good |
| English |  |  |  |  |  |  |  |  |  |
| Hindi |  |  |  |  |  |  |  |  |  |
| Odia |  |  |  |  |  |  |  |  |  |
| Other(specify ) |  |  |  |  |  |  |  |  |  |

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| 1. **ANY OTHER INFORMATION (May be Provided by Applicant to Strengthen Candidature within 500 words)**
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| 1. **REFERENCE (Two Persons to whom you have Professionally Reported)**
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1. **DECLARATION**

 I do hereby declare that all statements made in the application are true, complete and correct to the best of my knowledge and belief. In the event of any information being found false or incorrect at any point of time, my candidature/ appointment may be cancelled/ terminated without any notice.

Date :

Place : (Signature of the Applicant)